CBSE Class 12 Business Studies Compartment Answer Key 2017 (July 17, Set 3 - 66/1/3)



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SET 3				
			MARKING SCHEME – 2016-17	DISTRIBUTION OF MARKS
			<b>BUSINESS STUDIES COMPTT.</b>	
66/1/1	66/1/2	66/1/3	DELHI – 66/1/3	
			<b>EXPECTED ANSWERS / VALUE POINTS</b>	
5	8	1	Q. Ravi, the Marketing Manager of Weaver	
			Garments Ltd. does not allow the salesmen working	
			under him to freely express their frank opinion and	
			feelings regarding work related matters.	
			Identify the organisational barrier to communication	
			that has been created by Ravi.	
				1 mark
			Ans. Status.	
-	-	2	Q. How do principles of management help managers	1 mark
			in meeting the requirements of the changing	
			environment? State.	

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			Ans. Principles of management help managers in meeting the requirements of the changing environment as they can be modified according to the needs of the environment.	
7	6	3	Q. How does 'level of competition' affect the working capital requirement of an organisation? State.	
			<b>Ans.</b> Level of competition affects the working capital requirement of an organisation as higher competition	1 mark

			requires larger stocks to meet urgent orders from customers which results into requirement of more working capital.	
-	-	4	Q. Give the meaning of 'Autocratic style' of	1 mark
			Leadership.	
			Ans.Autocratic style of leadership is one in which the leader gives orders and insists that they are obeyed. He does not give the subordinates any freedom to influence his decision.	Platform
1	3	5	Q. On the introduction of Goods and Services Tax Act, experts in the field of business started analysing and forecasting the impact on various sectors and industries. Vivek, an established businessman,	

			attended a few seminars and conferences organised by such experts to familiarize himself with this information. He wanted to use these forecasts to reduce the uncertainty in making decisions for the future in his business. Name the step in the planning process that is being discussed in the above paragraph. Ans. Developing premises	1 mark
8	5	6	Q. Avik is the finance manager of Mars Ltd. In the current year, the company earned high profit. However,Avik thinks that it is better to declare smaller dividend as he is unsure about the earning potential of the company in the coming years. Avik's choice of dividend decision is based on which of the factor that affect it? Ans. Stability of Dividend.	1 mark
3	1	7	Q. Beena, a student of management, likes to relate	

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what she learnt in class to real life situations. She
observed many situations while watching educational
programmes on television that remind her of
concepts of Scientific Management. In one such
programme, factories manufacturing parts for
products like automobiles, computers and mobile
phones were being telecast.
Name the technique of Scientific management that
should be adhered to, while manufacturing parts for

			such products. Ans. Standardisation and Simplification of work.	1 mark
6	7	8	Q. What is meant by a 'Commercial Paper'? Ans. It is a short term unsecured, negotiable promissory note with a fixed maturity period which is issued by large and creditworthy companies to raise short term funds at lower rates of interest than the market rates.	1 mark
11	12	9	<ul> <li>Q. Describe briefly the following methods of training:</li> <li>(i) Apprenticeship Training; and</li> <li>(ii) Internship Training.</li> <li>Ans. (i) Apprenticeship Training</li> </ul>	

		<ul> <li>Apprenticeship Training is a method of training in which the trainee is kept under <u>guidance of a master</u> worker for a prescribed period of time.</li> <li>It is designed to acquire a higher level of skill</li> </ul>	1 ½ marks
		<ul> <li>People who want to enter <u>skilled trades</u> e.g. plumbers &amp; electricians are often required to undergo such programme.</li> </ul>	+ 1 ½ marks
		<ul> <li>(ii) Internship Training</li> <li>Internship Training is a joint programme of training between educational institutions and business firms.</li> <li>Besides carrying out regular studies, the trainees also work in some factory or office to acquire practical knowledge and skills.</li> </ul>	= 3 marks
-	10	Q. State any three limitations of external sources of	

recruitment.	
Ans.Limitations of external source of recruitment: (Any	1 mark for
three)	each
(i) It may lead to dissatisfaction among existing	statement
employees as they may feel that their chances of	=

