



**Procedure for Admission -**

**The verification of documents and payment of fees is to be completed from Friday, the 14<sup>th</sup> June, 2024 to Thursday, the 20<sup>th</sup> June, 2024 (up to 3.00 pm)**

The selected candidates should come to college for verification with the following documents.

1. B. K. Birla College (Empowered Autonomous Status) form
2. Pre-admission form of University of Mumbai [Birla College (23)]
3. 10<sup>th</sup> Marksheet (photocopy)
4. 12<sup>th</sup> Marksheet (original and photocopy)
5. Leaving Certificate (original and photocopy)
6. Caste Certificate (original and photocopy)
7. ABC ID Certificate

Time: 11.00 am to 3.00 pm

Venue:

- B.Com. (Management Studies) – Room No. 008, Ground Floor, I.T. Building
- B.Com. (Accounting and Finance) – Room No. 002, Ground Floor, I.T. Building
- B.Com. (Banking and Insurance) and B.Com. (Financial Management) – Room No. 004, Ground Floor, I.T. Building
- B.Com. (Retail Management) / B.VOC. (BMED) / B.VOC. (FMTO) - Room No. 003, Ground Floor, I.T. Building
- B.Sc. (C.S., I.T. and Data Science) - First Floor, I.T. Building
- B.A.M.M.C. – Room No. 203, Second Floor, I.T. Building
- B.Sc. (Biotechnology) - Third Floor, I.T. Building
- B.Voc. (CS&F) - First Floor, I. T. Building
- B.Sc. in Interior Design / B.Sc. in Integrative Nutrition and Dietetics / Bachelor of Sports Management (BSM) / B.Sc. in Event Management and PR - Ground Floor, NR Building, NR 007 / 008 Office
- B.Voc. (MLT) – B.Voc. (MLT) Lab, First Floor, NR Building

**IMP Instructions:**

1. Candidates belonging to Non-Paying Category (SC/ST) and DT/NT/OBC/SBC/EWS/ SEBC Ex-Servicemen should submit necessary documents and application in the prescribed form to Mr. Rajesh Tiwari within one month otherwise; they must pay full fees (Non-Paying Category).
2. Any clarification / change in Fee Structure (as per University Rules) will be communicated and you will be informed accordingly.
3. All admissions will be provisional and are subjected to confirmation after submission of Original Marksheet and other certificates.
4. Caste Verification by Ms. Jyoti Bhoi (Counter No. 5 and 6)
5. For Eligibility - Mr. Chaitanya Patil (Counter No. 3)

  
Principal