

PROSPECTUS

2022

**For Admission to B.Ed. Two Year Programme in the
Institute of Teacher Training & Research and
Colleges of Education Affiliated to KUK**



KURUKSHETRA UNIVERSITY KURUKSHETRA

**(Established by the State Legislature Act XII of 1956)
(Category-I University, 'A+' Grade NAAC Accredited)**

Website: www.kuk.ac.in

Admission Portal: <https://bed.kukadmissions.com>



VISION

Be globally acknowledged as a distinguished centre of academic excellence.

MISSION

To prepare a class of proficient scholars and professionals with ingrained human values and commitment to expand the frontiers of knowledge for the advancement of society.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Kurukshetra University
Kurukshetra, Haryana as
Accredited
with CGPA of 3.52 on seven point scale
at A⁺ grade
valid up to October 29, 2022*

Date : October 30, 2017



D. Singh
Director

Prof. SOM NATH
VICE-CHANCELLOR

Ph.D. (Civil Engineering)
MIRC, MIUT, MISTE, MIT



प्रो. सोमनाथ
कुलपति



MESSAGE

Kurukshetra University,
Kurukshetra - 136 119 (INDIA)
(Established by the State Legislature Act XII of 1956)
(A* Grade, NAAC Accredited)

कुरुक्षेत्र विश्वविद्यालय,
कुरुक्षेत्र - 136 119 (भारत)

(राज्य विधान सभा के एक्ट XII द्वारा 1956 से स्थापित)
(A* ग्रेड, नाक प्रत्यापित)

I take this opportunity to welcome students, coming from all parts of the world, who are choosing Kurukshetra University, Kurukshetra to pursue higher education. As a student, you are perhaps going to start the most important and exciting journey of life. You will be exploring new areas of knowledge, discovering new interests, acquiring new skills and learning to view your surroundings with a new understanding.

Established in 1956, Kurukshetra University is the oldest University of Haryana and mother of three State Universities in Haryana. It is an institution renowned for research, teaching and learning excellence in the field of higher education. As an A+ accredited University, with highest NAAC score of 3.52 amongst the peer neighbouring Universities and placed in Category-I by the Ministry of Education, the University is well positioned on academic excellence.

In consonance with the Government's New Education Policy 2020, Kurukshetra University will offer its students a variety of interdisciplinary programmes from this session. They will also get a good exposure to skill development and community related programmes which will open new vistas of knowledge and job opportunities for them in the 21st century.

Kurukshetra University aims to build top quality human resource capital by constantly motivating young minds to learn and enjoy the excitement and adventure that education offers. It offers a holistic learning environment so that students can inculcate qualities of scientific temper, leadership, social responsibility and respect for all cultures and traditions.

Kurukshetra University will expose you to some of the best teachers of the country. The University teachers are engaged in high quality research of international standard and they bring their expertise and new knowledge meaningfully into their teaching in the class room.

We have 473 acres wi-fi campus to provide world class learning environment to our students. Students take instructions through interactive platforms which include smart class rooms, online web-resources, video conferencing and language labs. The University offers a number of facilities to its students which include on campus hostel facility to boys and girls in 25 hostels, air-conditioned reading space for 1300 students in the central library, a career development and counselling cell, a placement cell, auditorium, shopping complex, banks, health services, post-office and world-class sports and cultural activity facilities.

We hope the Handbook of Information gives you all the information you need to make Kurukshetra University your choice University. It has been designed to help you to explore information about admission schedule, accommodation, fee structure and other campus facilities for students and so on.

We encourage you to choose Kurukshetra University and look forward to welcome you to Kurukshetra University in 2022.


(Som Nath)

CONTENTS

Title		Page No.
Statutory Officers		1
Abbreviations/Acronyms		2
Chapter-1	Kurukshetra University Introduction	3-14
Chapter-2	Admission Schedule	15
Chapter-3	Procedure to apply	16-18
Chapter-4	Eligibility Conditions	19-20
Chapter-5	Reservation of Seats and Guidelines for Reservation	21-30
Chapter-6	Reservation for Outstanding Sports Person (only for ITTR)	31-32
Chapter-7	Preparation of Merit and Seat allotment	33
Chapter-8	Important Instructions at a Glance	34-37
Chapter-9	Rules for Refund of Fee	38
Chapter-10	Fee Structure and Procedure to Deposit Fee	39-40
Chapter-11	Code of Conduct for Students	41-42
Chapter-12	Benefits of Fee for Candidates of Haryana Belonging to the Scheduled Caste Category Free Education for Dependent Children of Leprosy Affected Persons (LAPs) Membership Fee For Population Education Club Attendance and Tuition Fees Concession Covid Support Scheme	43-45
Chapter-13	Hostel Admission Procedure	46
Chapter-14	Curbing the Menace of Ragging (only for ITTR)	47-51
Appendix- A	Bonafide Residents of Haryana - Guidelines Regarding	52-53
Appendix –B	List of the SC and Deprived SC in Haryana	54
Appendix –C	List of Backward Classes in Haryana (Block-A& B)	55-56
Appendix –D (1-2)	Letters Regarding Candidates of Any Category (SC/BC/OBC etc.) Qualifying/Selected in Govt. Job or Admitted in Educational Institute/Universities Based on General Criteria or Merit Must be Allocated Seat from General Category	57-58
Appendix –E	Benefit of Reservation in Admission to EWS Candidates in HGC and All India Category	59
Appendix – F (1-2)	Letter Regarding Grant of Certificate of Scheduled Caste or Deprived Scheduled Caste.	60-61
Appendix –G	Notification regarding the issue of Caste Certificate (including certificates for Scheduled Caste, Deprived Schedule Caste, Backward Class, Other Backward Class, Tapriwas, Vimukat Jati, and Nomadic Tribe) through SARAL Portal	62-68
Appendix- H	Notification regarding specifying the criteria for exclusion of persons within the Backward Classes as Creamy Layer.	69-71

Appendix –I	Notification regarding income limit upto 6 lakh per annum for determining the creamy layer amongst the other backward classes.	72-74
Appendix-J	List of Colleges of Education affiliated to KUK	75-86
Annexures- I to XV	Proformas for Character; SC; Deprived SC; BC; EWS; Disability Certificate; DFF; Deceased or Disabled or Discharged Military/Paramilitary Personnel; Ex-servicemen or Ex-personnel of Para-military Forces; Ex-employees of Indian Defence Services/Paramilitary Forces Certificates; Self Declaration by the Student; Self Declaration by Parent/Guardian; Affidavit by the Parent of the BC-A & B Category Candidates and Undertaking by the Student; Affidavit by the Parent of the EWS Category Candidates and Undertaking by the Student; Application for Withdrawal of Admission and Refund of Fee; Proforma for Group Personal Insurance of Students.	87-102

STATUTORY OFFICERS

**Hon'ble Chancellor
Shri Bandaru Dattatreya
Governor, Haryana**

Designations	Name	Contact STD Code: 01744
Vice-Chancellor	Dr. Som Nath Sachdeva Ph.D.(Civil Engineering), ME(Highway), MIRC, MIUT,MISTE, MISRMTT	238039
Registrar	Dr. Sanjeev Sharma MLIS, Ph.D.	238026
Dean Academic Affairs	Dr. Manjula Chaudhary M.B.A., Ph.D.	238045
Dean Students' Welfare	Dr. Anil Vashisth M.Sc., Ph.D.	238096
Proctor	Dr.Sunil Dhingra M.Sc., Ph. D.	239617
Dean of Colleges	Dr. Anil Vohra M.Sc., Ph. D.	238347
Dean, Research & Development	Dr. Pawan Kumar Sharma M.Sc., Ph. D.	238561
Principal, ITTR	Dr. Amisha Singh M.A. , Ph.D.	238125
Chief Warden (Boys Hostels)	Dr. Dinesh Singh Rana M.Sc., Ph.D.	238711
Chief Warden (Girls Hostels)	Dr. (Mrs.) Neelam Rani M.Phil., Ph.D.	238278
Librarian	Dr. Chetan Sharma M.Lib., Ph. D.	238367
Controller of Examinations-I	Dr. Hukam Singh M.Phil., Ph. D.	238377
Controller of Examinations-II	Dr. Ankeshwer Prakash M.Com., Ph.D.	238189

ABBREVIATIONS/ACRONYMS

AIC	All India Category	NSS	National Service Scheme
BC	Backward Class	PWD	Persons with Disability
CBS	Core Banking Solution	PG	Post Graduate
CBSE	Central Board of School Education	RCI	Rehabilitation Council of India
CGPA	Cumulative Grade Points Average	RUSA	Rashtriya Uchcharat Shiksha Abhiyan
DA	Differently Abled	SFS	Self Financing Scheme
DFP	Dependent of Freedom Fighter	Spl.	Specialization
ESM	Ex-servicemen and their wards	SC	Scheduled Caste
EWS	Economically Weaker Sections	TFW	Tuition Fee Waiver
FHU	From Haryana Universities	UG	Under Graduate
HGC	Haryana General category	UGC	University Grants Commission
HRY	Haryana		
IQAC	Internal Quality Assurance Cell		
ITTR	Institute of Teacher Training & Research		
KUK	Kurukshetra University, Kurukshetra		
MHRD	Ministry of Human Resource Development		
NAAC	National Assessment and Accreditation Council		
NCC	National Cadet Corps		
NCTE	National Council for Teacher Education		

CHAPTER-1

KURUKSHETRA UNIVERSITY

1.1 INTRODUCTION

Kurukshetra University is a premier institution of higher learning in India. Established in 1956 as a Sanskrit University, presently it offers education and research programmes in diverse areas of science, engineering and technology, business studies, humanities, social sciences, performing arts and sports. Located on the Western bank of famed Brahma Sarovar, the University has a sprawling green campus spread over 473 acres.

Over the past 66 years, Kurukshetra University has grown in stature and recognition of its commitment to excellence in teaching and research. The University is continuously building on its reputation of an A + grade institution accredited by National Assessment and Accreditation Council (NAAC) with a score of 3.52. Retaining its position among the top ranking institutions of the country, the University has been placed at 8th position among the state universities in the Category-I by the Ministry of Education and has been awarded academic autonomy. Highly experienced and qualified faculty members, which form the backbone of the University, continuously engage in the maintenance and enhancement of student-centric learning environment through innovative pedagogy.

With a view to impart education as per latest curriculum and pedagogy, KU has started Learning Outcome Based Curriculum (LOCF) as per National Education Policy-2020 in all the on campus undergraduate programmes. It will enhance the knowledge, employability, skills and cultural and ethical values of our students. The University offers about 171 programs on the campus in 49 Departments/ Institutes through a highly qualified faculty. The University also has 291 affiliated colleges and institutes in Haryana.

On measure of our reputation is the high quality of research produced in traditional and modern disciplines over the last seven decades of our existence. Kurukshetra University has two National research facilities: Ion Beam Centre and Low Temperature Thermochronology Centre. Five more research centers are coming up in cutting-edge research areas. Six training centers are working in which a large number of students have been trained till date. In sports and cultural achievements, Kurukshetra University is the leading institution in the country.

The University offers a number of facilities to its students which include 13 on-campus hostels for girls and 12 for boys, a central library, air-conditioned reading space for 1300 students, smart class rooms, online web-resources, video conferencing room, language labs, auditoria, health center, shopping complex, banks, post-office and world-class sports and cultural activities facilities.

1.2 STRIVING FOR EXCELLENCE

The Kurukshetra University is widely recognized for its commitment towards imparting quality education and excellent research. The University has also proved its excellence in sports at National level and presence at International level. The University has been accredited with A+ grade by NAAC after assessing its progress towards academic excellence in the form of Curricular Aspects; Teaching-Learning and Evaluation; Research, Consultancy and Extension; Infrastructure and Learning Resources; Students' Support and Progression; Governance, Leadership and Management; Innovations and Best Practices.

The University is one of the 25 Universities of the country graded as Category-I University by UGC and one of the 10 State Universities of India selected by MHRD for funding under RUSA worth Rs. 100 crore. Under this scheme 5 Research Centres i.e., (i) Centre for Advance Material Research (CAMR); (ii) Centre for IT and Automation; (iii) Centre for Applied Biology in Environment Sciences (CABES); (iv) Centre for Advance Research in Earthquake Studies (CARES) and (v) Centre of Excellence for

Research on the Saraswati River (CERSR) and six Training Centre i.e., (i) Incubation Centre; (ii) Centre for Skill Development; (iii) Centre for Entrepreneurship; (iv) Corporate Resource Centre; (v) Centre for Continuing Education and (vi) Centre for Sports have been created with a vision to promote Research, Innovation, Entrepreneurship and Employability.

1.3 INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) of the University was established in 1995 and since then working towards the realization of the goals of Quality enhancement and sustenance. The IQAC has been functioning under the Chairmanship of the Vice-Chancellor with representation from faculty, administration, students, alumni and external experts as its members. It continuously strives to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the University. The aim is to channelize all efforts and measures of the University towards promoting 'Quality Culture' leading to holistic academic excellence. This is achieved through involvement of students, teachers, administrative staff and other stakeholders including alumni and employers. The IQAC has been actively involved in the issues related to curricular aspects, teaching learning and evaluation, research/consultancy, students support and progression, examination reforms etc. The IQAC is involved in monitoring the teaching-learning process through students feedback system which has been collected, analyzed and discussed in the academic bodies of the University.