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		notified and ap (iii) It is a <u>cost</u> advertisement (If an examine each heading s	thy process as the vaca pplications received be the process as a lot of n and processing of appl e has given only the he bould be awarded)	fore selection. noney is spent on lications. eading, <sup>1</sup> / <sub>2</sub> mark for	1 x 3 = 3 marks
12	13	market on the (i) Investment	<ul> <li>te between Capital Market</li> <li>Outlay, (ii) Safety and</li> <li>e between Capital Market</li> <li>Capital Market</li> <li>Investment outlay</li> <li>is small.</li> <li>Capital market</li> <li>instruments are</li> <li>riskier both with</li> <li>respect to returns</li> <li>and principal</li> <li>repayment.</li> </ul>	d (iii) Liquidity.	1 x 3 = 1 x 3 = 3 marks

			(iii) Liquidity	Capital market securities are comparatively less liquid.	Money market securities are comparatively more liquid.	
13	9	12	office furniture from reputed b months credit. Seeing the dem planning to ma throughout Ind hands with a J manufacturer.	and for electronic it arket these items by o dia. For this, they have apanese electronic go	nished products n four to six ems, they are also opening outlets ve decided to join oods	<sup>1</sup> ∕₂ mark for

	the fixed capital requirement of Pinnacle Ltd. as	identifying
	discussed above.	each factor
		+
	Ans. Two factors that would affect the fixed capital	1 mark for
	requirement of Pinnacle Ltd. are:	its

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		explanation
	(i) <u>Diversification</u>	=
	It will increase the fixed capital requirements as the	1 ½ x 2
	investment in fixed capital will increase.	=
		3 marks
	(ii) Level of Collaboration	
	Collaboration reduces the level of investment in fixed	
	assets.	

9	11	13	Q. After completing her studies in product design,	
			Sarita wishes to start her own business to design	
			products to cater to the mobility and communication	
			requirements of persons with special needs.	
			She told her friend that she wanted to focus on	
			supplying high quality products at affordable prices.	
			The Unique Selling proposition (U.S.P) of the	• <u> </u>
			products would be sensitivity to the challenges and	9
			needs of the differently abled people.	
			She wants to employ only differently abled persons in	
			her factory and sales offices across the country. This	platform
			decision of Sarita provides the base for interpreting	Yu
			her strategy. This also defines the broad parameters	
			within which the company may recruit the persons.	
			Sarita has also to decide about the exact manner and	
	1		the chronological order of how the selection of the	

differently abled applicants will be done. In the above lines, Sarita is discussing about one of the functions of management. This function has several types. Identify and explain the types Sarita is discussing in the above lines.

**Ans.** Types of plans Sarita is discussing in the above lines are:

### (a) Policy

Policy is a general guideline which brings uniformity in decision making for achievement of predetermined objectives.

## (b) Procedure

It consists of sequence of routine steps on how to carry

1 mark for identifying each plan + 1 mark for its explanation = 1 1/2 x 2 =

			out activities. It details the exact manner in which any work is to be performed.	3 marks
17	18	14	Q. Sadaf is the Chief Executive Officer of a reputed company. She introduced appropriate skill	

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development programmes and a sound promotion policy for the employees of her company. To motivate and retain the best talent in the company, she designed the jobs of the managers to include greater variety of work content. Identify and explain the two incentives introduced by Sadaf to motivate the employees of her company.

**Ans.** The two incentives used by Sadaf to motivate the



				/
			employees of her company are:	identifying
			(i) Career Advancement Opportunity	
			It means providing an opportunity to employees to	+
			improve their skills to be promoted to higher level of	
			jobs. Appropriate skill development programmes and	1½ mark for
			sound promotion policy provide career advancement	its
			opportunity to the employees.	explanation
				= 3
			(ii) Job Enrichment	2 + 2
			It is concerned with designing jobs that include greater	=
			variety of work content and provide the opportunity for	4 marks
			personal growth and a meaningful work experience.	Plu
			t Revie	
-	-	15	Q. State any four features of formal organisation.	
			-05t 5th	
	1		Ans. Features of 'Formal Organisation': (Any four)	

		J-1	(i) It clarifies who has to report to whom.	1 mark
			(ii) It is a means to achieve the objectives as it lays down	for each
		2	rules and procedures for their achievement.	statement
			(iii) It coordinates the efforts of various departments.	=
			(iv) It is deliberately designed by the top management to	1 x 4
			facilitate smooth functioning.	=
			(v) It places more emphasis on work rather than inter-	4 marks
			personal relationships.	
			(If an examinee has given only the headings, 1/2 mark	
			for each heading should be awarded)	
-	-	16	Q. "Planning and controlling are interrelated."	
			Explain.	
			Ans.Relationship between planning and controlling:	
			(a) Controlling takes place on the basis of standards	
			developed by planning;	
			(b) Planning without controlling is meaningless as	
			controlling ensures that the events conform to the plans.	4 marks
			(c)Planning prescribes an appropriate course of action	

