INFORMATION BROCHURE

Admission to
B.Ed. (Correspondence)
Session: 2022-24

No. of Seats: 800
Duration of Course: Two Years (Four Semesters)
Recognized by NCTE: F.NRC/NCTE/F-7/CH-24/10216

Availability of Online Application form	**Friday, August 5, 2022**
Last date of applying online	**Sunday, September 4, 2022**
Online Registration fee	• Rs. 1000/- (General Category) • Rs.500/- (for SC/ST/Persons with Disability)

For any query please:

E-mail: *usolbed@pu.ac.in*
Enquiry Time: 10:00 a.m. to 4:00 p.m.

Candidates are advised to visit the website regularly for information and updates.

In order to avoid last minute rush, the candidates are advised to apply early enough. The university will not be responsible for any network related problem.

UNIVERSITY SCHOOL OF OPEN LEARNING
PANJAB UNIVERSITY
CHANDIGARH

1. ELIGIBILITY CONDITIONS AS PER NCTE NORMS 2014:

The following categories of candidates are eligible to apply for admission.

(i)   Trained in – service teachers in elementary education.

(ii)   Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode.

Explanation:

A. A person who possesses the following qualifications shall be eligible to join the course:

1. The candidates who entered in teaching profession on the basis of **Diploma/ Certificate in primary/elementary teacher training and are intended to improve their competence by obtaining degree in secondary teacher training programme**can take admission in B.Ed (ODL) programme, provided they have graduation/post graduation degree in humanities/science/social science/commerce with minimum50% marks or degree in engineering/technology with specialization in science and mathematics with minimum 55 % marks

➢ Candidates who have **completed NCTE recognized teacher training programmethrough face-to-face mode** and **not in teaching profession** are also eligible for admission in B.Ed. ODL programme provided they possess graduation/post graduation degree in humanities/science/social science/commerce with minimum50%

➢ marks or degree in engineering/technology with specialization in science and mathematics with minimum 55 % marks

➢ **In case of students belonging to <u>Scheduled Castes/ Scheduled Tribes/ Backward Class/Person with Disabilities (PwD)</u>, the requirement of 50 % marks shall be reduced by 5 % provided they have obtained minimum pass marks prescribed by the regulations.**

NOTE: For calculating percentage of marks in case of students who have passed B.A. examination by parts, the following procedure will be adopted:

(i) Average percentage of marks obtained in Prabhakar / Giani or an equivalent MIL Examination, English and in two more elective subjects. (If more than two subjects have been cleared, the score in which he/ she scored higher marks will be taken into account.). **Prabhakar or Giani will be considered as an elective subject and brought at par with one elective subject in respect of maximum marks.**

(ii) For candidates who have received their B.A. degree after doing Shastri or an equivalent Oriental Title examination, marks obtained in Shastri examination or an equivalent OT examination will be considered as scored out of two subjects (elective) and calculated on the basis of the marks obtained in **two** elective subjects to the best advantage of the candidate.

2. ADMISSION CRITERIA

Admissions to 800 seats in B.Ed.(correspondence) is done on **merit based on marks obtained in the qualifying examination only**.

3. RESERVATION POLICY

The Seats are reserved as per Panjab University, Chandigarh rules. The category wise distribution of seats is given below:

S. No.	Category	%age of seats	500 Seats (for Punjab &Chd.UT)	300 Seats (for all India including Punjab &Chd. (UT)	Total
1	SC	15	75	45	120
2	ST	7.5	(37.5)=38	(22.5)=23	61
3	B.C.	5	25	15	40
4	Person with Disabilities (PWD)	5	25	15	40
5	Defence	5	25	15	40
6	Riot Victims and Terrorist affected	2	10	6	16
7	Wards of Freedom Fighters	2	10	6	16
	SUB TOTAL (of reserved categories)	41.5	208	125	333
8	General	58.5	292	175	467
	TOTAL		**500**	**300**	**800**

4. TEACHING SUBJECTS COMBINATIONS

Admission in the B.Ed. Semester course will be subject based.