1.4 UNIVERSITY LIBRARY

The JLN Library established on 11th January, 1957, is located at a central place in the middle of various Departments and Institutes of the Kurukshetra University. The Library has a total plinth area of 1,14,205 sq. feet besides beautiful well maintained lush green parks and vehicles parking. The JLN Library comprises of three blocks i.e. Ranganathan Block, Ram Prasad Bismil Golden Jubilee Reading Hall and Savitri Bai Phule Block having seating capacity of 1750. Presently, the library has a well maintained rich collection of 4,07,744 Books (including Bound volumes and Ph.D. Thesis), 15,324 Manuscripts and 80,009 e-Journals covering all the subjects of different disciplines. Presently the library is receiving 14 full text E-Resources under E-shodh Sindhu consortium of INFLIBNET. The JLN Library has subscription of other E-Resources like SciFinder, Emerald, Manupartra, SSC Online, Pro Quest and Elsevier. The JLN Library also provides plagiarism detection services with the help of Turnitin and Urkund softwares.

The JLN Library comprises of various sections such as Registration, Periodical, Internet Services Centre, Technical, Reference and provides open access to its books and periodicals' collection. The buildings are centrally air conditioned and with all modern amenities for the reading of the students which remain open 9.00 a.m. to 12.00 midnight on all the days throughout the year (except on 26th January, 15 August and 2nd October, 1st November and Holi). The Circulation (books issue and return) and Internet facility is available from 9.00 a.m. to 5.00 p.m. from Monday to Saturday. One Reading Hall in Savitri Bai Phule Block with a seating capacity of 120 users remains open round the clock. The JLN Library provides a congenial atmosphere to the enrolled students for reading and preparation of their university examinations and competitive examinations. The library is equipped with modern infrastructure, generator facility, internet and provides disturbance free atmosphere to the students with adequate security arrangements. The library has earmarked a reading room for Research Scholars with adequate facilities. Around 150 Research Scholars have been allotted seats in this section on the basis of their seniority.

Internet Services Centre of the library was established in 1996 to keep abreast with the latest information technology and new trends in information management and services. The link of Library on University website www.kuk.ac.in acts as a single window information provider for the access of all its resources

and services. The JLN library offers various automated/computerized activities and services including access to E-Resources (Remote Access), CD-RoMs, circulation services and Web-OPAC etc.

1.5 STUDENTS' SUPPORT SERVICES

1.5.1 Office of the Dean Students' Welfare

A number of facilities and opportunities are provided to the students of the University by the office of the Dean Students' Welfare. The office governs all Cultural, Sports, NSS and Youth Red Cross activities of the University Teaching Departments and Institutes on the Campus. The office maintains liaison with students regarding their demands and other welfare activities.

Bus and train passes are issued through this office. Educational/study tours are also organized through this office. The office provides generous supports for extension lectures and other students' programmes of importance. The office provides financial help to the Differently Abled students for transportation facilities on Campus and provides Jackets/Jerseys to the SC/ST students. The office also supports the needy students through the Earn While You Learn Scheme which enables students to do some work in their Departments/Institutes on a token payment basis. Insurance of all the students of the University Teaching Departments on the Campus in the form of Group Insurance Scheme is managed by the Dean Students' Welfare office.

The office provides support to the students of University Teaching Departments for participating in cultural and literary events like Zonal Youth Festival, Inter-Zonal Youth Festival, Haryana Day Festival (Ratnawali), Annual Public Speaking Competition (ROSTRUM) and other Quiz, Declamation, Paper-reading, Poster Making, Music and Dramatic Competitions: Slogan Writing Competition, Essay Writing Competitions etc. ROSTRUM is a programme initiated by the Dean Students' Welfare office to develop communication abilities among students. The competition (ROSTRUM) is very popular and attracts thousands of students every year for participation.

Sports material is provided to the students for sports activities on the Campus and the office provides support to students of University Teaching Departments for participating in sports tournaments held at Zonal and Inter-Zonal level of the University.

Dean Students' Welfare convenes the meeting of the Students' Grievances Redressal Cell which looks after the grievances or the students which can be submitted to the Dean Students' Welfare either through an email (dsw@kuk.ac.in) or in writing.

The office of the Dean Students' Welfare organizes students' programme for making the students aware regarding their role in the society. The office also takes measures from time to time to inculcate leadership qualities amongst students. The office organizes and promote activities under the national programmes like 'Aatamnirbhar Bharat', Swachh Bharat, Jal Sanrakshan and other Environmental Awareness programmes. The programmes for development of communication skills, soft skills, personality development and enhancement of placement activities on campus are also managed through the office of the Dean Students' Welfare.

1.5.2 Supporting International Students

In the age of globalization, Kurukshetra University has set out to make its presence felt globally through internationalization of its programmes and opening new avenues of association for global student community. In order to assist international students, the University has an International Students' Office who helps the international students to understand the admission procedures of various university

programmes, getting VISA for admissions and also to help them to integrate with and live comfortably in the new environment. This office was established in the year 1981. Now total 169 international students from 27 different countries are studying in the University Campus in UG/PG/Ph.D. courses. In the session 2021-22, 112 international students from 18 different countries have taken admission in the University. All these students are studying in the 10 out of total 11 faculties present in the University. These students have taken admission in 28 different departments/institutes under more than 50 programmes running in KUK. All these international students got admission through Indian Council for Cultural Relations (ICCR), New Delhi scholarship, a Govt. of India scholarship. ICCR is an autonomous organization of the Govt. of India, involved in India's global cultural relations, through cultural exchange with other countries and their people. 12 international students in the last session 2021-22, who completed their PG programme at University Campus got their degrees upto 20th July 2021. The details of admission can be downloaded from the University website.

1.6 DR. RADHAKRISHNAN FOUNDATION FUND

Dr. Radhakrishnan Foundation Fund was established in the year 1994 for raising donations/ mobilization of resources etc. for the overall development of the University under Financial Resources Mobilization (FRM) services of the University Grants Commission. The annual interest accrued to the fund is utilized for award of scholarship etc. to the students. 25+10 scholarships on the merit-cum-means and BPL card holder @Rs. 500/- p.m. are awarded to the students of under-graduate classes studying in UTDs/Institutes/Institute of Integrated and Honour Studies. 50+10 scholarships on the merit-cum-means and BPL card holder @ Rs.750/- p.m. are awarded to the students of post-graduate classes studying in UTDs.

1.7 ON-CAMPUS HOSTEL FACILITIES

The University at present has 25 Hostels (11 for Boys, 1 for Foreign male students and 13 for Girl students) on the campus. These hostels have a capacity to accommodate 2764 boys and 3454 girls respectively. Providing a comfortable and safe atmosphere to the students, the hostel facilities on the campus make it easy for the students to find a home like accommodation away from their families. The girls' hostels provide all important facilities within the girls' hostels complex. These include common Gym., Common Reading Hall, ATM, Photocopy facilities, Computer Lab. etc. Out of 25 hostels, 15 hostels operate their own mess and in rest of the hostels there are contractual messes where hygienic and nutritious meals with a varied menu is provided. Keeping in view of the large number of applicants seeking hostel accommodation, the University allots hostels to the students on the basis of their merit in the admission list. Most of the hostels have Reading Rooms, Computer Lab., Common Rooms and Indoor & Outdoor Games facilities. The University has also made available the facility to male hostlers for parking their vehicles in the Central Parking near their hostels. The girls' hostels also provide round the clock ambulance services and a dispensary. The hostel accommodation is subject to availability of seats.

1.8 HEALTH CARE

The University Health Centre looks after the medical needs of the students, staff and their families. Facilities for protective inoculation exist in the Health Centre. Complete Physiotherapy Unit, Computerized ECG, X-Ray, Round the Clock modern Ambulance facility, adequate Laboratory facilities & Auto Analyzer facilities are available in the Health Centre. A Dentist is also available in the Health Centre (i.e. Digital X-Ray, extraction, fillings, scaling, root canal treatments, cosmetic dental procedures i.e. tooth coloured fillings, dental checkup of students at University School, dental examination care of students, teachers, attending academic sports and cultural activities). The University has more than 65 private doctors with different specializations on its panel for consultation free of cost. Free Health

Check-up Camp facilities on regular basis also provided & maximum availability of medicines are also available.

1.9 CAREER AND COUNSELING CELL

The aim and objective of behind the establishment of Career and Counseling Cell in the University has been to provide an opportunity to the students to overcome multifaceted socio-economic handicaps. Since its inception, the Career and Counseling Cell has incessantly assimilated students of the diverse culture and ethnicity and has served as a common platform for them to work towards attaining highest standards in the diverse field of human endeavours. The Cell abides by its avowed aim of making the students inculcate moral values and beliefs to serve the society and humanity at large while striving towards attaining higher efficiency to face the challenges of competitive tests along with imparting knowledge on job training in add-on vocational courses. In this connection, the Career and Counseling Cell has developed itself into an indispensable and invaluable department offering guidance, information and counseling with open accessibility to all with no cost incurred. The Cell has been equipped with internet facility facilitating global connectivity for exchange of ideas and information on professional placement.

1.10 PLACEMENT CELL

The Placement Cell in the University has meticulously fulfilled its purpose with ardent zeal as an indispensable and valuable aid in the field of career guidance with a focused approach to meet the needs of the time and to boost the career drives for the University students. The Cell imparts career guidance and serves as a distinguish platform to organize corporate interaction to the University students. The Cell also works towards organizing employability skills enhancement programmes for the University students. The Cell is lead and headed by a Placement Officer along with a team of illustrious teacher(s) coordinates and students coordinators at departmental level. The Cell works with the aim of coordinating and organizing on Campus interviews/placements drives/summer internship/industrial visit etc. The Cell aims at attaining higher level of efficiency through personality development and skills development programmes. It has served the very mission of providing the country skilled entrepreneurs by initiating the University students to become part of executive meets, motivational talks/discourse and other activities conducive to the career guidance and holistic development of the students.

1.11 ADDRESSING WOMEN AND SOCIETAL CONCERNS

1.11.1 Women's Studies Research Centre

The Centre reflects the University's commitment to society and its policy of inclusive growth. The Centre is fulfilling its objectives of women empowerment through training, research, curriculum development, documentation, networking, providing counseling services and launching awareness programmes. The Centre offers two full time programmes in Women's Studies - M.A. (Women Studies) two years (semester system) and interdisciplinary P.G. Diploma in Women's Studies one year (annual examination). The Centre has also been working as a Nodal Agency to guide and monitor the functions of Women Cells in the colleges of Haryana. The Centre is a Phase-III Centre of the University Grants Commission making it one of the top few in the Country. The Centre's library and research documentation are rated as one of the best in the country. As part of the Extension Work, the Centre regularly organizes Gender Sensitization Programmes cum Awareness Campaigns in the different Departments and Colleges on the Campus as well as for different stake holders and community. The Centre in its efforts to developing capacities and entrepreneurial skill among girls and women, regularly conducts training workshops for female panchayat members, students and faculty members on issues like leadership, financial literacy, health and wellness etc. The Centre is also providing six months training in Tailoring & Embroidery to rural women in order to help them to become self reliant.

1.11.2 Internal Complaints Committee (ICC) against Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal)

Kurukshetra University is committed to provide to all women a place of work and study free of sexual harassment, intimidation and exploitation. It is expected that all students, faculty, staff, karamcharis and officials treat one another and visitors to the University with respect. Reports of sexual harassment are taken seriously and dealt with promptly.

Kurukshetra University, Kurukshetra has zero tolerance policy towards sexual harassment of women. Strict action will be taken against anyone found guilty of such behavior. Sexual harassment can take place in various forms; some subtle and indirect, some blatant and overt. For instance anyone or more of the following acts of unwelcome behaviour (directly or by implication); physical contact and advances, a demand or request for sexual favours, making sexually coloured remarks, showing pornography, any other unwelcome physical, verbal or nonverbal conduct of sexual nature.

Kurukshetra University Policy against Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) 2015 is available on its website : www.kuk.ac.in. This policy is a compliance with (SEXUAL HARASSMENT OF WOMEN AT WORK PLACE PREVENTION, PROHIBITION AND REDRESSAL ACT 2013).

As per policy Kurukshetra University constitutes ICC every year representing different stakeholders and this list remains available on University website. The list of ICC members and their contact numbers are circulated to teaching departments/institutes and non-teaching offices. Moreover, posters containing information about KUK policy against sexual harassment and contact information of ICC office are displayed throughout the campus.

If any, female student/employee is being sexual harassed, she should not hesitate but report the matter immediately. Complaints can be made directly to Chairperson or any member of ICC (icc@kuk.ac.in) or through existing channels of lodging grievances, such as University Authorities, Wardens, Teachers, Students, Union/Association Representatives, and Administrative Superiors etc. Third Party (any individual who is not a party to the incidents) can also register complaints. Privacy and confidentiality of complainant is maintained.

SPEAK UP. SPEAKING UP MAY PREVENT YOU AND OTHERS FROM BEING SEXUALLY HARASSED.

