

To

The admissions committee
(Name of the University)

Subject:

Dear Sir/Madam,

I am delighted to get this opportunity to recommend **(student's name)** for admission to MS in Mechanical Engineering at your esteemed institution. Being an alumnus of your institution, it makes me immensely proud of the fact that the candidate I am recommending truly deserves to be a student at **(institution's name)**.

I have known **(student's name)** for past three years as I taught Statistics to him and got an opportunity to supervise him for a research project and two workshops during this period. He comes across as a polished communicator and a great learner having an eye for details. He is always eager to take initiative and walk an extra mile for learning and achieving his goals.

His team spirit motivates others and leadership acumen shows in every little detail worked by him as well as his team. In last three years, I have seen him develop a mature approach towards things, without losing the enthusiasm and stability in his work.

While working on a multinational project in the final year, the way he handled the tricky situations and made the institution proud tells that he is definitely an asset. He never loses any opportunity to try new concepts and practice the teachings.

He definitely deserves to be a student at your institution as his fundamentals are very strong and he possesses all the skills and abilities required to be a master's level student at your institution.

In case you have any queries about his admission, please feel free to contact me at number or email given below.

Thanking you

Sincerely

Name
(Designation)

Contact details