i. At the time of admission, each candidate shall opt for two teaching/pedagogical subjects, which has been studied at graduation/post-graduation level. The candidate must have studied the Major subject of the teaching combination for at least 3 years at graduation level or 2 years at Master's level. The minor subject should have been studied for at least for one year/one semester.

ii. The candidates having honours course shall opt for major subject in which they have obtained honours. The minor subject should have been studied at least for one year/one semester.

iii. The candidates who have passed additional subjects at graduation level can opt for only those teaching subject, marks of which are taken into account for the purpose of calculating percentage of marks at graduation level.

iv. B.Com./B.B.A./M.Com. graduates /postgraduates may opt for two teaching subjects- one is teaching of commerce and the other shall be teaching of economics/mathematics/any one language i.e. teaching of English/Hindi/Punjabi/Sanskrit. Note: B.Com/B.B.A. graduates shall be considered in commerce stream only, even they have passed additional arts subjects unless they have passed Masters in Arts.

v. B.C.A. graduates may opt for teaching of Computer science as one subject. The other subject shall be teaching of Mathematics or any one language (English/Punjabi/Hindi/Sanskrit)

vi. B.E./B.Tech. graduates shall opt for any two subject combination out of teaching of Mathematics, Computer Science, Science , Languages.

vii. B.Sc.(Home Science) graduates shall opt for two teaching subjects. One is Teaching of Home Science, other may be subject studied at graduate level i.e. Science or any one language (English/Hindi/Punjabi/Sanskrit).

viii.B.Sc(Medical) graduates shall opt for two teaching subjects out of the following: (a) Teaching of Science/ Life Science; (b) Teaching of Physical Science; (c) Teaching of any one language i.e. English/Hindi/Punjabi/Sanskrit.

ix.B.Sc(Non-Medical) graduates shall opt for two teaching subjects out of the following: (a) Teaching of Science/Physical Science; (b) Teaching of Mathematics/Computer Science; (c) Teaching of any one language i.e. English/Hindi/Punjabi/Sanskrit.

x. Arts Graduates may opt for any two pedagogical subjects one each from the following (a) and (b):

 (a) Teaching of Social Studies/Economics/History/Geography/Political Science/Sociology/Public administration/Fine Arts/Physical Education/ Music/Home Science.

(b) Teaching of any one language i.e. English, Punjabi, Hindi, Sanskrit provided that the candidate has studied the subject at the graduation/post graduation level.

xi. Graduates with Fine Arts/Music/Computer Science/Home Science/Physical Education/Mathematics/Statistics/Quantitative techniques shall opt for any of these subjects with the other subject combinations available.

 Note: Teaching of Fine Arts shall be offered to a candidate who had taken up Fine Arts/Performing Arts/Fashion Design/Fashion Technology or B.A. with Diploma in Drawing and Painting or Arts and Craft Teacher's course from a recognized institution.

 xii. Teaching of Social Studies shall be opted by those who have studied any one of these subjects at B.A./M.A. level i.e. (i) History (ii) Geography (iii) Political Science(iv) Sociology (v) Economics (vi) Public Administration(vii) Philosophy (viii) Psychology (ix) Education(x) Defence Studies (xi) Religious Studies

 xiii. B.A.LL.B. Graduate shall opt for two teaching subjects which they have studied during the course, major for at least two years and minor for at least one year.

Note: Candidates who have passed Shastri/Gyani/Parbhakar/Honours in a language/Elective subjects in languages can opt for two language combinations provided they have studied the other language for at least one year/one semester at graduation/post-graduation level.

5. HOW TO APPLY ?

The candidates are required to follow the steps given below:

Step 1.Register online at **http://usolbed.puchd.ac.in**. Note down your login id and password.

Step 2. Login to your account using your login id and password

Step 3. Fill your Online application form for admission with necessary details. Upload your latest passport size photograph and signature.

