SOP for PG Diploma in Human Resource Management



I, Avinash Batra, have opted to do a PG diploma in human resources management from Durham College in Canada. I need to specialize in this field not only to have a deeper knowledge of the subject area but also to learn different practical ways and the expertise required to handle manpower in any company. What role an HR manager should play in the recruitment, training, and orientation of the employees, and how he can build the required team spirit and the feeling of loyalty in them so that they work in a company for a long period of time. I need to have in-depth knowledge in both theoretical and practical aspects for which the structure of this particular course seems custom-made for me.

My father has a large business company and retaining good manpower was always a problem faced by him. As a child, I was always surprised to see him struggle and talking about the good workers leaving him after he has trained them for a considerable period of time. Indulging in various discussions with him made me aware of human resources problems and it also gave me an insight into some nuances of how to handle them.

While I was growing up in this kind of environment, I did my high school with 88% marks and opted for commerce in Secondary Education. There wasn't a detailed study about human resources up till secondary level but I got to learn a great deal about it in my under-graduation. I got an opportunity to learn about all the applicable principles, reasons, methodologies, incentives, problems that I had seen in my father's company.

My undergraduate studies taught me how human resources needs to be dealt with in different size of companies; what are the problems faced by both ends; how the organization needs to behave with them and they need to behave with management; what kind of approaches actually work in making the workforce loyal to the company. But there are still many unanswered questions and I need to master the practical skills not just with respect to one company or one nation but in different size organizations and multi-cultured people.

This made me realize that I need to learn a lot in the field and after researching about it on the internet and through my friends and mentors I decided that the best course of action would be to go for a specialized course in the subject area. This brought me to your institution as the course offered to meet all my requirements. I would like to gain in-depth knowledge and would also like to translate it in developing a more comprehensive HR program so that I can help not only my father's company but in general the industry for using the human resources for their company's growth and development where the employees are also getting equal benefits and an opportunity to work as per their potential.

The diploma at the college has study areas like Advocating on different staff issues, study of developing and implementing company policies and procedures, knowledge about advising and counseling the executives of a company, helps in developing skills in Compensation management, Organizational behavior for Human Resources professionals along with Recruitment and selection and various aspects that are extremely important for any HR personnel to manage others skillfully.

I have a meritorious academic career and the ability to handle stressful situations with ease. I have value for time and people and possess impeccable communication. I understand the power of discipline and teamwork and like to support people around me. I am also a state-level chess player and have won various debate and



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Elocution competitions at the school and college level. I am hopeful that my grades and skills fulfill all the eligibility requirements and I shall be able to secure a seat for myself in the fall semester for pursuing my higher studies at your college.