1.12 CO-CURRICULAR ACTIVITIES

1.12.1 Sports

Sports contribute to the development of personal and social values that are very important in the educational process of the child and teenager. Sports is a school where player learns the value like commitment, discipline, presurance, self confidence, team work, learn to compete, controlled success and controlled failure etc. Understanding the importance of the Sports, the Kurukshetra University included the Sports as an integral part of its educational structure since its inception in 1956. The Kurukshetra University has the honour to produce the 03 Padamshrees, 13 Arjuna Awardees, 06 Dronacharya Awardees, 01 Tenzing Norgay Awardee & 01 Dhyanchand Awardee. The University won the prestigious Maulana Abul Kalam Azad (MAKA) Trophy (symbol of supremacy in University Sports) in the year 1966-67 and the ranking during the Last Twelve Years was remained in top Four from 2007-2019.

The Directorate of Sports of the University has established the perfect path for the development of University Sports by adopting the professional approach. The Department runs the Centres for upcoming promising Sports Persons in all disciplines for imparting the training and organizes the specific advance training programmes during the Camps before participation into the National Competitions. The Achievements of the University in 2021-22 are as under:-

1.	Karate Overall (M&W)	1 st in AIIU	10.	Archery Recurve (Women)	3 rd in AIIU
2.	Boxing (Men)	1 st in AIIU	11.	Boxing (Women)	3 rd in AIIU
3.	Basketball (Women)	2 nd in AIIU	12.	Netball (Women)	3 rd in AIIU
4.	Volleyball (Men)	2 nd in AIIU	13.	Gymnastics (Men)	3 rd in AIIU
5.	Archery Recurve Mix	2 nd in AIIU	14.	Lawn Tennis (Men)	1 st in NZIU
6.	Weightlifting (Men)	2 nd in AIIU	15.	Hockey (Men)	3 rd in NZIU
7.	Wrestling F.S. (Men)	2 nd in AIIU	16.	Hockey (Women)	3 rd in NZIU
8.	Wrestling G.R. (Men)	2 nd in AIIU	17.	Basketball (Men)	4 th in NZIU
9.	Kabaddi N.S. (Women)	2 nd in AIIU	18.	Volleyball (Women)	4 th in NZIU

Kurukshetra University teams have also won approx 35 Individual Medals in Inter University Championships in 2021-22.

The University provides maximum Sports facilities, programmes and activities to enable the students to achieve and maintain a fit, healthy and enjoyable life style. The University has two Multipurpose Halls with PVC Vinyl Synthetic Sports Flooring of International standards. The New Hall is equipped with all the Indoor Sports facilities like Basketball, Volleyball, Gymnastic, Judo & Wrestling etc. The Weight Lifting facility is also available in this Hall. The facilities of Boxing & Badminton (03 Courts) are available in the Old Multipurpose Hall. The University has a Standard Swimming Pool and a new double storey Shooting Range. In addition to these, a Table Tennis Hall, a Standard 400 mts. Grassy Athletic track and all the outdoor grounds are also available. A climbing wall facility for adventure Sports is also available. Almost 20,000 students of the University Campus & affiliated Colleges are utilizing these facilities.

The Directorate of Sports of the University provides the channels & ample opportunities to the budding athletes of campus & affiliated colleges to perform with excellence at National & International level. The Department organizes about 80 Inter-Collegiate Championships in men & women sections in different sports disciplines. Coaching camps of minimum 30 days for the University teams, prior to their participation in the Inter-University Championship are organized. The Department sends about 80 teams consisting of 800 men & women players approx. for participation in Inter University Championships and organizes 2-3 North Zone/All India Inter University Championships, every year.

The University gives the huge Cash Award to the outstanding sports persons for securing 1st, 2nd & 3rd Positions in the Inter University & International Competitions. A Sports kit of Rs. 3000/- approx. is provided to each player, who represents the University in the Inter University Championships.

1.12.2 Department of Youth and Cultural Affairs

Kurukshetra University, Kurukshetra is one of the best platforms for the artists in Haryana who is working for the promotion, preservation and documentation of rich cultural heritage of our state for the last four decades. The Department of Youth & Cultural Affairs aims at providing opportunities, incentives and channels to student for making healthy, educative and constructive use of their leisure for self-fulfillment and excellence. The Department organizes various activities and programmes for the students of the University Teaching Departments and affiliated Colleges such as Independence day, Talent Show Competition at all the affiliated colleges, Celebration of Sanskrit Week, Celebration of

Hindi Diwas, Inter Zonal Youth Festival, Declamation Contest on the occasion of Gita Jayanti Utsav (Kurukshetra Mahotsav), Inter Collegiate Kamal Nayan Bajaj Elocution Competition, Participation in Kamal Nayan Bajaj National Elocution Competition at Shiksha Mandal, Wardha, Literary Workshop-cum-Competition, Fine arts Competition-cum-workshop, Quiz competition, Kamlesh Memo. Poetical Symposium, Participation in North Zone Inter University Youth Festival organized by the A.I.U. Celebration of Republic Day, Participation in All India Inter University National, Youth Festival organized by the A.I.U., Participation in SAUFEST (South Asian Universities Festival, International Youth Festival) organized by the A.I.U. Ratnawali Yuva Saang Mahtosav at Four zones, Adventurous Programme/Youth Leadership Camp, Two Trekking Camps (UG), Two Trekking Camps (PG), Two Advance Youth Leadership Camps (Boys & Girls) (UG & PG), Two Basis Youth Leadership Camps (Boys & Girls) (UG&PG), One Advance Youth Leadership Camp for Professional Colleges.

1.12.3 National Cadet Corps (NCC)

The University has a well-equipped contingent of NCC Battalion under the charge of experienced and trained officers of 10 Haryana Bn. NCC, Kurukshetra. Separate arrangements have been made for boys and girls to facilitate them to join NCC. Apart from regular training parades, the Cadets attend NCC Camps for centralized training with their counterparts from other institutions. The Units prepare them for taking up the higher NCC Certificate Examinations. NCC Cadets are also groomed for assisting the administration in the proper and orderly conduct of special events and in relief work in civic emergencies. The Unit also presents brief programmes during the Republic and Independence Day Celebrations, and on special occasions such as the NCC Day. The University lays special emphasis on training students for the armed forces by arranging lectures and guidance programmes. A special facility is provided in the sports complex to help students prepare for entry into the forces. SFS seats in NCC have also been made available in the University for the students of self-finance courses.

1.12.4 National Service Scheme (NSS)

Kurukshetra University is a founder member of NSS Programme, since 1969. At present there are 16,200 volunteers enrolled with 162 units in 101 affiliated colleges. The volunteers take keen interest in various NSS activities and last year 36 special 7 day NSS Camps were organized. The Volunteers donated 2,068 units of blood. Several awareness programmes such as Swachhta Mission : Ek Bharat, Sareth Bharat, Jal Sarankshan, Samajik Samrasta, Vittiya Saksharta Abhiyan/Digital India, Bharat Summer Internship, Swachhta Pakwhware, AIDS awareness campaign, Yoga Programme for Society, Fit India Movement, Vigilance Awareness Week, Crop Residue Management Scheme, Run For Unity, Constitution Day Celebration, Anti Tobacco Day, Poshan Maah, Road Safety Week, Flag Day, Voter Awareness and various social issues including Beti Bachao Beti Padhao, Environmental Pollution, COVID-19 Awareness & Protection Campaign Abhiyan, Awareness for the Health & Hygiene etc. are regularly undertaken by the NSS volunteers. University Teaching Departments has four units of NSS, where students can work for community and participate in various activities.

1.13 INCLUSIVE GROWTH

1.13.1 Mahatma Gandhi All India Service Coaching Institute (MGAIS)

The Mahatma Gandhi All India Services Coaching Institute was established in the year 1982. The prime purpose of the Institute is to encourage the students coming from the downtrodden and backward sections of the society including SC/ST students by way of providing them coaching and counseling for the UGC NET Examinations, Haryana Civil Services Examinations, All India Services Examinations and other remedial coaching. The Library of Mahatma Gandhi All India Services Coaching Institute in the University has specific collections of books and reading material relating to the various competition examinations.

The students are advised to look for the notices issues by the Institute from time to time display on the notice board of the MGAIS Coaching Institute and University website (www.kuk.ac.in).

1.13.2 SC/ST Cell

The Scheduled Castes/Scheduled Tribes Cell was established in the year 1984 with the financial assistance of the University Grants Commission. The main objectives of the Cell are to look after the work of Coordination, Evaluation and Monitoring of the implementation of programme/work relating to the Scheduled Castes and Scheduled Tribes students/employees of this University. It is the duty of the Cell to see that the guidelines issued by the Govt. of India/University Grants Commission/State Govt. in favour of the Scheduled Castes/Scheduled Tribes candidates are implemented effectively.

The Cell has been working as a Nodal Agency for supplying of various types of statistical information in respect of the students, teachers and other employees of the Scheduled Caste/Scheduled Tribes categories in the University for onward transmission to the Govt. of India/University Grants Commission/State Govt. from time to time after collecting the same from various University Teaching Departments/Institutes/Colleges/ Branches of the University.

The Scheduled Castes/Scheduled Tribes Cell remains in constant touch with various agencies of the Govt. in order to apprise the various welfare schemes to the Scheduled Castes/Scheduled Tribes students of the University.

Keeping in view the above objectives the University has been carrying out welfare activities for Scheduled Castes/Scheduled Tribes students studying in the University Teaching Departments/Institutes of Kurukshetra University, Kurukshetra during the period under report. The Cell provides winter clothing to extremely needy and poor students and financial assistance.

1.13.3 Centre for Dr. B. R. Ambedkar Studies

The Centre for Dr. B. R. Ambedkar Studies was set up in Kurukshetra University in June, 1992 to mark the centenary celebration of Baba Saheb Dr. Bhim Rao Ambedkar who played important role in the constitutional development and emancipation of the Scheduled Castes and weaker sections of the society. The objectives of the centre are: to study the work of Dr. B. R. Ambedkar scientifically and objectively; to understand Dr. Ambedkar's relevance today; to study problems such as untouchability, social injustice etc. in the light of his ideas and vision; to collect and publish writings and speeches on Dr. Ambedkar; to bring out publications and journal devoted to his life and the subjects in which he contributed and to propagate the philosophy of Dr. Ambedkar among the downtrodden and other weaker sections of the society; to encourage students of M.Phil and Ph.D. programme and other scholars to work on Dr. Ambedkar and Dalit Literature; to hold seminars, symposia, lectures and competitions on Dr. Ambedkar's life, work and ideology and to provide a common platform to the scholars working on Dr. Ambedkar in India and abroad to share their views and experiences.

1.14 TAKING EDUCATION TO THE DOOR STEPS

1.14.1 Distance Education Programme

Kurukshetra University started Distance Education Programmes in 1976 through Directorate of Correspondence Courses with a vision of providing higher education opportunities to the large number of aspiring persons who could not be part of regular education. Since then the Directorate has been attempting to provide access to quality education at affordable fees. The Directorate was re-casted as Directorate of Distance Education (DDE) to keep pace with the advancements in Distance Education Modes. It has consistently evolved and reinvented with times and in the recent years more than 20,000

students enrolled in about 40 undergraduate and postgraduate conventional and job-oriented professional courses in the areas of Law, Commerce, Library & Information Science, Computer Science, Management, Journalism and many more. Its courses meet students' demand and social needs. The curricula are updated alongwith regular courses to offer education at par to the students of distance education. The NCTE approved B.Ed. benefits working teachers in schools and education institutions across the country. DDE is making persistent efforts to provide more opportunities for distance education and has started 6 new programmes as Category-I University in the areas of Business Analytics, Cyber Law, Taxation, Human Rights, Gita and Yoga in 2018-19 and plans to offer more courses in the new and emerging areas in the coming years. All courses of the Directorate are recognized by regulatory bodies; Distance Education Bureau (DEB), UGC, NCTE.

The learning mode adopted by the Directorate involves use of study material for self learning and annual Personal Contact Programme (PCP) for teacher assisted learning. DDE teachers provide round the year personal counseling to its students and the schedule for the same is displayed on the website for the information of students. The study material of DDE in SIM format is made available in both print and soft forms. The soft version can be downloaded from the DDE Website using a unique ID allotted to each student. DDE aim is to provide all study material in the form of ISBN numbered books. The Directorate provides many facilities to its students such as centrally air-conditioned library, well equipped computer labs, with internet facility, teaching-block exclusively for the class of distance education students, canteen and other amenities. The Directorate has kept pace with times and uses its own website www.ddekuk.ac.in for online admission and other information. It uses a mobile app 'DDEKUK' for better and effective communication with the students that is available free on the Google Play Store. It uses SMS service to provide the information to the students, quickly and efficiently.

An important feature of DDE evaluation system is its comprehensiveness using 20% Internal Assessment in all UG/PG (except B.Ed.) classes and 80% external evaluation. The internal assessment is added to external exam marks for deciding result of students. DDE has been offering incentive for girls' education beginning 2017-18 in phased manner for B.A. courses through its scheme 'Shikshit Beti' which provides 25% concession in tuition fee to the girl students having more than 70% marks at 10+2 level. Hostel facilities are made available to girls during PCP to ensure equity.