Step 4. Pay the Online registration fee. The procedure for paying registration fee is explained as under:

Step 5: Login to your account using your login id and password and take the Printout of the filled application form.
The Printout of the filled application form will be available after successful payment of fee through online transaction.
Step 6. Send the Printout of the filled application form along with self-attested photocopies of relevant documents to The Chairperson, University School of Open Learning, Panjab University Chandigarh, PIN 160014, by post **immediately**.

Step 7.   Check the Provisional Merit list on the website on the scheduled date

Step 8.   Submit the discrepancy, if any, in your merit marks or category etc. by stipulated time.

Step 9. Check the Final Merit List on the website on the scheduled date
(*The candidates will be allotted study centers in order of merit considering the preferences that you would fill in the admission form.   Study Centre once allotted will not be changed*)

Step 10. Pay the first installment of the course fee as per schedule. (Payment can be made Online)**Remember that your admission will be confirmed only after you deposit the course fee.**

6.   DOCUMENTS REQUIRED TO BE SENT ALONG WITH APPLICATION FORM

The self-attested photocopies of the following documents are required to be sentby the students along with the Printout of the filled Application Form by post to The Chairperson, University School of Open Learning, Panjab University Chandigarh, PIN 160014 :
(i)   Graduation degree (B.A./B.Com. B.Sc. etc) and Detail Marks Cards of all the three years (Semester I to VI) and also of Post-graduation detail marks card of final year (Semester IV) if the candidate is not eligible on the basis of marks obtained in graduation.
(ii)   Detail Marks Card of Diploma/ Certificate in primary/elementary teacher training approved by NCTE.
(iii)   Certificates/ documents supporting the claim for reservation issued by the Competent Authority
(iv)   Employment certificate (for in-service teachers in elementary education)

7. FEES

The total fee for **B.Ed. shall be deposited in four installments, one installment per semester**.

The candidate has to deposit the total fee of Rs.20851/-(To be paid online only)

In addition to that the students are also required to pay the following fee as applicable along with the above mentioned fee (**i.e.Rs.20851).**

Other fee to be paid in addition to Rs. 20851/-			
	Break up/ Head	**Fee**	
1.	CONTINUATION FEE	Rs.100/-	
2.	REGISTRATION FEE	Rs. 500/-	(To be paid by those students who are not already registered with PanjabUniversity).
3.	ELIGIBILITY FEE	Rs. 75/-	(To be paid by those students who have passed the lower examination from the University other than Panjab University).
4.	MIGRATION FEE	Rs. 500/-	(To be paid by those students who have passed the lower examination from otherUniversity).
5.	SPECIAL FEE	Rs. 275/-	To be paid by those students who apply for admission from a place outside the jurisdiction of Panjab University (i.e.Distt. Ludhiana, Hoshiarpur, Moga, Ferozepur, Chandigarh and Muktsar are in jurisdiction of Panjab University.

Approximately same fee will be charged from the candidates during B.Ed. second year (with annual 10% increase as per P.U. rule).

Mode of Payment for second installment

➢ **Fee can be deposited "ONLINE" through Inter-Net Banking.**

✓ <mark>POST MATRIC SCHOLARSHIP</mark>

*The SC students of Punjab state who are eligible for Post Matric Scholarship, whose family income is less than 2.5 lac are required to deposit only 25% of the total admission fee (excluding examination fee) for self finance Courses. The students have to submit their application with following documents.
The check list of the required documents for Post Matric scholarship of SC Candidates for Punjab are given below: -

1. Free ship card   available on site (scholarship.punjab.gov.in)
2. Online scholarship form   available on site (scholarship.punjab.gov.in)
3. Original Income Certificate
4. Copy of Punjab Residence of Candidate
5. Copy of Caste Certificate of Candidate
6. Copy of last passed DMC
7. Copy of Bank Account of Candidate
8. Copy of Aadhar card of Candidate
9. Punjabi Undertaking   available on site (scholarship.punjab.gov.in)
10 Undertaking/Affidavit   available in usol prospectus 2022-2023
11. Gap Affidavit (if more than 3 years)