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	for achieving objectives whereas <u>controlling evaluates</u> whether decisions have been translated into desired actions. (d)Planning and controlling both are <u>forward looking and</u> <u>looking back.</u>	
	(Note: If the answer covers the above points in any other form, full credit should be given)	

14	19	17	Q. Hema is one of the most successful managers of	
			her company, 'Kobe Ltd'. She uses her creativity and	
			initiative in handling challenging situations at work.	
			The knowledge gained by her during her student	
			days at a renowned management institute as well as	
			through her observation and experience over the	
			years is applied by Hema in a skillful manner in the	0 <u> </u>
			context of the realities of a given situation. She often	3
			reads books and other literature in various fields of	
			management to keep her knowledge updated.	
			(i) An aspect of the nature of management is being	platform
			highlighted in the above description. Identify the	Y LL
			aspect.	
			(ii) Explain any three features of the aspect identified	
			in part (i).	1 mark for
	1		's large	identification
			And (i) Management as an art	

Ans. (i) Management as an art.

(ii) Three features that establish it as an art are:
(a) Existence of theoretical knowledge.
As in art, in management too, there is a lot of literature available in various areas of management which the manager has to specialise in.
(b) Personalised application

Like in any art, in management too, a manager applies his acquired knowledge in a personalised and unique manner. This gives rise to different styles of management.

(c) <u>Based on practice and creativity</u> Management satisfies this criteria as a manager gains experience through regular practice and becomes more effective. + <sup>1</sup>/<sub>2</sub> mark for each heading + <sup>1</sup>/<sub>2</sub> mark for its explanation = 1 x 3 = 3 marks = 1+3 = 4 marks

19	14	18	Q.Sindhu Ayurved Ltd, a new and leading	
			manufacturer of herbal and ayurvedic medicines and	
			grocery products has captured a large share of the	
			market in a short span of time. The Research and	

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Development (R&D) departmentof the company spends considerable time and effort in developing eco-friendly, chemical free and healthy alternatives for a variety of products of daily use, like toothpaste, biscuits, noodles, soaps, shampoos and detergents etc. Their business orientation differs from competitors who are short sighted and serve only consumer's needs. Instead Sindhu Ayurved Ltd.considers larger issues of long term social welfare, paying attention to social, ethical and ecological aspects of marketing. (i) Identify and explain the marketing management philosophy adopted by Sindhu Ayurved Ltd. (ii) State any two values that are being promoted by the company.

Ans.(i) Societal marketing philosophy

care of.

It holds that the task of any organisation is to <u>identify the needs and wants of the target market</u> and deliver the desired satisfaction in an effective and efficient manner so that the <u>long-term well-</u> <u>being of the consumers and the society is taken</u>

It is the extension of the marketing concept as it

½ mark for identifying + 1½ mark for its explanation = 2 marks + 1 mark for

		J.	supplements the concern for the long-term	each value
			welfare of the society.	=
				1 x 2
			(ii) Values that are being promoted by the company are:	=
			(Any two)	2 marks
			(a) Fulfilling social responsibility/ Concern for the	=
			society	2+2
			(b) Concern for health	—
			(c) Sensitivity towards the environment.	4 marks
			(or any other correct value)	
18	17	19	Q. Mr. Murthy is the Human Resource Manager of	
			Jai Hind Hospital in Vellore. He has to appoint	
			nurses for the hospital. Since patients in the hospital	
			are of different types, he wants to find out the	
			candidates' maturity and emotions in dealing with	
			the patients. He also wants to know about the	
			candidates' ability to make decisions.	
			Explain two types of tests that Mr. Murthy can use to	
			meet his requirements.	<sup>1</sup> / <sub>2</sub> mark for

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		<b>Ans.</b> Two types of tests that Mr Murthy can use to meet his requirements are:	naming the test
		<ul> <li>(i) <u>Personality Test</u></li> <li>It provides clues to a person's emotions, reactions, maturity, value systems etc. They probe the overall personality and are difficult to design and implement.</li> </ul>	+ 1½ mark for its explanation
		<ul> <li>(ii) <u>Intelligence Test</u>         It measures the level of intelligence quotient of an individual. It is an indicator of a person's learning ability or the ability to make decisions and judgments.     </li> </ul>	
-	20	Q. Explain any five points of impact of government policy changes on business and industry.	<sup>1</sup> / <sub>2</sub> mark for
		<ul> <li>Ans. Impact of government policy changes on business and industry: (Any five)</li> <li>(i) Increasing competition</li> <li>(ii) More demanding customers</li> <li>(iii) Rapidly changing technological environment</li> <li>(iv) Necessity for change</li> </ul>	1/2 mark for + 1/2 mark for its explantion =
		(v) Need for developing human resources. (vi) Market orientation	1 x 5

