CBSE Class 12 Business Studies Compartment Answer Key 2017 (July 17, Set 2 - 66/1/2)

SET 2

			MARKING SCHEME – 2016-17	DISTRIBUTION
			BUSINESS STUDIES COMPTT.	OF MARKS
66/1/1	66/1/2	66/1/3	DELHI – 66/1/2	
66/1/1	00/1/2	00/1/5	EXPECTED ANSWERS / VALUE POINTS	3
3	1	7	Q. Beena, a student of management, likes to relate	
			what she learnt in class to real life situations. She	-m
			observed many situations while watching educational	platform
			programmes on television that remind her of	Plu
			concepts of Scientific Management. In one such	
			programme, factories manufacturing parts for	
			products like automobiles, computers and mobile	
	1		phones were being telecast.	

			Name the technique of Scientific management that should be adhered to, while manufacturing parts for such products. Ans. Standardisation and Simplification of work.	1 mark
	2		 Q. How do principles of management help managers in fulfilling social responsibility? State. Ans. Principles of management help in fulfilling social responsibility by responding to the demands of the public. 	1 mark
1	3	5	Q. On the introduction of Goods and Services Tax Act, experts in the field of business started analysing and forecasting its impact on various sectors and	

industries. Vivek, an established businessman,
attended a few seminars and conferences organised
by such experts to familiarize himself with this
information. He wanted to use these forecasts to
reduce the uncertainty in making decisions for the

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			future in his business. Name the step in the planning process that is being discussed in the above paragraph.	
			Ans. Developing premises	1 mark
-	4	-	Q. Give the meaning of 'Democratic style' of Leadership.	
			Ans. Democratic style of leadership is one in which the leader develops action plans and makes decisions in consultation with his subordinates. He encourages subordinates to participate in decision making.	1 mark
8	5	6	Q. Avik is the finance manager of Mars Ltd. In the current year, the company earned high profit. However,Avik thinks that it is better to declare smaller dividend as he is unsure about the earning potential of the company in the coming years. Avik's choice of dividend decision is based on which of the factor that affect it?	a Es. Platform
			Ans. Stability of Dividend.	1 mark
7	6	3	 Q. How does 'level of competition' affect the working capital requirement of an organisation? State. Ans. Level of competition affects the working capital requirement of an organisation as higher competition requires larger stocks to meet urgent orders from customers which results into requirement of more working capital. 	1 mark
6	7	8	Q. What is meant by a 'Commercial Paper'? Ans. It is a short term unsecured, negotiable promissory note with a fixed maturity period which is issued by large and creditworthy companies to raise short term funds at lower rates of interest than the market rates.	1 mark
5	8	1	Q. Ravi, the Marketing Manager of Weaver Cormonts I to does not allow the solosmon working	

Garments Ltd. does not allow the salesmen working under him to freely express their frank opinion and feelings regarding work related matters. Identify the organisational barrier to communication that has been created by Ravi.

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			Ans. Status.	1 mark
13	9	12	Q. Pinnacle Ltd deals in the sale of stationery and office furniture. They source the finished products from reputed brands who give them four to six months credit. Seeing the demand for electronic items, they are also planning to market these items by opening outlets	

throughout India. For this, they have decided to join hands with a Japanese electronic goods manufacturer.

Identify and state any two factors that would affect the fixed capital requirement of Pinnacle Ltd. as discussed above.

Ans. Two factors that would affect the fixed capital requirement of Pinnacle Ltd. are:

(i) <u>Diversification</u> It will increase the fixed capital requirements as the investment in fixed capital will increase.

(ii) <u>Level of Collaboration</u> Collaboration reduces the level of investment in fixed ½ mark for
identifying
each factor+1 mark for
its
explanation=1 ½ x 2
=3 marks

		assets. India	
-	10	Q. State any three merits of internal sources of	
		recruitment.	
		Ans.Merits of internal sources of recruitment:(Any	
		three)	1 mark for
		(a) Employees are motivated as promotion at a higher	each
		level may lead to a chain of promotions at lower levels in	statement
		the organisation.	=
		(b) Internal sources simplify the process of selection as	1 x 3
		the candidates are already known to the organisation.	—
		(c) People recruited from within the organisation do not	
		need induction training as the employees are already	3 marks
		familiar with the organisation.	
		(d) These sources help in <u>adjustment of surplus staff</u> in	

	(If an examinee has given only the headings, ½ mark	
	(e) Filling of jobs internally is e <u>conomical as compared</u> to external sources of recruitment.	
	those departments where there is shortage of staff.	