The reach of the Directorate and its ability to support education in the country is its biggest achievement. The Directorate has been acknowledged for its efforts on many occasions namely; Ranked No.1 by Career 360 Magazine in the year 2012, awarded with "Dnyandeep Award" by Yashwantrao Chavan, Maharashtra Open University, Nasik, Maharashtra in 2015, conferred with the "CSR Top Distance Learning Institutes of India Award" for the year 2016 by the Competition Success Review, New Delhi. It again got the same recognition from CSR in 2018. In 2020, Directorate of Distance Education started two academic sessions i.e. January and July session. These recognitions have strengthened the commitment of Directorate towards quality education and empowerment of the society, DDE plans to adopt more students friendly systems with the use of technology and wishes that learners from all sections of the society get opportunities for higher education.

Recently, Rashtriya Uchchar Shiksha Abhiyan (RUSA) has entered in Memorandum of Understanding (MOU) with Schoolguru, KUK to start new Diploma courses in the University under which Schoolguru will facilitate the students to get enrolled for these courses. Initially, Directorate of Distance Education has facilitated these students for the following courses on behalf of RUSA from the session January, 2020:

1. Diploma in IT/Information Technology Enabled Service (ITES).
2. Diploma in Manufacturing.
3. Diploma in Banking, Financial Service and Insurance (BFS).
4. Diploma in Micro Finance.
5. Diploma in E-Commerce.

1.15 CONNECTING WITH THE ROOTS

1.15.1 ‘Dharohar’ - Museum of Haryana Heritage

The Kurukshetra University established Dharohar a museum dedicated to Haryana heritage and culture on April 28, 2006. Its huge popularity since 2006 is reflected in the number of visitors who have visited the museum. The Dharohar is dedicated to Haryanas’ heritage and a scale that would attract national and international popularities in it.

Upto February, 2022 the Museum was visited by about 26,63,223 visitors. Delegates from 110 different countries visited Dharohar Haryana Museum during these years. The Dharohar Haryana Museum also a house of literary and research centre devoted to promotion of quality research in various disciplines of study in Haryana. About 8,532 Research Scholars for doing the work on heritage and culture of Haryana has so far visited.

Displays have been presented in a thematic concept spread over different sections. The Museum is divided in two parts – the 1st Phase and the 2nd Phase. The 1st Phase displays the sections like War Heroes, Domestic Articles, Art & Craft Sections. Haryanavi Ornaments and Folk Customes, Folk Theater and Library, Profession Tools and Rasoi, Freedom Fighter Section, Construction and Architecture, Folk Musical Instruments, Wall Paintings, Archeological Heritage, Manuscripts Sections. Folk Festivals, Gher/Cattles Section, Charpai & Hukka Sections, Water Heritage, Transportation Means.

The Museum is poised a major expansion by 2nd Phase in Dharohar having different sections displayed in distinct sections devoted to Khera the Village Deity, Thathera the Tinker, Sunar the Gold Smith, Maniyar the Bangle Seller, Tokre Wala the Basket Maker, Kumhar the Potter, Pathera the Weaver, Yagya the Sacrificial Offering, Ahirwal, Pathar Shilpkar Stones Mason, Baniya the Village Shopkeeper, Badai the Carpenter, Leelgar the Dyer, Darji the Tailor, Charmakar, Shoe Maker, Brij, Mewat, Bharkash ke Deshaj Sadhan Modes of Travel & Transport, Bohia, Hara-Kala Papier Mache and Clay Work, Tantiya Telli, Cotton Threshing and Oil Extraction, Luhar the Blacksmith, Sikligar the Locksmith and Tools-Sharpner, Muddha the Indigenous Arm-Chair, the Barber, Kohlu Making of Jaggery in Kohlu, the Oil Extractor (Teli), Panghat the Village Well.

1.15.2 Institute of Sanskrit and Indological Studies

The Institute of Sanskrit and Indological Studies was established in 1963 in order to pursue Indological Research. Initially it started the publication of **Praci-Jyoti-Digest of Indological Studies** (published annually), which is continuously serving the needs of scholars throughout the world. 46 volumes have since been published. The Institute has undertaken a Major Research Project, “A Word-Concordance of Mahabharata,” which is to be published in Fifteen Volumes. So far thirteen volumes have been published.

1.15.3 Corporate Resource Centre

The University established a Corporate Resource Centre for a larger industry-academia interface in higher education in 2007. It is a Nodal Centre for ongoing interaction between academics and industry for furthering the horizon of education and research. The Centre is aimed at seeking wider industry participation in the academic research, programme designing, and curricula delivery. The centre helps and encourages research faculty to seek corporate industry assignments and acquaint the students with latest and updated knowledge and practices. Students are the end beneficiary of this endeavour as their skills and competencies are honed up through innovative curricula and its enriched delivery to magnify their employability at higher end and inculcate entrepreneurial pursuits. This has also opened up

possibilities of bringing real life corporate experience and interactive teaching-learning for the benefit of students.

1.15.4 Committee for Environment Friendly Alternative

Committee for Environment Friendly Alternative constituted to facilitate environment protection in the campus, organizes activities to increase awareness about pertinent environmental issues among employees and residents of the campus and to maintain a sustainable, clean and green campus through conservation of resources. Also committee for Energy, Environment and Green Audit of Campus is constituted.

CHAPTER-2

ADMISSION SCHEDULE

Details of Admission Schedule	Candidate can apply for ITTR/Govt. Aided/Self Finance Scheme (SFS) Colleges of Education, K.U.K.
Online availability of Prospectus, Online Registration , Acceptance of Application form, Deposition of Registration as well as application processing fee of Rs. 1000/-(for General category candidates) and Rs. 250/- (for SC/BC/Differently Abled candidates of Haryana only)	01.09.2022 to 30.09.2022
Online choice filling and locking	01.09.2022 to 30.09.2022
Display of overall merit list (category-wise) of the applicants	04.10.2022 (upto 05:00 pm)
Candidates can check for discrepancy if any, and incorporate correction/s thereof.	04.10.2022 to 06.10.2022 (upto 05:00 pm)
Display of overall Merit list after reconciling of discrepancy, if any received	09.10.2022 (upto 12:00 noon)

Counselling Schedule for ITTR/Govt. Aided/Self Finance Scheme (SFS) Colleges of Education, K.U.K.

Details of Counselling	Counselling-I	Counselling-II
Online availability of seats allotment	10.10.2022 (upto 10:00 am)	17.10.2022 (upto 10:00 am)
Candidates' personal reporting at allotted college/institute for verification of documents & Remittance of admission fee by the candidate.	10.10.2022 to 12.10.2022 & 14.10.2022	17.10.2022 & 19.10.22 to 21.10.2022
Online reporting by the respective college/Institute	15.10.2022 (upto 05:00 pm)	21.10.2022 (upto 05:00 pm)

COUNSELLING-III FOR VACANT/LEFT OVER SEATS IN COLLEGES OF EDUCATION

If the seats after counseling-I & counseling-II for B.Ed. Programme under ITTR/ Govt. Aided/Self Finance Scheme (SFS) Colleges of Education still remain vacant, then the 3rd counseling for vacant/left over seats in all the college will be conducted by concerned colleges at their own level. Last cut-off date for admission is 30.11.2022, thereafter no admission shall be made so that the academic calendar of the university/ NCTE is adhered to.

CHAPTER-3 PROCEDURE TO APPLY

- (1) Download Prospectus. Read it carefully to ensure your eligibility and acquaint with the requirements for submission of Online Application Form, No separate information will be sent to any candidate in this regard. Prospectus can be downloaded from the website of Kurukshetra University, Kurukshetra: B.Ed. Admission Portal: <https://bed.kukadmissions.com>
- (2) Candidates have to apply for Admissions 2022 online ONLY by accessing the website. Application forms other than online mode will not be accepted in any case.
- (3) Candidates are advised to upload all the relevant documents and testimonials along with their application form for ascertaining their Date of Birth, Eligibility, Category as well as for calculating the Merit for Admission Purpose. Before starting to fill up the online application, keep ready with you the following details, and images of documents (size of image of any document should not exceed 300 kb):
 - (a) A Valid Email ID (the email should be valid for at least 1 year), a valid mobile number as all information via SMS will be sent to this number.
 - (b) Image of scanned photograph in jpg / jpeg format.
 - (c) Image of scanned signature in jpg / jpeg format.
 - (d) Personal details
 - (e) Image of scanned Matriculation or equivalent examination certificate in support of the date of birth and marks.
 - (f) Image of scanned 10+2 or equivalent examination certificate in support of the marks.
 - (g) Image of scanned Certificate showing marks obtained and maximum marks in qualifying examination(s) i.e. Graduation / Post Graduation.
In case a candidate has passed the Master Degree Examination also after Bachelor Degree , the higher percentage of marks obtained either in Under Graduate or Post Graduate degree of the two will be taken into consideration while preparing the merit.
 - (h) Image of scanned Certificate on the prescribed proforma for candidates belonging to SC/ BC/ EWSs/ DFF/ ESM/ DA categories of Haryana.
 - (i) Image of scanned Income Certificate of Parental Income from all sources, in case of Tuition Fee Waiver (TFW) quota and BC (A) & (B) Category candidates (if applicable).
 - (j) Image of Income Certificate of employed Parent/Guardian of SC students. If income from other sources, Image of declaration by the way of an affidavit on non-judicial stamp paper.
 - (k) Image of scanned Bonafide Resident Certificate as per Appendix, if applicable. Candidates who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Haryana residents and will not be required to submit a certificate of bonafide resident of Haryana as per guidelines of Appendix-A.
 - (l) Image of scanned employer certificate in case of employee (if applicable).
 - (m) Character Certificate as per following details:
 - (1) **Private Candidates:** Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate.
 - (2) **Candidates who have recently qualified:** Candidates who have passed/appeared in the qualifying examination in current session must submit Character Certificate from the Head of the Institution last attended as per specimen given in Annexure-1
 - (n) Image of Death Certificate of Parents/single earning parent/adopted Parents of COVID-19 orphans.

Note:

- (i) **The candidates must ensure that they have obtained the relevant certificate(s) from the appropriate competent authority approved and notified by Govt. of Haryana.**
- (ii) **It is the sole responsibility of the candidate to upload all necessary documents/ certificates/ testimonials/fees with the application form. Discrepancy, if any, shall not be communicated to the candidates by the department/institute.**

- (iii) Not uploading of required documents will be considered as incomplete application form. The same will be identified and rejected for admission by the Admission Committee of the concerned institute/ college.
 - (iv) Upload the correct Photograph and Signature as the facility for correction in images will not be given.
- (4) Visit the official website and follow the following procedure:
- (a) Click on 'New registration' tab.
 - (b) Fill basic details like email, mobile number, name, password etc.
 - (c) A confirmation message will be send to your registered email id / mobile number. Applicant is advised to fill up the E-mail ID carefully, failing which the registration process shall not get completed, since a verification link shall be sent to the applicant's E-mail ID and the registration process shall get completed only when the verification link is clicked upon and the E-mail ID is verified. Once the registration process is completed, a registration ID of the candidate will be generated. This registration ID will be communicated to the registered mobile and Email ID of the candidates. Candidates will ensure that their email-ID and registered mobile No. remains valid for one year from the date of application.
 - (d) Now login using user id and password.
 - (e) Fill the details in the application form carefully.
 - (f) Fill other details like education, personal, address and etc.
 - (g) Upload your passport size photograph, signature and other documents in the prescribed format as required.
 - (h) Select the Category / Group (Group-I Science & Arts with Math and Group-II Art & Commerce) in which you want to apply.
 - (i) **In case of a candidate who passed B.A. with Maths and wants to take admission on the basis of P.G. and his/her P.G. Degree is other than Mathematics will be considered in Arts/ Commerce group(refer point 3(g)).**
 - (j) Now pay the application fee through online mode. Candidates can submit their application fee using debit card/ credit card or net banking. The candidates are required to check the status of fee payment on admission portal and if the status is "OK", the candidate will be able to take the printout of Confirmation Page. In case, the fee payment status is not "OK", it means that transaction is canceled and the amount will be refunded as per university rules after completion of admission process. The Application Processing Fee has been fixed of Rs.1000/- (Rs.250/- for SC/BC/Differently Abled candidates of Haryana only).
 - (k) Take a printout of the filled application form for further uses.

The following section provides an overview of the steps involved in counselling and admission process.

A. Online Registration

- Candidate should visit website www.kuk.ac.in
- Candidates should go through prospectus for gathering information/instruction in details about counselling schedules and procedures. Softcopy is available on B.Ed. Admission Portal: <https://bed.kukadmissions.com>
- Candidates will register themselves as per key dates mentioned in the admission schedule for ITTR / Govt Aided/ Self Financing Colleges of Education in Haryana.
- For participation in online admission process, a candidate has to register by submitting personal data/requisite information correctly in the online application form. On submitting this data/ information user Id and password will be generated/ created for use in future logins by the candidate.
- For subsequent logins, candidates will be able to login directly with their user Id and password. Candidates should remember to logout at the end of their session so that the details filled by them cannot be tampered with or modified by unauthorized person.

