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LIC ADO Exam

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Simplifying
Government Exams

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What is the shortcut key for replace a word in a paragraph?

- A. Shift + P
- B. Alt + P
- C. Ctrl + f
- D. Ctrl + Shift + P

Answer: C.

What is the shortcut key for shutdown a computer?

- A. Alt + f3
- B. Alt + P
- C. Alt + f4
- D. Ctrl + Shift + P

Answer: C.

What controls the way in which the computer system functions and provides a means by which users can interact with the computer.

- A. The operating system
- B. The motherboard
- C. The platform
- D. Application software

Answer: A.

The difference between people with access to computers and the Internet and those without this access is known as the:

- A. digital divide.
- B. Internet divide.
- C. Web divide.
- D. cyberway divide.

Answer: A.

Word processing, spreadsheet, and photo-editing are examples of:

- A. application software.
- B. system software.
- C. operating system software.
- D. platform software.

Answer: A.

A _____ is approximately one billion bytes.

- A. bit
- B. kilobyte
- C. gigabyte
- D. megabyte

Answer: C.

All of the following are examples of input devices except a:

- A. scanner
- B. mouse
- C. printer
- D. keyboard

Answer: C.

In the binary language each letter of the alphabet, each number and each special character is made up of a unique combination of:

- A. eight bytes.
- B. eight characters.
- C. eight bits.
- D. eight kilobytes

Answer: C.

_____ is data that has been organized or presented in a meaningful way.

- A. A process
- B. Information
- C. Software
- D. Storage

Answer: B.

Which of the following is an input device?

- A. Mouse
- B. Keyboard
- C. Scanner
- D. All the above

Answer: D.

The set of instructions that tells the computer what to do is

- A. Softcopy
- B. Software
- C. Hardware
- D. Hardcopy

Answer: B.

Which of the following stores more data?

- A. DVD
- B. CD ROM
- C. Floppy Disk
- D. CD RW

Answer: A.

What is the heart of the computer and this is where all the computing is done.

- A. Keyboard
- B. Monitor
- C. Central Processing Unit
- D. Printer

Answer: C.

To move forward through the tabs

- A. CTRL+TAB
- B. CTRL+SHIFT+TAB
- C. SHIFT+TAB
- D. None of these

Answer: A.

Choose the smallest memory size

- A. kilobyte
- B. megabyte
- C. gigabyte
- D. terabyte

Answer: A.

The operating system is the most common type of _____ software.

- A. system
- B. communication
- C. application
- D. word-processing

Answer: A.

The ability to recover and read deleted or damaged files from a criminal's computer is an example of a law enforcement specialty called:

- A. simulation
- B. animation
- C. robotics
- D. computer forensics.

Answer: D.

The base of the hexadecimal number system is

- A. 2
- B. 8
- C. 10
- D. 16

Answer: D.

The Operating System Manages

- A. Processes
- B. Memory
- C. Disks and I/O devices
- D. All of the above

Answer: D.

1024 bytes equals:

- A. 1 KB
- B. 1 MB
- C. 1 GB
- D. 1 TB

Answer: A.

'LAN' means

- A. Least Area Network

- B. Large Area Network
- C. Local Area Network
- D. Light Area Network

Answer: C.

Java is a

- A. Operating System
- B. Compiler
- C. Input Device
- D. Programming Language

Answer: D.

What is the shortcut key of copy a document?

- A. Shift + P
- B. Alt + P
- C. Ctrl + C
- D. Ctrl + Shift + P

Answer: C.

What is the shortcut key of paste a document?

- A. Shift + P
- B. Alt + P
- C. Ctrl + V
- D. Ctrl + Shift + P

Answer: C.

What is the shortcut key of find a word in entire document?

- A. Shift + P
- B. Alt + P

C. Ctrl + f

D. Ctrl + Shift + P

Answer: C.

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