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			for each heading should be awarded)	
9	11	13	Q. After completing her studies in product design, Sarita wishes to start her own business to design products to cater to the mobility and communication requirements of persons with special needs. She told her friend that she wanted to focus on supplying high quality products at affordable prices. The Unique Selling proposition (U.S.P) of the	

products would be sensitivity to the challenges and needs of the differently abled people. She wants to employ only differently abled persons in her factory and sales offices across the country. This decision of Sarita provides the base for interpreting her strategy. This also defines the broad parameters within which the company may recruit the persons. Sarita has also to decide about the exact manner and the chronological order of how the selection of the differently abled applicants will be done. In the above lines, Sarita is discussing about one of the functions of management. This function has several types. Identify and explain the types Sarita is discussing in the above lines.

Ans. Types of plans Sarita is discussing in the above

1/2 mark for

E

			 lines are: (a) Policy Policy is a general guideline which brings uniformity in decision making for achievement of predetermined objectives. (b) Procedure It consists of sequence of routine steps on how to carry out activities. It details the exact manner in which any work is to be performed. 	identifying each plan + 1 mark for its explanation = 1 ½ x 2 = 3 marks
11	12	9	 Q. Describe briefly the following methods of training: (i) Apprenticeship Training; and (ii)Internship Training. Ans. (i) Apprenticeship Training Apprenticeship Training is a method of training in which the trainee is kept under guidance of a master worker for a prescribed period of time to acquire a higher level of skill 	1 ½ marks

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			-	vant to enter <u>skilled tra</u> s are often required to	U	+
			programme.	s are onen required to	undergo suen	1 ½ marks
				aining is a joint progra		=
			 Besides carry 	entional institutions and the studies out regular studies of the s	s, the trainees also	3 marks
12	13	11	market on the (i) Investment	e between Capital M basis of: Outlay, (ii) Safety an between Capital Mar	d (iii) Liquidity.	
			Market: Basis (i) Investment outlay (ii) Safety	Capital Market Investment outlay is small. Capital market instruments are riskier both with respect to returns and principal repayment.	Money Market Investment outlay is large. Money market instruments are generally much safer with a minimum risk of default.	1 x 3 1 x 3 = 3 marks
			(iii) Liquidity	Capital market securities are comparatively less liquid.	Money market securities are comparatively more liquid.	
19	14	18	manufacturer grocery produc market in a she Development (spends conside	rved Ltd, a new and of herbal and ayurve cts has captured a lar ort span of time. The R&D) departmentof rable time and effort hemical free and heal	dic medicines and rge share of the Research and the company t in developing	

for a variety of products of daily use, like toothpaste, biscuits, noodles, soaps, shampoos and detergents etc. Their business orientation differs from competitors who are short sighted and serve only consumer's needs. Instead Sindhu Ayurved Ltd.considers larger

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issues of long term social welfare, paying attention to social, ethical and ecological aspects of marketing.
(i) Identify and explain the marketing management philosophy adopted by Sindhu Ayurved Ltd.
(ii) State any two values that are being promoted by the company.

Ans.(i) Societal marketing philosophy

½ mark for identifying + 1½ mark for its explanation = 2 marks + 1 mark for each value = 1 x 2 = 2 marks = 2 marks = 2 marks

- It holds that the task of any organisation is to identify the needs and wants of the target market and deliver the desired satisfaction in an effective and efficient manner so that the <u>long-term well-</u> being of the consumers and the society is taken care of.
- It is the extension of the marketing concept as it supplements the concern for the long-term welfare of the society.