- Candidates are advised to record/remember their password for future logins and not to disclose or share their password with anybody.
- It is solely the responsibility of the candidates to verify that their personal data including Category, Sub-category, Group (Science/ Arts with Maths & Art/Commerce), Residential Status, gender etc are consistent with documentary evidence.
- If the personal data submitted /entered by the candidates are found to be wrong at the time verification of certificate either during reporting or at a later stage, the allotment of seat/ provisional admission is liable to be cancelled.
- Candidates should take a print out (hard copy) of the online application form containing the above personal data for future use.

B. Online Choice Filling & Locking

- Online choice filling & locking by the candidate can be done as per key dates mentioned in the admission schedule for ITTR/ Govt Aided/ /Self- Financing Colleges of Education affiliated to Kurukshetra University, Kurukshetra.
- Candidates are advised to go through the updated list of Colleges of Education affiliated to KUK available in the Prospectus on the B.Ed. Admission Portal:<https://bed.kukadmissions.com> and should prepare a list of Colleges in order of preference in which they are interested in seeking admission.
- Candidates can fill in as much number of choices in order of preference as they wish to. Candidates are allowed to change or re-order their choices, delete earlier choices and add new choices any number of times until they lock their final choices.
- All the candidates must lock their final choices as per key dates mentioned in the admission schedule.
- Candidates will not be able to unlock their choices once they are locked.
- If candidate fail to explicitly lock their choices by the last date, their last saved choices will be automatically locked and allotment will be done on this basis.
- Candidate must take a print out of their locked choices for future reference.
- Registered candidates who do not fill choices or fail to save the same cannot be considered for admission and seat allotment.

CHAPTER-4

ELIGIBILITY CONDITIONS

Eligibility Conditions for Admission to B.Ed. Two Year Regular Programme as per NCTE Norms is as under:

Candidates with at least 50% marks either in the Bachelor's Degree or in the Master's Degree in Sciences/Social Sciences/Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, are eligible for admission to the programme.

Note:

(i) There shall be no rounding off of percentage of marks of the qualifying examination from 0.5% and above to next higher number for determining the eligibility i.e. 49.5% and above will not be rounded off to 50%.

(ii) 47.5%/ 52.25% (in case of 50%/55%) marks for SC/ST candidates of Haryana State only. As per letter dated :-16-07-2014

(iii) 47.5% / 52.25% (in case of 50%/55%). Marks for Blind/Persons with Differently Abled and visually/Hearing Impaired candidate.

(iv) Candidates with Compartment will not be allowed admission in B.Ed. (Regular Course) in any case.

(v) Cut off date for eligibility will be the last date/time of online choice filling.

(vi) One year PG diploma in any subject will not be considered equivalent to Master's Degree.

(vii) 50% of the total seats in each college shall be reserved for Group- I i.e. Science & Arts with Maths-group candidates. Other 50% seats shall be reserved for Group- II i.e. Arts & Commerce Group Candidates.

(viii) The candidate who is in employment (whole time, Part-time or Honorary Service) shall not be allowed to join B.Ed. Programme without taking leave from his/her institution/office etc. This leave should be from the date of commencement of the academic session to the conclusion of his/her final examination. He/She should also submit 'No Objection Certificate' from his/her employer.

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/129/2013-1GSIII

Dated Chandigarh, the 16-07-2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Subject: Regarding prescribing minimum eligibility qualification for the various courses.

Sir/Madam,

I am directed to invite your kind attention towards Government Instructions No. 3870-WGI-ASOII-64/20069 dated 6th/9th October, 1964 whereby the candidates of Scheduled Castes and Scheduled Tribes provided 5% reduction in marks in the minimum eligibility qualification for admissions in various courses.

It has come to the notice of the Government that at present where a General Category candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, it has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for e.g. :-

In a course, a general candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under :-

Out of 100 Marks needs to less = 5

Out of 1 Marks needs to less = 5 / 100

Out of 50 Marks needs to less = 5 / 100 X 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 - 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011.

CHAPTER-5

RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION

5.1 DISTRIBUTION OF SEATS

The seats shall be distributed as under:

Sr.	Category	Percentage
1.	All India Open Category including Haryana	*15% of the Sanctioned Intake (*10% out of All India Category seats reserved for EWS of All India)
2.	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
	(i) Haryana Open General Category	*50% of State Quota (i.e. 42.5% of total intake)
	a. Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A &B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
	(ii) Reserved Categories of Haryana	50% (of State Quota i.e. 42.5% of total intake)
	a. Schedule Castes of Haryana	20% of State Quota (i.e. 17% of total intake)
	(i) Scheduled Castes	10% of State Quota (i.e. 8.5% of total intake)
	(ii) Deprived Schedule Castes	10% of State Quota (i.e. 8.5% of total)
	b. Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer))	27% of State Quota (i.e. 22.95% of total intake)
	i. BC (Block-A)	16% of State Quota (i.e. 13.6% of Total Intake)
	ii. BC (Block-B)	11% of State Quota (i.e. 9.35% of Total Intake)
	(iii) Differently Abled	03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). In case, 01 seat out of 3% state quota reserved for differently abled persons, remains vacant, first priority may be given to the candidate (i.e. Ex-servicemen and their wards and dependents of

		Freedom Fighter) who will be higher in merit.
(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2022, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2023 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

- Note: (i) The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.
- (ii) Where a seat set aside for candidate from Deprived Scheduled Castes for admission in Government Educational Institutions is not filled up in academic year due to non-availability of candidate of Deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Scheduled Castes. Reserved seats will not be carried forward to next year.
- (iii) Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.

5.2.1 GUIDELINES FOR RESERVATION:

- (i) If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
- (ii) The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
- (iii) The Haryana Govt. vide Notification No.22/132/2013-1GS-III dated 22.03.2022 has intimated that as per Govt. Instruction No.22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificate were notified alongwith other terms & conditions and formats of the caste certificates.

The Haryana Parivar Pehchan Act, 2021, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN alongwith corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Govt./any Govt. Agency/Local Authority. State Govt. has been empowered under Section 8 of Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Respository (FIDR) has now made it feasible to issue Caste Certificates over the Counter through

SARAL Portal. In view of the above, Govt has issued revised instructions/guidelines in supersession of all the previous instructions issued till now, as under :

- (a) **Portal for the issue of Caste Certificate** : The Caste Certificate (including Certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukt Jati (Denotified Tribes) , and Nomadic Tribe) shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be.
- (b) **Validity of a Caste Certificate** :
1. A Caste Certificate once issued (in its standard format) shall be valid for the life time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of SC and BC Dept., Haryana.
 2. Where a Caste Certificate is requested for specific use outside the context of Govt. of Haryana, it shall be issued in the format prescribed by the Govt. of India.
 3. Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year i.e. till coming 31st March (included) from the date it has been issued.
 4. A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.
- (iv) As per Govt. Notification No.2/27/2019-1 GS-III dated 8.10.2020 (**Appendix-F**) and **No.22/132/2013-1GS-III dated 22.03.2022 (Appendix-G)**, the candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II (1)** (Scheduled Caste Certificate) and **Annexure-II (2)** (Deprived Scheduled Caste Certificate) . Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III** and Income Certificate from the Competent Authority. Vide Notification No. 512-SW(1)2021 dated 01.12.2021 and 491-SW(1) dated 17.11.2021(**Appendix-H**) the Government of Haryana Welfare of Scheduled Castes and Backward Classes Department has specified the criteria for persons within Backward Class as Creamy Layer regarding Reservation in Services and Admissions in Educational Institution. Son(s) and daughter (s) of parents having **gross annual income of Rs.6 Lakhs or above OR possessing wealth above Rs.1 Crore for period of last three consecutive years. Income from all sources shall be clubbed to arrive at the gross annual income.**
- (v) Affidavit/Undertaking by the BC and EWS Candidates: **BC (Block A&B) and EWS candidates for benefit of reservation shall also have to furnish the certificates as per proforma given in the Hand Book of Information. In case, a candidates upload the old BC/Income Certificate or EWS Income & Asset Certificate,he/she shall furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer (for BC Category) (Annexure-XII) or belongs to Economically Weaker Sections (Annexure XIII), which is not recognized as a Schedule Caste and Backward Classes (Block-A & B) by the Government of Haryana, as per Annexure-II &III, respectively at the time of display of first/second/third/final list and so on. The said affidavit shall be furnished jointly by both father and mother of the candidate. The student shall submit BC/Income Certificate or**

EWS Income & Asset Certificate within 15 days from the date of display of his/her name in admission list, failing which his/her admission is liable to be cancelled.

The income certificate mentioning gross annual income issued on/after 1.4.2022 for claiming reservation/supernumerary seat/tuition fee waiver in any category (where admission criteria is income based) shall only be considered for availing benefit under any reserved category/supernumerary seat/tuition fee waiver category.

- (vi) Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently Abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VI (Medical certificate for Differently abled) given in the HBI.
- (vii) A Medical Board of the following doctors for the session 2022-23 has been constituted for verification of differently abled certificates of differently abled candidates for admission to various programmes in the University Teaching Departments/Institutes :
- (a) Dr. Ashish Aneja, M.O.....(Chairman)
(b) Dr. Minu Gupta, M.O.....(Member)
(c) Dr. Ankit Gaur, Dental Surgeon....(Member)
- (viii) Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII**.
- (ix) Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/ Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-VIII**.
- (x) Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Paramilitary Forces as per **Annexure-IX**.
- (xi) For horizontal reservation, ESM/DFP candidates of General, SC and BC category will also have to furnish ESM/DFP certificate.
- (xii) In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK &Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats
- (xiii) As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional programmes running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/Institutes :
- (a) Priority-I : Widows/Wards of Defence personnel killed in action.
(b) Priority-II : Wards of disabled in action and boarded out from service.
(c) Priority-III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
(d) Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
(e) Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:

- (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam Yudh Seva Medal
 - (iv) Maha Vir Chakra
 - (v) Kirti Chakra
 - (vi) Uttam Yudh Seva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) Yudh Seva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention - in-Despatches
- (f) Priority-VI : Wards of Ex-servicemen.

The Admission Committee vide its Res. No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the programmes being run in the University Teaching Departments/Institutes and affiliated Colleges.

- (xiv) Under Differently Abled category, at least one candidate will be admitted, even if the share is less than 0.5 seat.
 - (xv) If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC, BC and EWSs category.
 - (xvi) * All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
 - (xvii) *All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
- *(**Note:** Allotment of seats under Clause (xvi) & (xvii) above shall be strictly as per Director General Higher Education, Haryana Letter No.12/1-2017AD(3) Dated 04.06.2018 and Principal Secretary to Govt. Haryana Welfare of Scheduled Castes and Backward Classes, Department, Chandigarh letter No.EC/2018/20179-389 dated 26.04.2018 as per **Appendix-D (1-2)**.)
- (xviii) Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
 - (xix) Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:

(a) Income & Assets Certificate issuing Authority:

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
- (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
- (iii)The prescribed format for EWS Income and Asset Certificate shall be provided at **Annexure-IV**.

(b) Criteria of Income &Assets:

- (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family

has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
 - a) 5 acres of agricultural land and above;
 - b) Residential flat of 1000 sq. ft. and above;
 - c) Residential plot of 100 sq. yards and above in notified municipalities;
 - d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
 - e) Total immovable assets owned are valued at Rs. One Crore of more.
- (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note: For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

(xx). Criteria for EWS in All India Category seats:

The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) under Centre Govt. policy would be in addition to the existing reservation. Admission Criteria for EWSs derived from the Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training, Government of India Notification No.36039/1/2019-Estt (Res) dated 31.01.2019 and the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021(**Appendix - E**) as under:

(a) Criteria of Income & Assets:

- (i) Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.
Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :-
 - (a) 5 acres of agricultural land and above;
 - (b) Residential fiat of 1000 sq. ft. and above;
 - (c) Residential plot of 100 sq. yards and above in notified municipalities;
 - (d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- (ii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iii) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

(b) Income and Asset Certificate Issuing Authority:

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-V** shall only be accepted as proof of candidate's claim as belonging to EWS:
 - (a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate /Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
 - (b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - (c) Revenue Officer not below the rank of Tehsildar and
 - (d) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

SEAT MATRIX

Distribution of Seats (College-wise and Category-wise for Govt. Aided//ITTR-KUK)

CATEGORY	GROUP-I SCIENCE & ARTS WITH MATH																Total
	AI C	EWS out of AIC	HGC	EWS	SC	Deprive d SC	BC- A	BC- B	ESM UR	ESM SC	ESM SC- D	ESM BC- A	ESM BC-B	BL	H I	LOC O	
Institute of Teacher Training & Research, KUK.	11	1	27	3	5	7	10	7	1	1	-	-	-	-	1	1	75
Dr. Ganesh Dass DAV College of Education for Women Karnal(Aided)	11	1	29	3	6	6	10	7	-	-	-	-	-	1	1	-	75
Sohan Lal DAV College of Education, Ambala City (Aided)	17	2	47	6	10	10	17	11	1	1	-	-	-	1	1	1	125
<p>NOTE: In B.Ed. two Year Programme 02 seats (GROUP-I SCIENCE & ARTS WITH MATH / GROUP-II ARTS/COMMERCE) will be reserved for Outstanding Sports Person within the sanctioned seats only for ITTR. Seat to the outstanding sports person will be given against the quota reserved for his/her reserved category which he/she belongs.</p>																	

CATEGORY	GROUP-II ARTS/COMMERCE																
	AIC	EWS out of AIC	HGC	EWS	SC	Deprive d SC	BC- A	BC- B	ESM UR	ESM SC	ESM SC- D	ESM BC-A	ESM BC- B	BL	HI	LOCO	Total
Institute of Teacher Training & Research, KUK.	10	1	29	3	6	6	10	7	-	-	-	-	-	1	1	1	75
Dr. Ganesh Dass DAV College of Education for Women Karnal (Aided)	10	1	28	3	7	6	9	7	1	-	-	1	-	1	-	1	75
Sohan Lal DAV College of Education, Ambala City (Aided)	17	2	48	5	11	10	16	12	-	-	-	-	1	1	1	1	125

**Distribution of Seats (College-wise)
For Self Financing Colleges of Education**

Total Intake	All India		Haryana Open	
	Group-I	Group-II	Group-I	Group-II
30	2	2	13	13
	2	2	13	13
50	4	3	21	22
	3	4	22	21
100	7	8	43	42
	8	7	42	43
150	11	11	64	64
	11	11	64	64
200	15	15	85	85
	15	15	85	85
250	33	34	92	91
	34	33	91	92
300	22	23	128	127
	23	22	127	128
350	26	27	149	148
	26	27	149	148

The seats meant for Haryana Domicile, if left vacant will be filled up from the applicants of All India Category who have already been registered online upto the last date of registration or submitted the application upto last date as mentioned in the prospectus.