Scholarship Form No.1 containing 7 pages available at website www.dpicolleges.punjab.org / www.usoladmissions.puchd.ac.in

The fee schedule is as under :-
B.Ed-1stSem   - Total fees   20851/-
Library Security (Refundable after filling up the Library security refund form) +Examination fee-3580 (880 + 2700)

17271

25% of total admission fee (SC) 4318 + 880 + 2700= 7898/-				
Break up				
25% of the total fee excluding exam fee	**Library security**	**PU Exam Fee**		
Rs. 4318	Rs. 880	Rs. 2700	**=**	**Rs. 7898/-** and (OTHER FEES)*
Other fees➔ (which ever applicable as per PU rules)**: Continuation Fee (Rs. 100/-), Registration Fee (Rs. 500/-), Eligibility Fee (Rs. 75/-), Migration Fee (Rs. 500/-), Special fee (Rs. 275/-).**				

8. STUDY MATERIAL
The study material will be provided to the students in English medium only.

9. PERSONAL CONTACT PROGRAMME (PCP)

Those admitted to the course shall be required to attend one Personal Contact Programme of 15 days each per semester at the allotted study centers as per NCTE norms.

- **Personal Contact Programme of B.Ed. I Semester will be held from 5th November to 20th November,2022**
- 80% attendance is mandatory during PCPs.
- PCP shall be conducted **Online or Face- to-Face, as the situation permits.**
- **If any of the students fail to attend minimum of 80% classes, then the examination roll number will not be issued by the university.**

10. LIST OF APPROVED STUDY CENTERS FOR CONDUCT OF PERSONAL CONTACT PROGRAMME OF B.Ed. I to IV Semesters*

The approved study centers for the conduct of Personal Contact Programs (PCP) are given below. The candidates will be allotted study centres in order of merit. **The candidates will be required to fill their choice of study centre in the order of preference in the Online Application Form.**
Study Centre once allotted will not be changed.

Sr. No.	Name of Colleges
1.	University School of Open Learning, Panjab University, Chandigarh.
2	Govt. College of Education, Sector 20-D, Chandigarh.
3	D.A.V. College of Education, Abohar
4.	BCM College of Education, Urban Estate, Ludhiana
5.	Dev Samaj College of Education for Women, Ferozepur City
6.	Malwa Central College of Education, Ludhiana
7.	GTB Khalsa College of Education, Dasuya
8.	Dasmesh Girls College of Education, Badal

*The study center will conduct B.Ed. "Personal Contact Programme" only if a unit of 50 students are admitted in that centre.

Whether the particular study centre will be offered or not will depend upon the number of aspirants for that particular study centre. The study centre having less than 40 students will not be operational.

11. EMPLOYMENT CERTIFICATE
(To be provided by the Principal/ Headmaster/Headmistress of the school)

This is to certify that Mr./Ms. …………………………………………..…………..has been teaching in this school from ………………………………….to till date .

Signature of Principal/ Headmaster/ Headmistress with stamp

Place………………………..   Name ……………………………………

Dated……………………….   Address…………………………..……...

Please note: In case the teaching certificate of a candidate is found to be not genuine at any stage, his/her candidature will be cancelled, and the candidate will be responsible for the consequences of submitting fake teaching certificate.

12. IMPORTANT DATES

1	Date of Availability of Online Application Form	August 5th , 2022
2	Last Date for Registration and Completion of form on the website & payment of fees	September 4th , 2022
3	Last date for sending hard copy of form	September 12th , 2022
4	Display of Tentative Merit List	September 19th , 2022
5	Discrepancies if any	September 21st , 2022 till 5.00 pm
6	Display of Final Merit List	September 22nd , 2022 at 5.00 pm
7	Counselling Schedule (Admission cum Allotment of Study Centres)	September 28th to 30th , 2022

Course Coordinator: Dr. (Mrs.) Kuljeet Kaur Brar ,
Room No. 406, Third Floor, Department of Education,USOL
Contact No. 0172- 2534317
Email.:coordedu@pu.ac.in