(ii) Values that are being promoted by the company are:(Any two)
(a) Fulfilling social responsibility/ Concern for the society
(b) Concern for health

			(c) Sensitivity towards the environment.	4 marks
			(or any other correct value)	
-	15	-	Q. State any four features of informal organisation.	
			Ans. Features of Informal Organisation are: (any four)	1 mark for each
			 (i) It<u>originates from within the formal organisation</u>. (ii) It <u>emerges spontaneously</u> and is not deliberately created by the management. 	statement
			(iii) The standards of behaviour evolve from group norms.	=
			(iv) Independent channels of communication are	
			developed by group members.	1 x 4
			(v) It has no definite structure or form.	=

			(If an examinee has given only the headings , ½ mark for each heading should be awarded)	4 marks
-	16	-	Q. Explain any four points of importance of	

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controlling.

Ans.Importance of controlling (Any four):
(i) Accomplishing organisational goals.
(ii) Making efficient use of resources.
(iii) Ensuring order and discipline.
(iv) Improving employee motivation.
(v) Judging accuracy of standards.
(vi) Facilitating co-ordination in action.

½ mark for
the heading
+
⅓ mark for
each correct
explanation

			(vi) racinating co-ordination in action.	
			(If an examinee has not given the headings as above but has given the correct explanation, full credit should be given)	1 x 4 = 4 marks
	17	19	Q. Mr. Murthy is the Human Resource Manager of Jai Hind Hospital in Vellore. He has to appoint nurses for the hospital. Since patients in the hospital are of different types, he wants to find out the candidates' maturity and emotions in dealing with the patients. He also wants to know about the candidates' ability to make decisions. Explain two types of tests that Mr. Murthy can use to meet his requirements.	1/2 mark for naming the
			'Gla-	naming the

			 Ans. Two types of tests that Mr Murthy can use to meet his requirements are: (i) Personality Test It provides clues to a person's emotions, reactions, maturity, value systems etc. They probe the overall personality and are difficult to design and implement. (ii) Intelligence Test It measures the level of intelligence quotient of an individual. It is an indicator of a person's learning ability or the ability to make decisions and judgments.	+ 1½ mark for its explanation = 2+2 = 4 marks
17	18	14	Q. Sadaf is the Chief Executive Officer of a reputed company. She introduced appropriate skill development programmes and a sound promotion	

policy for the employees of her company. To motivate and retain the best talent in the company, she designed the jobs of the managers to include greater variety of work content. Identify and explain the two incentives introduced by Sadaf to motivate the

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employees of her company.

Ans. The two incentives used by Sadaf to motivate the employees of her company are:
(i) <u>Career Advancement Opportunity</u>
It means providing an opportunity to employees to improve their skills to be promoted to higher level of jobs. Appropriate skill development programmes and sound promotion policy provide career advancement

1/2 mark for identifying + 11/2 mark for its

			sound promotion poncy provide career advancement	11.5
			opportunity to the employees.	explanation
				=
			(ii) Job Enrichment	2 + 2
			It is concerned with designing jobs that include greater	—
			variety of work content and provide the opportunity for	4 marks
			personal growth and a meaningful work experience.	
				· E
14	19	17	Q. Hema is one of the most successful managers of	3
			her company, 'Kobe Ltd'. She uses her creativity and	
			initiative in handling challenging situations at work.	
			The knowledge gained by her during her student	platform
			days at a renowned management institute as well as	Yu
			through her observation and experience over the	
			years is applied by Hema in a skillful manner in the	
			context of the realities of a given situation. She often	
	1		reads books and other literature in various fields of	

management to keep her knowledge updated.
(i) An aspect of the nature of management is being highlighted in the above description. Identify the aspect.
(ii) Explain any three features of the aspect identified in part (i).

Ans. (i) Management as an art.

(ii) <u>Three features that establish it as an art are:</u>
(a) <u>Existence of theoretical knowledge</u>.
As in art, in management too, there is a lot of literature available in various areas of management which the manager has to specialise in.
(b) <u>Personalised application</u>
Like in any art, in management too, a manager applies

1 mark for identification + ½ mark for each heading + ½ mark for its explanation

his acquired knowledge in a personalised and unit	que =
manner. This gives rise to different styles of	1 x 3
management.	=
(c) Based on practice and creativity	3 marks
Management satisfies this criteria as a manager g	ains =