CHAPTER-6

RESERVATION FOR OUTSTANDING SPORTS PERSON (ONLY FOR ITTR)

In B.Ed. two Year Programme 02 seats will be reserved for Outstanding Sports Person within the sanctioned seats. Seat to the outstanding sports person will be given against the quota reserved for his/her reserved category which he/she belongs.

The above seats to the outstanding sports persons will be allotted in order of preference and in order of merit in sports achievements, irrespective of other criteria of admission subject to eligibility as given below:

1. Position in any Recognised International Competition.
2. Participation in any Recognised International Competition.
3. Winning First Three Positions in Senior National/Federation Cup/Inter Zonal National/National Games.
4. Winning First Three Positions in All India Inter-University.
5. Winning First Three Positions in Khelo India University Games.
6. Winning First Three Positions in North/East/South/West Zone Inter University Tournaments.
7. Participation in National Games/Senior National/Federation Cup/Inter Zonal National/All India/Zonal Inter University Tournaments.
8. Winning First Three Positions in Junior National
9. Winning First Three Positions in Youth National.
10. Winning First Three Positions in School National (under-17 Yr/19 Yr.).
11. Winning First Three Positions in Khelo India Youth Games.
12. Participation at School National/Youth National/Junior National/Khelo India Youth Games.

NORMS AND GUIDELINES FOR SEATS/WEIGHTAGES FOR OUTSTANDING SPORTS PERSONS, FOR ADMISSION IN B.Ed. TWO YEAR PROGRAMME :

Norms for Outstanding Sports Person: Outstanding Sports Person means a person who has at least participated in the Zonal /All India Inter University or Senior National Level Championship or above. This include (Senior National, Federation Cup, National League, Inter Zonal National, National Games/National University Games/Khelo India University Games during the course of his/her Graduate/Post Graduate/Integrated studies).

Guidelines for Seats/Weightages: Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat. In case any state does not issue the Gradation Certificate, the following criteria will be adopted:

- a) In case of International/National Position or participation, a certificate of authenticity will be required from concerned National Federation/State Association.
- b) In case of Inter University Position or participation, other than Kurukshetra University, a certificate of authenticity from the Head of Sports of the concern University will be required.
- c) The game/event must be in the scheduled list of Kurukshetra University Sports Calendar.
- d) The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- e) Achievement during the programme of Graduate, Post-Graduate including Integrated studies will be considered for admission in Post-Graduate programmes.
- f) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.
- g) No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/Rural Tournaments/Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments/sports festivals.

Note : List of selected candidates for admission to 02 seats for outstanding sports persons in the programmes regulated by the NCTE etc. will be displayed in the first list as these seats are to be considered within the sanctioned intake.

CHAPTER-7

PREPARATION OF MERIT AND SEAT ALLOTMENT

(a) Merit for admission to B.Ed. Programme shall be determined on the basis of marks obtained in the qualifying examination. In case a candidate has passed the Master's Degree Examination also along with Bachelor's Degree, the higher percentage of marks obtained either in Under Graduate and Post Graduate degree will be taken into consideration while determining the merit upto three decimal point. However, if two or more candidates have obtained equal marks, following procedure will be used for the preparation of merit:

- (i) Candidate senior in age will be given first preference
- (ii) If tie still persists, then marks obtained in 12th will be considered
- (iii) If tie still persists, then marks in 10th will be considered to break the tie

(b) In case, in any examination CGPA is given, then candidate will have to provide the conversion formula to compute percentage of marks from CGPA (Document supporting the conversion formula from the concerned university/board should be uploaded). In absence of conversion formula, by default, the CGPA shall be multiplied by 9. In case CGPA as well as marks obtained, both are provided then CGPA shall be considered to compute percentage of marks.

(c) Admissions shall be made on the basis of information furnished by the candidate and documents uploaded. If at any point of time, any candidate is found to have supplied false information, certificates, documents etc. or is found to have withheld or concealed some information in his/her Application Form, he/she shall be liable to be debarred from admission to the course. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false at a later stage, his/her admission will be cancelled and all fees and other dues paid by him/her shall be forfeited. The University/Institute may also take further action, as deemed fit, against the candidate and his/her guardian.

Note:

- If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect or false at any stage then his/ her admission shall be cancelled and all fees and other dues paid by him/ her shall be forfeited. The University/ College/ Institute may take further action, as deemed fit, against the candidate in accordance with law.
- The allotment of the seats to candidates who do not deposit fee within the stipulated period to the allotted college will be cancelled.
- The seats which remain vacant in Group-I i.e. Science & Arts with Maths-group can be converted in Group-II i.e. Arts & Commerce Group and vice-versa. Such vacant seats of one group will be converted into same category (General or Reserved) of the other group and if still these seats remain vacant only then these will be converted into General Category. The vacant seats of SC Categories in ITTR/ Govt. aided colleges/institutes will not be converted into General Category.

CHAPTER-8

IMPORTANT INSTRUCTIONS AT A GLANCE

1. Before filling the online Application Form the candidates are required to read the prospectus carefully.
2. It will be the responsibility of the candidate to ensure eligibility for admission before applying for the course. If on verification at a later stage, it is found that a candidate does not fulfil the eligibility conditions, his/her candidature will be cancelled and the fee deposited by him/her shall be forfeited.
3. All the candidates must verify their personal information during online registration.
4. Locking of submitted choices is advisable, however, candidates who do not lock the choices, their last filled choice would be considered final.
5. Registered candidates who do not fill choices or fail to save the same cannot be considered for admission and seat allotment.
6. Candidates must take print-out of their online Application Form along with their locked choices.
7. The outcome of rounds of counselling, as per admission schedule will be displayed on B.Ed Admission Portal <https://bed.kukadmissions.com>. No individual allotment letter will be sent to the candidates. They will have to download by applying Registration and password allotted to them and contact the allotted college.
8. Candidate seeking admission in self financing institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated and registered by Kurukshetra University, Kurukshetra and they themselves shall be responsible for any such lapse.
9. All the rules and regulations for the submission of migration certificates by the candidates who have passed the qualifying examinations from other Universities will be applicable as per the rules of K.U. University.
10. In case, a candidate after having deposited required fee for admission to B.Ed (Regular) course 2022-23 decides to leave the B.Ed course before the last round of counselling, the fee deposited by the candidate will be refundable to him/her as per university rules.
11. In case of ambiguity about any rule, the interpretation of the same by the University shall be final.
12. All legal disputes relating to admission to B.Ed. (Regular) Programme will be subject to Courts having jurisdiction at Kurukshetra.
13. The number of colleges/sanctioned seats may increase or decrease based upon the approval and affiliation from the University.
14. Candidates are advised to consult the updated list of colleges in the Prospectus. Before filling their choice as intake in various institutes subject to change by the competent authority in view of pending writs/appeals in courts/NCTE with regard to their recognition.

15. The attendance rules of the K.U. University will be applicable on the students.
16. The participating Colleges/Institutions will ensure that all the admissions will be made only on the basis of the recognized and valid degree (s)/certificate (s) issued by the approved and recognized boards/Institutes/Universities. In case any clarification of equivalence/recognition of qualifying degree/certificate/Institute/Board/University is required, the same may be obtained from the affiliating university concerned.
17. All the updated latest information/notices/changes/modifications will be displayed on the website. The candidates are required to visit the website regularly to obtain the latest information.
18. Candidates interested in seeking admission in B.Ed (Special Education) can opt for: Pragya Institute for Education & Training for Hearing Impaired, Nilokheri, Karnal.
19. Self declaration will be submitted by the candidate/by the respective parents/guardian at the time of opening of Campus (only for ITTR).(as per Annexure-X & XI).

OTHER IMPORTANT INSTRUCTIONS

- (1) No programme will be started if the strength of admitted students is less than ten, and no option will be started if the strength is less than five. All the Departments shall notify the options in each programme with number of seats well before the admission and the options will be allotted on merit basis.
- (2) Any legal dispute relating to admission of students will be subject to Courts at Kurukshetra or Courts having jurisdiction in Kurukshetra.
- (3) The Kurukshetra University can make use of the data generated, for the purpose of research and analysis.
- (4) KUK does not take any responsibility for the candidates not being able to submit their Application Forms by the last date and time on account of any reason beyond the control of the KUK. Candidates can check their fee status after login to their account and can download/print the receipt.
- (5) Unless otherwise provided, a person who is eligible to take admission as per conditions laid down in the concerned Ordinance, can pursue two academic programmes simultaneously through Distance Education or Open and Distance Learning (ODL)/Online mode; or upto two ODL/Online programmes or combination of distance and regular modes, from the same or different Universities/Institutions duly approved by the UGC/AICTE/Centrl Government/State Governments, in various combinations, viz;
 - (i) A student can persue two full time academic programmes in physical mode provided that in such cases, class timings for one programme do not overlap with the class timings of the other programme.
 - (ii) A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or upto two ODL/online programme simultaneously.

Note 1: The above programme(s) shall be applicable only to the students pursuing academic programmes other than Ph.D. programme.

Note 2: The time table of two full time academic programmes in physical mode overlap with each other in all the programmes (except evening programmes) therefore, it is not possible for a candidate to pursue two full time academic programmes in physical mode.

- (6) The Chairpersons/Directors of the University Teaching Departments/Institutes to ensure that ineligible candidate(s) is/are not allowed admission in the Dept./Institute and for this every precaution must be taken. Responsibility for any wrong/irregular admission or admission allowed on the basis of fake certificate, in contravention of the Ordinance, if any, will rest entirely with the Chairperson/Director of the University Teaching Departments/Institutes concerned, admission of such students may be treated as cancelled ab-initio. In case any student files civil suit in any Judicial Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the Department/Institutes concerned.
- (7) Every student must follow University rules and regulations in maintaining discipline on the Campus. If a student is found involved in any act/s of indiscipline, unlawfulness or misbehavior and is punished as per University rules, all dues paid by him/her shall be forfeited and no refund will be allowed.
- (8) Due to paucity of hostel accommodation, the University may not be in a position to accommodate all the aspirants in the hostels.
- (9) Nothing contained in this HBI should be construed to convey sanction or be cited as an authority for which University Regulations in Calendars Vol. I, II and the relevant rules in Calendar Vol. III alone are applicable.
- (10) If the concerned authorities are not satisfied with the character/past behaviour/antecedents of a candidate, they may refuse to admit him/her to any programme of study in the University/College in order to ensure academic standards, discipline and peaceful atmosphere in the university. The Vice-Chancellor may cancel the admission of any student for a specified period. (If the Hostel authorities are not satisfied with the character/past behaviour/antecedents of a student, Hostel accommodation may be refused to him/her in order to ensure discipline and peaceful atmosphere of the Hostels.)
- (11) State-wise List of Fake Universities and Examinations of Board not recognized for the purpose of higher studies : List of Fake Universities declared by UGC and Examinations of Board not recognized for the purpose of higher studies by the Board of School Education, Haryana, Bhiwani is available on their websites. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is required to be consulted www.ugc.ac.in/page/Fake-Universities.aspx and www.bseh.org.in by the Chairpersons/Directors of the concerned Departments/Institutes. The candidate will not physically present in the Departments/Institutes and Registration Branch to check his/her eligibility for admission.
- (12) As per instructions issued by the Principal Secretary, Govt. of Haryana, Higher Education Department, Chandigarh letter No.18/172-2016 UNP (4) dated 30.06.2017, the Committee in its meeting held on 02.08.2017 has resolved that maternity leave upto 45 days will be granted to such women students who are studying in the University Teaching Departments/Institutes and affiliated/maintained Colleges in all the programmes except

M.P.Ed., B.P.Ed. D.P.Ed. and C.P.Ed.to complete their education without any gap/hindrance.