			(vii) Loss of budgetary support to the public sector. (If an examinee has not given the headings as above but has given the correct explanation, full credit should be given)	5 marks
21	22	21	Q. Apaar Foundation is a Non Governmental Organization (NGO) working to improve the lives of children with medical needs, the homeless and victims of natural disasters. Apart from donations in cash, they collect dry ration, old clothes, shoes, toys, books and medicines from donors. At Apaar Foundation's office in Bhopal the material collected is segregated, classified and put in shelves and boxes that are labelled systematically. There is a specific place for each of these items and volunteers put	

	everything at their respective places.
	The volunteer work is divided into specific jobs like
	fund raising, field visits, social media updates and so
	on. Each volunteer is part of a particular team,
	depending on their competency and training. Each

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volunteer becomes specialized in their respective
field, leading to efficient utilization of human effort.
(i) Identify and explain two principles of management
adopted by Apaar Foundation.
(ii) State two values that Apaar Foundation is
displaying and promoting in society through their
work.

Ans. (i) Principles of management adopted by Apaar

 ½ mark for

 identifying

 each

 principle

 +

 1 mark for its

 explantion

 =

 1 ½ x 2

 =

 3marks

 +

 1 mark for

 each value

 =

 1 x 2

 =

 2 marks

Foundation are: (a) <u>Order</u> The principle of Order states that people and materials must be in suitable places at appropriate time for maximum efficiency i.e. there should be a place for everything and everyone in an organization and that person or thing should be found in its allotted place. This will lead to increased productivity and efficiency.

#### (b) <u>Division of work</u>

The principle of Division of work states that work is divided into small tasks/ jobs. A trained specialist who is competent is required to perform each job. Thus, division of work leads to specialisation.

(ii) Values that Apaar Foundation is displaying and

			<ul> <li>promoting in society through their work are: (Any two)</li> <li>(a) Concern for the society.</li> <li>(b) Optimum utilization of resources.</li> <li>(c) Sensitivity towards the environment.</li> </ul>	= 3 + 2 = 5 marks
			(or any other correct value)	
22	21	22	Q. Shyam bought a pain relieving ointment after seeing it being displayed in the chemist's shop. The ointment tube was packed in a cardboard box. Identify the different levels of packaging of the pain	
			relieving medicine, when it was purchased by Shyam.	1 mark for
			Also state the functions of packaging.	identifying
				each level
			Ans.Different levels of packaging of the pain relieving	=
			medicine are:	1+1
1	1	1		

Ointment tube: Primary packaging	=
Cardboard box: Secondary packaging	2 marks
	+
(If an examinee has not specified 'ointment tube' as	
the primary package and 'cardboard box' as the	1 mark for

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			secondary package ½ mark per identification may be deducted)	each statement
			Functions of packaging: (Any three)	=
			(i) It helps in product identification.	1 x 3
			(ii) It helps in protection of the product from spoilage,	=
			breakage, leakage damage etc.	3 marks
			(iii) It facilitates use of the product to the consumers	=
			through appropriate sizes and shapes.	2+3
			(iv) It helps in promotion of the product as a good	—
			package attracts the attention of the people at the time of	5 marks
			purchase.	
			(If an examinee has given only the headings, ½ mark for each heading should be awarded.)	
-	-	23	Q. Explain 'Authority', 'Responsibility' and 'Accountability' as elements of Delegation.	S.
			Ans.	m
			(a) Authority:	plation
			• It refers to the <u>right of an individual to command his</u>	2 marks
			subordinates and to take action within the scope of his	for each
			position.	element
	1		• It arises from the established scalar chain which links	=
	1		the various job positions and levels of an	2 x 3

# organisation.

• Authority flows from top to bottom i.e. the superior has authority over the subordinate.

## (b) Responsibility:

- It is the <u>obligation</u> of a subordinate to perform the assigned duty.
- It arises from a superior-subordinate relationship.
- It <u>flows upwards</u> i.e. a subordinate will always be responsible to his superior.