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2	15			5W
			experience through regular practice and becomes more	1+3
			effective.	=
				4 marks
-	20	-	Q. Explain any five points of importance of Business	
			environment.	
			Ans.Importance of business environment (Any five):	¹ / ₂ mark for
			(i) Identify opportunities and get the first mover	each heading
			advantage.	+
			(ii) Identify threats and early warning signals.	¹ / ₂ mark for
			(iii) Tap useful resources.	its
			(iv) Cope with rapid changes.	explanation
			(v) Assist in planning and policy formulation.	=
			(vi) Improve performance.	1 x 5
				=
			(If an examinee has not given the headings as above	5 marks
			but has given the correct explanation, full credit	9 6
			should be given)	3.
22	21	22	Q. Shyam bought a pain relieving ointment after	
			seeing it being displayed in the chemist's shop. The	platform
			ointment tube was packed in a cardboard box.	Yu
			Identify the different levels of packaging of the pain	
			relieving medicine, when it was purchased by Shyam.	1 mark for
			Also state the functions of packaging.	identifying
	1		ic large	each level

Ans.Different levels of packaging of the pain relieving medicine are:

Ointment tube: Primary packaging Cardboard box: Secondary packaging

(If an examinee has not specified 'ointment tube' as the primary package and 'cardboard box' as the secondary package ¹/₂ mark per identification may be deducted)

Functions of packaging: (Any three) (i) It helps in product identification. (ii) It helps in protection of the product from spoilage, breakage, leakage damage etc. (iii) It facilitates use of the product to the consumers through appropriate sizes and shapes.

1 .

= 1 + 1= 2 marks +1 mark for each statement = 1 x 3 = 3 marks = 2+3

(iv) It helps in <u>promotion</u> of the product as a good	=
package attracts the attention of the people at the time of	5 marks
purchase.	
(If an examinee has given only the headings, 1/2 mark	

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			for each heading should be awarded.)	
21	22	21	Q. Apaar Foundation is a Non Governmental	
			Organization (NGO) working to improve the lives of	
			children with medical needs, the homeless and	
			victims of natural disasters. Apart from donations in	
			cash, they collect dry ration, old clothes, shoes, toys,	
			books and medicines from donors. At Apaar	
			Foundation's office in Bhonal the material collected is	

segregated, classified and put in shelves and boxes that are labelled systematically. There is a specific place for each of these items and volunteers put everything at their respective places. The volunteer work is divided into specific jobs like fund raising, field visits, social media updates and so on. Each volunteer is part of a particular team, depending on their competency and training. Each volunteer becomes specialized in their respective field, leading to efficient utilization of human effort. (i) Identify and explain two principles of management adopted by Apaar Foundation. (ii) State two values that Apaar Foundation is displaying and promoting in society through their work.

¹/₂ mark for

E

Ans. (i) Principles of management adopted by Apaar Foundation are:
(a) Order
The principle of Order states that people and materials must be in suitable places at appropriate time for maximum efficiency i.e. there should be a place for everything and everyone in an organization and that person or thing should be found in its allotted place. This will lead to increased productivity and efficiency.
(b) <u>Division of work</u>
The principle of Division of work states that work is divided into small tasks/ jobs. A trained specialist who is competent is required to perform each job. Thus, division of work leads to specialisation.

identifying each principle + 1 mark for its explantion = 1 ½ x 2 = 3marks + 1 mark for each value = 1 x 2 =

(ii) Values that Apaar Foundation is displaying and	2 marks
promoting in society through their work are: (Any two)	=
(a) Concern for the society.	3 + 2
(b) Optimum utilization of resources.	=
(c) Sensitivity towards the environment.	5 marks

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	(0	r any other correct v	alue)	
23	structure of org	e between 'functional' ganisation on any six between 'Functional' six) Functional Structure Functional Structure is an organisational structure formed by grouping of jobs of similar nature under various functional departments. It is based on Functions It involves functional specialisation. It is difficult to fix responsibility on any one department. Managerial development is difficult, as each functional manager has to report to manager	basis. and 'Divisional' Divisional Structure Divisional structure is an organisation structure comprising of separate business units or divisions.	1 x 6 = 6 marks
	Involved	the functions are not duplicated.	 there is duplication of resources in various departments. 	
	(vii) Coordination	Coordination is difficult for a multi product company	Coordination is easy because all functions related to a particular	

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				product are integrated in one department.	
25	24	25		that the Consumer court can	
			grant to consumers in ca	4 1 0	
			each of the following situ		1 mark for
			(i) Divya was charged m	each	
			maximum retail price (N	MRP) for a bottle of water.	statement
			(ii) Clara was sold a car	with a defective engine.	