The maternity leave to women students will be granted by the competent authority as per University Rules.

INSTRUCTIONS AFTER ADMISSION

1. Each admitted student shall have to furnish Self Declaration by him/her as per specimen given **Annexure-X** and his/her Parent/Guardian as per specimen given at **Annexure-XI** that he/she was never found guilty of ragging and shall not indulge in any act of ragging at the time of opening of Campus and mark their attendance physically in the class room. At the time of admission every candidate shall be required to give an undertaking of good conduct & behaviour and not to indulge in ragging. If a candidate after his/her admission is found indulging in any kind of ragging, his/her admission is liable to be cancelled.
2. No migration or transfer will be allowed from a College to the University Department and vice-versa.
3. Candidates after taking admission in any programme on the Campus other than an Evening Programme can also take admission in Evening Certificate/Diploma programmes. Detail of such courses and admission schedule have been given in prospectus already uploaded on the university website i.e. www.kuk.ac.in
4. For information regarding Syllabus of the programmes, Library services, admission to Hostels, fee concession, scholarships etc. the candidates are advised to contact the Chairperson/Director of the Department/ Institute concerned.
5. If a student fails to attend his/her classes continuously for seven days from the date of commencement of the classes or from the date of admission, his/her admission shall be cancelled.
6. If a student remains absent from the class for 14 days or more in a month his/her name will be struck off from the rolls and his/her parents will also be informed.
7. The candidate shall have to fill up Group Personal Insurance of Students Proposal/Nomination Performa after physically opening of the Campus as per **Annexure XV**.
8. It is mandatory to bring 10 passport size photographs of the admitted candidate (only for ITTR).

Chapter-9

RULES FOR REFUND OF FEE

REFUND OF FEE

If a candidate withdraws from the course/programme in which he/she was admitted in the University Institutes/Colleges affiliated/maintained by the Kurukshetra University, Kurukshetra, the fee to the candidate will be refunded as per following rules:

Sr. No.	Point of time when application of refund of fee is served	#Percentage of Refund of aggregate fee	Remarks
1.	On or before the formally-notified* last date of admission.	90%	10% of the aggregate fees will be deducted as processing charges from the refundable amount as per the clause 4.2.4 of the UGC Notification dated December, 2016.
2.	Not more than 15 days after the formally-notified* last date of admission.	80%	20% of the aggregate fee will be deducted from the aggregate fee.
3.	More than 15 days but not less than 30 days after the formally-notified* last date of admission.	50%	50% of the aggregate fee will be deducted from the aggregate fee.
4.	More than 30 days after the formally-notified* last date of admission.	00%	No fee will be refunded.

Note :

In case of demise of a candidate during the period as per point no. 1, 2 and 3 above, the application of withdrawal of admission and refund of fee is to be submitted by the parents/guardian of the candidate and the fee will be refunded without any deductions.

*** Formally-notified last date of admission is the date of display of the Final List (i.e. the date on which, candidate mark their attendance by physical presence) in the Dept./ Institute/college.**

#inclusive of course fee and non-tuition fee but exclusive of caution money and security deposit.

Fee will be refunded to the eligible candidate who are covered the above criteria given at Sr. No. 1 to 4 within 30 working days from the date of closure of admission of that academic session.

Application for withdrawal of admission and refund of fee is as per Annexure-XIV.

CHAPTER-10

FEE STRUCTURE AND PROCEDURE TO DEPOSIT FEE

A. Fee Structure

ITTR/Govt. Aided Institute/ Colleges = Rs. 18160/- + Other Charges

SFS Colleges of Education = Rs. 44000/-

B. Detail of Fee & Funds to be charged from the students of B.Ed. 1st year in I.T.T.R., w.e.f. the Academic Session 2022-23 is given below:

Sr. No.	Head	Students of KUK (in Rs.)	Students from other University (in Rs.)
1	Tuition Fee	18160	18160
2	Amalgamated Fund	483	483
3	Caution Money	1000	1000
4	Library Fee	138	138
5	Laboratory Fee	0	0
6	Building Fund/Development	195	195
7	Admission Fee	57	57
8	Continuation Fee	800	0
9	Medical Fee	46	46
10	Magazine Fee	46	46
11	Sports Fee	138	138
12	Youth Welfare Fee	115	115
13	Student aid fund	28	28
14	Dr. Radha Krishan Fund	80	80
15	Population Education Fee	6	6
16	S.S. Association	12	12
17	GIS	15	15
18	Holiday Home Fee	12	12
19	Registration Fee	0	1500
20	Film Fee	115	115
21	Other charges	429	429
22	Exam.	800	800
23	NSS Fee	23	23
24	NCC Fee	12	12
25	Youth Red Cross Fee	80	80
26	Alumni Fee	1000	1000
27	Training cum Placement	0	0
28	Law Journal	0	0

29	Migration	-	-
30	Estt. Fund	600	600
31	Research fund	50	50
32	KUSC Fund	100	100
	Grand Total	24540/-	25240/-

Note:-

(i) In addition to the above fee other annual charges will be applicable as prescribed by the university from time to time.

C. Procedure for Depositing Fee/Dues at The Time of Admission

After verification of documents students found eligible shall deposit the fee as prescribed by the university as follows :

- I. **Institute of Teacher Training & Research (ITTR), K.U.K** :- The eligible candidates shall deposit the fee on Kurukshetra University Admission portal i.e. <https://bed.kukadmissions.com>
- II. **Remaining colleges of Education i.e. (Govt. aided/SFS)**:- The eligible candidates shall contact the concerned college for depositing the fee.

Chapter-11

CODE OF CONDUCT FOR STUDENTS

1. Every student is required to attend classes regularly. If a student attends classes less than the required number i.e. 80%, then he/she can be detained from appearing in the examinations as per University Rules.
2. A student should always wear his/her ID Card around his/her neck on the Campus. The same should be shown when identity proof is required by the University Officials/Security Staff.
3. No student will be allowed to enter any office, hostel, library, auditorium, administrative & examination blocks, etc., if he/she fails to show his/her University Identity Card. Students will be allowed to attend cultural programmes, sports events, film shows or other programmes of the University only when they wear their valid ID card. Students must observe discipline during any such programme and they must obey instructions of the teachers on proctorial duty and/or security officials.
4. All the students must fill in the required information correctly in the Students' Information Form. The address and contact numbers of parents should be correct so that they can be contacted in case of any emergency.
5. If a student gets accommodation allotted in his/her name in a hostel and that student allows some other person(s) to stay in his/her allotted room and/or to take meals, in that case the admission of both the students, i.e. the allottee and the illegal occupant, shall be cancelled from the Department/Institute as well as from the hostel without assigning any reason.
6. Non-residents of university hostels will not be allowed to stay in the hostels without prior permission of the competent authority. Strict disciplinary action would be taken against the student(s) who violate(s) this rule.
7. Bonafide student, desirous of bringing/keeping his/her vehicle in the University Campus, would be required to submit self-attested photocopy of the Registration Certificate (RC) of his/her vehicle and the driving licence to the Chairperson/Director of the Department/Institute and to the Warden of the hostel concerned. The student will be issued a Permit in the form of a Sticker for his/her vehicle after submission of copy of Registration Certificate to the Chief Security Officer through Chairperson/ Director of the Department/Institute. No vehicle, other than the permitted one, will be allowed entry in the University Campus. The University has the right to deny to issue vehicle pass sticker to any student, if not satisfied or deems fit, otherwise.
8. Students are not allowed to honk horn(s) of their vehicles or to play loud music in their vehicles in the University premises.
9. No vehicle with black film(s) will be allowed entry in the University premises.
10. Students must observe maximum speed limit of 30 km per hour while driving their permitted vehicle on the campus.
11. Kurukshetra University, Kurukshetra is a Ragging Free Campus. All students must follow the University guidelines regarding Anti-Ragging appended in the prospectus. To report incident(s) of any kind of ragging, helpline numbers are displayed at major places on the campus and/on the University website also.

12. All students should behave decently with female students, teachers and employees. No student should involve in any incident of eve-teasing. Anyone found indulging in such activity shall be liable to stringent disciplinary action. The University strictly follows its policy of zero tolerance towards eve-teasing and act(s) of sexual harassment.
13. Students should use decent language with everyone on the campus.
14. The University property should not be harmed in any manner. If a student is found damaging the University property, strict action will be taken against him/her.
15. Use of alcohol, tobacco and drugs in any form is strictly prohibited on the University Campus. Every student must observe these instructions on the Campus failing which strict action will be taken against him/her to the extent of expulsion from the University and the programme.
16. Every student must follow University rules and regulations in maintaining discipline on the campus. If a student is found involved in any act/s of indiscipline, unlawfulness or misbehaviour then he/she will be punished as per University rules.
17. Campus Students' may take up their collective demands with the Students' Council. No student is allowed to disturb the academic atmosphere of the campus. If anyone is found disrupting classes or instigating students to disrupt classes/office work/administrative work, vitiating academic and administrative setup and/or attempt to force upon the authorities, then such activity will be considered serious disciplinary act and the student(s) will be punished accordingly. In the absence of Students' Council, students can submit or report their requests/grievances to the Dean Students' Welfare.
18. University has a mechanism to redress the grievances of its students through Students' Grievances Redressal Cell. A student can submit his/her complaint/grievance to the Dean Students' Welfare, Convener of the Cell, via e-mail dsw@kuk.ac.in or in writing mentioning his/her name, class, roll number, department/hostel & phone number to the office of Dean Students' Welfare, KUK. Student can seek their grievances related to their Department(s), redressal in the Department Students Grievances Cell by contacting Chairperson of the Department. However, collective students' grievances/demands can only be dealt as mentioned in the Point No. 17.
19. Students are advised not to hold any rally or protest near the University administrative block and in front of the Vice-Chancellor's office, in particular. They should take up the issue, if any, first with the Chairperson/Director/Principal/ Warden/Chief Warden and then with the Dean Students' Welfare.
20. Students must obey instructions of the teacher-in-charge(s) while on a tour/ trip/ field training/ Industrial training, etc. All safety norms, as prescribed in the UGC Safety Regulations, should be followed by students on and off the campus.
21. All the students must observe silence in the library. They must not use mobile phones in the library.
22. One should not write or paste posters on the walls and window panes of the University buildings. Any poster/hoarding found pasted/fixed/hanged at any place, other than the prescribed place, will attract severe punishment under the Defacement Act of Public Property.
23. Students are expected to keep the campus neat and clean. The use of polythene is strictly banned on the campus.

CHAPTER-12

BENEFITS OF FEE FOR CANDIDATES OF HARYANA BELONGING TO THE SCHEDULED CASTE CATEGORY

There is a Post Matric Scholarship Scheme of GOI for welfare of candidates belonging to the Scheduled Caste Category. As per letter No.3/44-2012 Sch.(2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula. such students whose parents/guardian income is upto Rs. 2.50 lac per annum, are eligible for benefits under the said scheme. The benefits include enrollment/registration, tuition, games, union, library, magazine, Medical Examination and such other fees compulsorily payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit are, however, excluded. For students admitted under this scheme, the application form has to be submitted by the students to the concerned Chairperson/Director of the Department/Institute.

Note: An income declaration shall be furnished by the self-employed parents/guardian. Employed parents are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.

1. No fee will be charged by the University from the students belonging to the Scheduled Caste Category, whose parent's Income is upto 2.50 lac p.a.. They shall be admitted during the academic session 2022-23 as per instructions of the Director Higher Education, Haryana and the Director General, Technical Education Department, Panchkula, Haryana. However, as per instructions dated 01.09.2018 of the Director, Welfare of SC/BC Classes Department Haryana, Chandigarh, the students belonging to the Scheduled Caste Category who after verification of record by the office are found eligible for the PMS Scholarship, shall have to submit an undertaking in the Fee Section of the Accounts Branch that they will deposit their fee immediately to the institution as soon as they receive the Scholarship in their bank account.
2. Students belonging to the Scheduled Caste category who are eligible for Post Matric Scholarship Scheme should get their Saving Bank Account linked with Aadhaar Number to get transferred the funds in their respective bank accounts.
3. Students who are eligible for Scheduled Caste and Backward Class Scholarship(s) as the case may be, may apply online on the dates which will be announced/published in the newspapers by the State Govt./Funding Agencies.

Free Education for Dependent Children of Leprosy Affected Persons (LAPs) :No fee/dues will be charged from the dependent children of Leprosy Affected Persons and education in the University Teaching Departments/Institutes will be free for them.

MEMBERSHIP FEE FOR POPULATION EDUCATION CLUB, KUK

The Population Education Club, Kurukshetra University, Kurukshetra has notified vide Endst. No. PEC/17/365-77 dated 24.03.2017 that Rs. 6/-(Rupee Six only) as membership fee of the Population Education Club, Kurukshetra University, Kurukshetra will be charged annually from all the students enrolled in the University Teaching Departments/Institutes during the

session 2022-23. The Chairpersons/Directors of all the University Teaching Departments/Institutes are requested to send the membership fee in one lot alongwith number of students enrolled in their Departments/Institutes to the Honorary Secretary of the Club.