## (c) Accountability:

- It implies being <u>answerable</u> for the final outcome.
- It cannot be delegated
- It flows upwards i.e. a subordinate will be accountable to a superior for satisfactory performance of work.

## 6 marks

=

			to a superior for satisfactory periorinance or work.	
24	25	24	Q. Sudha is an enterprising business woman who has	
			been running a poultry farm for the past ten years.	
			She has saved ₹ Four Lakhs from her business. She	

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shared with her family her desire to utilize this money to expand her business. Her family members gave her different suggestions like buying new machinery to replace the existing one, acquiring altogether new equipments with latest technology, opening a new branch of the poultry farm in another city and so on.

Since these decisions are crucial for her business,

 ½ mark for

 identifying

 +

 1 mark for its

 explanation

 =

 1 ½ marks

 +

 ½ mark for

 naming the

 factor

 +

 1 marks for

 each

 explanation

 =

 1 ½ x 3

 =

 4 ½

 =

 4 ½

 =

involve a huge amount of money and are irreversible except at a huge cost, Sudha wants to analyze all aspects of the decisions, before taking any final decision.

(i) Identify and explain the financial decision to be taken by Sudha.
(ii) Also, explain briefly the factors that will affect this decision.

Ans. (i) Investment decision/ Capital budgeting decision

Investment/ Capital budgeting decision involves deciding about how the funds are invested in different assets so that they are able to earn the highest possible return for their investors.

			<ul> <li>(ii) Factors that affect capital budgeting decision are:</li> <li>(a) Cash flows of the project</li> <li>(b) Rate of return of the project.</li> <li>(c) Investment criteria.</li> </ul>	1 ½ + 4 ½ = 6 marks
			(If an examinee has not given the headings as above but has explained correctly, no marks may be deducted)	
			(If an examinee has only given the headings, ½ mark may be awarded for each correct point)	
25	24	25	Q. State any two reliefs that the Consumer court can	

	grant to consumers in case of genuine complaints in	
	each of the following situations:	1 mark for
	(i) Divya was charged more than the printed	each
	maximum retail price (MRP) for a bottle of water.	statement
	(ii) Clara was sold a car with a defective engine.	

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(iii) Antony suffered injury while using newly bought	_
defective electric heater.	1 x 2
	—
Ans. (i) Reliefs that the Consumer court can grant to the	2 marks
customers are: (Any two)	
(a) To refund the price paid.	
(b) To pay punitive damages.	
(c) To discontinue the unfair/ restrictive trade practice	+
and not to repeat the same in future	

and not to repeat the same in future. (d) To pay any amount (not less than 5% of the value of the bottle of water) to be credited to the Consumer Welfare Fund or any other organisation/person, to be utilised in the prescribed manner. (e) To pay adequate costs to the appropriate party. (ii) <u>Reliefs that the Consumer court can grant to the</u> customers are: (Any two) (a) To remove the defect in engine. (b) To replace the defective engine with a new one, free from any defect. Review (c) To refund the price paid. (d) To pay punitive damages. (e) To pay any amount (not less than 5% of the value of the defective engine) to be credited to the Consumer Welfare Fund or any other organisation/person, to be

I mark for each statement
I x 2
I x 2
2 marks
H
1 mark for

utilised in the prescribed manner.	each
(f) To pay adequate costs to the appropriate party.	statement
(iii)Reliefs that the Consumer court can grant to the	=
customers are: (Any two)	
(a) To <u>remove the defect</u> in electrical heater.	1 x 2
(b) To <u>replace the defective</u> electrical heater with a new	=
one, free from any defect.	2 marks
(c) To <u>refund the price</u> paid.	
(d) To pay a reasonable amount of compensation for any	=
loss or injury suffered by the consumer due to negligence	
of the opposite party.	2+2+2
(e) To pay punitive damages.	
(f) To discontinue the unfair/ restrictive trade practice	—
and not to repeat the same in future.	
(g) Not to offer hazardous goods like defective electrical	6 marks
heater for sale.	
(h) To withdraw hazardous goods like defective	
electrical heater from sale.	
(i) To <u>cease manufacture of hazardous goods</u> like	
defective electrical heater.	

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(j) To pay any amount (not less than 5% of the value of the defective goods) to be credited to the Consumer Welfare Fund or any other organisation/person, to be utilised in the prescribed manner. (k) To pay adequate costs to the appropriate party. (If an examinee has given only the heading, ½ mark for each heading should be awarded)



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