(iii) Antony suffered injury while using newly bought defective electric heater.

Ans. (i) Reliefs that the Consumer court can grant to the customers are: (Any two)
(a) To refund the price paid.
(b) To pay punitive damages.
(c) To discontinue the unfair/ restrictive trade practice and not to repeat the same in future.
(d) To pay any amount (not less than 5% of the value of the bottle of water) to be credited to the Consumer Welfare Fund or any other organisation/person, to be utilised in the prescribed manner.
(e) To pay adequate costs to the appropriate party.

(ii) Reliefs that the Consumer court can grant to the

1 x 2 = 2 marks + 1 mark for each statement

=

= 1 x 2 =

customers are: (Any two)	2 marks
(a) To remove the defect in engine.	
(b) To replace the defective engine with a new one, free	
from any defect.	
(c) To refund the price paid.	
(d) To pay punitive damages.	
(e) To pay any amount (not less than 5% of the value of	+
the defective engine) to be credited to the Consumer	
Welfare Fund or any other organisation/person, to be	1 mark for
utilised in the prescribed manner.	each
(f) To pay adequate costs to the appropriate party.	statement
(iii) <u>Reliefs that the Consumer court can grant to the</u>	=
customers are: (Any two)	
(a) To <u>remove the defect</u> in electrical heater.	1 x 2
(b) To <u>replace the defective</u> electrical heater with a new	=
one, free from any defect.	2 marks
(c) To <u>refund the price</u> paid.	
(d) To pay a reasonable amount of compensation for any	
loss or injury suffered by the consumer due to negligend	e
of the opposite party.	2+2+2

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			been running a poultry farm for the past ten years. She has saved ₹ Four Lakhs from her business. She shared with her family her desire to utilize this money to expand her business. Her family members gave her different suggestions like buying new machinery to replace the existing one, acquiring	platform
24	25	24	Q. Sudha is an enterprising business woman who has	arm.
			(If an examinee has given only the heading, ½ mark for each heading should be awarded)	E S.
			(k) To pay adequate costs to the appropriate party.	
			utilised in the prescribed manner.	
			Welfare Fund or any other organisation/person, to be	
			the defective goods) to be credited to the Consumer	
			defective electrical heater.(j) To pay any amount (not less than 5% of the value of	
			(i) To <u>cease manufacture of hazardous goods</u> like	
			electrical heater from sale.	
			(h) To withdraw hazardous goods like defective	
			(g) Not to offer hazardous goods like defective electrical heater for sale.	6 marks
			and not to repeat the same in future.	6 maaulaa
			(f) To discontinue the unfair/ restrictive trade practice	=
			(e) To pay punitive damages.	

altogether new equipments with latest technology, opening a new branch of the poultry farm in another city and so on.

Since these decisions are crucial for her business, involve a huge amount of money and are irreversible except at a huge cost, Sudha wants to analyze all aspects of the decisions, before taking any final decision.

(i) Identify and explain the financial decision to be taken by Sudha.
(ii) Also, explain briefly the factors that will affect this decision.

Ans. (i) Investment decision/ Capital budgeting decision

½ mark for
identifying
+1 mark for its
explanation=1 ½ marks
+½ mark for
naming the
factor
+1 marks for
each
each

		=
	Investment/ Capital budgeting decision involves	1 ½ x 3
	deciding about how the funds are invested in different	—
	assets so that they are able to earn the highest possible	4 ½
	return for their investors.	—

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*These answers are meant to be used by evaluators

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 (ii) Factors that affect capital budgeting decision are: (a) Cash flows of the project (b) Rate of return of the project. (c) Investment criteria. 	1 ½ + 4 ½ = 6 marks
(If an examinee has not given the headings as above	

Dut has explained correctly, no marks may be deducted)

(If an examinee has only given the headings, 1/2 mark may be awarded for each correct point)