**ATTENDANCE AND TUITION FEES CONCESSION
CANDIDATES HAVE TO FULFILL THE MINIMUM ATTENDANCE REQUIREMENT
AS GIVEN IN THE ORDINANCE FOR EACH PROGRAMME (UNIVERSITY
CALENDAR VOL.II)**

The minimum attendance required for each Semester/year for B.Ed. Two Year programmes unless otherwise provided in the Ordinance of a programme is 80% of the full programme of lectures delivered in each Paper, Practical and Tutorials separately and 90% attendance in School Internship Programme.

Tuition Fee concessions:

(a) Full Tuition Fee Concessions may be given to deserving students by the Chairpersons/Director/Principal of the Departments/Institutes/ School up to 10% of the total number of students on roll in each class/department on the day of final date of admission.

The Vice-Chancellor may, in deserving cases and on the recommendation of the Chairperson of the Department concerned, grant additional fee concessions upto 10 students provided that not more than one such additional fee concession shall be awarded in any class in a Department.

(b) Tuition Fee concessions may be allowed to two children of the same parents at the following rates:-

- (i) **The eldest to pay Full tuition fee.**
- (ii) **The younger (only one) to pay Half tuition fee.**

(c) Tuition Fee concession to University employees and their dependents:

- (i) **Full time working/retired University employees permitted to peruse studies by the University will be exempted from payment of Tuition Fee. Provided in case of individuals who fail in the examinations for which they are permitted or whose conduct is reported as unsatisfactory or who do not take proper interest in the office work, the concession will be discontinued.**
- (ii) **Dependent Children of the University employee/Retired University employee.**
- (iii) **A child of a University employee who is in service & joins a Department/Institute or Directorate of Distance Education for higher studies will be entitled to tuition Fee Concession on the basis of his own income and that of his father taken together.**

- (iv) **Younger sisters and Younger brothers of a member of the University staff living with them and wholly dependent upon the University employee.**
- (v) **The wife of a University employee who is not working, but is studying in the University Teaching Department or has enrolled herself with the Directorate of Distance Education will be granted tuition Fee Concession as available to dependent children or younger sisters or brothers of an employee.**
- (vi) Fee Concession for Students (Indian/International) in Evening Courses: The students (Indian/International) who have already admitted in University Teaching Departments/Institutes of this University and if he/she takes admission in any evening course, then he/she will be charged half of tuition fee at the time of admission. Further, the fees/funds i.e. Building Fund, Continuation Fee, Medical Fee, Magazine Fee, Student Aid Fund, Group Insurance Scheme, Film Fee, Alumni Fee, and Kurukshetra University Student Council Fund will not be charged from them for the Evening Courses.
- (d) **The children of serving military personnel of Haryana upto the rank of an Non Commissioned Officer (N.C.O.) or of military personnel of Haryana killed or incapacitated wholly or partly during the war, shall be allowed Full Tuition Fee Concession.**
- (e) **Blind students of Haryana may be granted Full Fee Concession (including tuition fee and other fee and funds)**

*Note:-*These concessions shall be admissible only to those studying in the University Teaching Departments/Institutes/Directorate of Distance Education.

COVID SUPPORT SCHEME:

- (i) The name of the scheme will be 'COVID SUPPORT SCHEME' (COSS).
- (ii) The scheme shall be for the orphans resident of Haryana who have lost their both the parents/single earning parent/adopted parents due to Corona Virus during the Corona period from March, 2020 onwards.
- (iii) The scheme is initially proposed for fresh students for the current academic session for On-Campus courses.
- (iv) Full fee concession (tuition fee and funds) will be given to On-Campus students in the budgeted courses and half fee concession (tuition fee and funds) in courses running under Self-financing Scheme (SFS).
- (v) The scheme will be applicable for the complete duration of the course.
- (vi) Orphans will upload the Death Certificate of parent/single earning parent/adopted parents clearly mentioning it to be COVID-19 related death.
- (vii) The students already admitted to a course may also request for support through concerned Chairperson/Director/Principal of the University Teaching Department/Institute. These cases will be considered separately.

Chapter-13

HOSTEL ADMISSION PROCEDURE

The University has 25 hostels (11 for boys, 1 for foreign male students and 13 for girls students). The accommodation in the hostels is provided strictly on the basis of department merit list of admissions; and in accordance with limited number of seats in hostels allocated by the Chief Wardens to each department with reservations (20% for SC category, 3% for Differently Abled-Blind/disabled with 70%). Subletting of hostel accommodation is strictly prohibited. Both the subletters and sublettes are liable to be expelled from the hostel. Students willing to seek hostel accommodation are advised to refer to the Hostel Rules & Regulations Booklet available with the Manager, Printing & Publications of the University on payment of prescribed price. Any hosteller desirous of possessing vehicle in the Hostel shall have to submit an attested photocopy of Registration Certificate (RC) of the vehicle alongwith Driving Licence in the office of the Warden of the respective Hostel. If the hostel authorities are not satisfied with the character/past behaviour/antecedents of a student, Hostel accommodation may be refused to him/her in order to ensure discipline and peaceful atmosphere of the hostels. Keeping in view the limited number of rooms/seats, the hostel accommodation is allotted on sharing basis. All terms and conditions for seeking hostel accommodation are given in the Hostel Rules and Regulations Booklet which may be consulted accordingly.

Admission in the hostels will be through online mode. Students seeking admission in the hostels will be required to apply through IUMS Portal for hostel accommodation and upload the proof of residence viz. Adhar Card/Ration Card/Passport at the time of applying for admission.

The hostel room allotment will be through online mode and students will deposit the hostel fee online. Students will be allowed to stay in the University hostels as per academic schedule for the session.

CHAPTER-14

CURBING THE MENACE OF RAGGING

Ragging is totally prohibited in the University and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and “The Haryana Prohibition of Ragging in Educational Institution Ordinance, 2012” as well as under the provisions of any penal law for the time being in force.

Anti Ragging Helpline Toll Free Number, Anti Ragging Committee, Squad, Monitoring Cells, Nodal Officers and Counselors:

University Grants Commission Anti Ragging Helpline Toll Free Number: 1800-180-5522
& **[E-mail: helpline@antiragging.in](mailto:helpline@antiragging.in)**

Vice-Chancellor : vc@kuk.ac.in
Registrar : registrar@kuk.ac.in
Proctor : proctor@kuk.ac.in

1.	Anti Ragging Committee	Phone No. (Code No. 01744)	Mobile No
(i)	Proctor	3022 (Ext.)	7082113124
(ii)	Dean of Colleges	238347-2118 (Ext.)	7082113003
(iii)	Dean Students' Welfare	238096-2115 (Ext.)	7082113109
(iv)	Deputy Proctor (Male)	239597-3074 (Ext.)	9416785665
(v)	Deputy Proctor (Female)		9896065661
(vi)	Chief Warden (Boys)	238711	7082113081
(vii)	Chief Warden (Girls)	238278	7082113085
(viii)	Officer Incharge, Security (CSO)	238410-3080 (Ext.)	7082113044
(ix)	Director, Public Relations	239639	7082113123
(x)	President, KUTA	238410-2532 (Ext.)	9416344793
(xi)	Director, Women Studies Research Centre	239665-2727 (Ext.)	9416782192
(xii)	SDM, Thanesar (Nominee of DC, KKR)	220032	8901163144
(xiii)	DSP, Pehowa (Nominee of SP, KKR)	220462	7056700145
(xiv)	Sh. Vijay Shabharwal, Local Media Representative		9896244822
(xv)	Mr. Vinod Jindal, Local Media Representative		9896334769

(xvi)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare every year		
(xvii)	Director, Dr. B.R. Ambedkar Studies Centre	238410-2551 (Ext.)	
2. Anti Ragging Squad			
Zone-I (Boys Hostels)			
(i)	Chief Warden (Boys)	238711,238940	7082113081
(ii)	Deputy Chief Warden (Boys)		7082113090
(iii)	Deputy CSO for Boys Hostels Zone		7082113132
(iv)	All Wardens		
	Wardens		
	1. Partap Bhawan	238176	7082113089
	2. Narhari Bhawan	238278	7082113132
	3. Harsh Bhawan	238178	7082113096
	4. Arjun Bhawan	238627	7082113095
	5. Bhim Bhawan	238174	7082113098
	6. Tagore Bhawan	238626	7082113099
	7. Ambedkar Bhawan	239698	7082113088
	8. Ch. Devi Lal Bhawan	239404	7082113097
	9. International Hostel	-	7082113148
	10. Ch. Ranbir Singh Bhawan	-	7082113094
	11. Swami Vivekanand Bhawan	-	7082113090
	12. Shaheed Bhagat Singh Bhawan	-	7082113087
(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
Zone-II (Girls Hostels)			
(i)	Chief Warden (Girls)	238278	7082113085
(ii)	Deputy Chief Warden		7082113101
(iii)	Deputy CSO for Girls Hostels Zone		7082113105
(iv)	All Wardens		
	Wardens		
	1. Bharti Bhawan	238081	9996604087
	2. Meera Bhawan	238553	7082113137
	3. Kasturba Bhawan	238630	7082113104
	4. Saraswati Bhawan	238177	9812001469
	5. Gargi Bhawan	238638	9896065661
	6. Subhadra Bhawan	238407	7082113101
	7. Ahilya Bhawan	238024	7082113102
	8. Ganga Bhawan	238036	7082113102
	9. Uttra Bhawan	238560	9416069913
	10. Devyani Bhawan	238445	7082113105
	11. Kalpana Chawla Bhawan	238522	9416236899
	12. Laxmi Bai Bhawan	238526	7082113108
	13. Yamuna Bhawan	238177	7082113147

(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
Zone-III (UIET, IOL, II&HS, ITT&R, Inst. of Pharmacy, IMC & MT, Inst. of Management)			
(i)	Deputy Proctor (Male) – I	239597-3022(Ext.)	9416785665
(ii)	Deputy Proctor (Female)		9896065661
(iii)	Officer Incharge, Security	238410-3080(Ext.)	7082113044
(iv)	Directorate of UIET, Inst. of Law, Inst. of Pharmacy, IMC& MT, Inst. of Management will depute two senior teachers (one male & one female) from each of these Institutes and will intimate the Proctor.		9416362401 9467648056 9991302121 9878822706 9896436069
(v)	Principal, Institute of Integrated & Honors Studies and Institute of Teacher Training & Research will depute two teachers from each of the Institute and will intimate to the Proctor.	238049 238125	7082113047 7082113038
(vi)	Supervisor, Security		7082113065
(vii)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
(viii)	Four Students representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		
Zone-IV (University Campus & other Vulnerable Places excluding Zone-I, II & III.			
(i)	Deputy Proctor (Male) - II Deputy Proctor (Female)	239597-3022(Ext.)	9896211424 9896065661
(ii)	Officer Incharge Security(CSO)	238410-3080(Ext.)	7082113044
(iii)	Chairpersons, Dept. of Instrumentation, School of Management and Commerce will nominate one teacher to the Anti-Ragging Squad and shall inform the same to the Proctor	239555 238565 238290	9896895190 9896496069 9416392282
(iv)	Dean, Faculty of Sciences, Social Sciences, Life Sciences, Arts & Languages, Indic Studies will nominate one teacher of that Faculty to the Anti-Ragging Squad and will inform the same to the Proctor.		9416191876 9306388433 9812856432 9816130411 7988709662
(v)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		
(vi)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
3.	Monitoring Cell		
(i)	Registrar	238026	-

	(ii)	Dean, Academic Affairs	238045, 2490(Ext.)	7082113141
	(iii)	Proctor	3022(Ext.)	7082113124
	(iv)	Dean of Colleges	238347-2118 (Ext.)	7082113003
	(v)	Dean Students' Welfare	238096-2115 (Ext.)	7082113109
4.	Nodal Officers			
	(i)	Nodal Officer for all teaching Departments and Institutes : Proctor		
	(ii)	Nodal Officer for affiliated colleges : Dean of Colleges		
5.	Anti Ragging Counselors			
	(i)	Dr. Hardeep Lal Joshi, Dept. of Psychology		9416785665
	(ii)	Dr.Rakesh Pal Sharma, MD (Psychiatric), Aggarwal Hospital, KKR		9812434648

INSTRUCTIONS AGAINST RAGGING:

With sixty six years of its existence, Kurukshetra University has earned recognition as one of the renowned centers of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a programme, should be making best use of the excellent facilities and congenial atmosphere available in the University towards all-round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

Chairpersons/Directors of all the University Teaching Departments/Institutes to ensure that every student and their parents be asked to submit an online undertaking every academic year to the effect that the concerned student will not take part in any activity leading to Ragging of junior students.

What Constitutes Ragging: Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary programme do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;

- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- j. Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste,ethnicity, gender (including transgender), sexual orientation, appearance, nationality,regional origins, linguistic identity, place of birth, place of residence or economicbackground.
- k. All the senior students are advised to guide and treat junior students affectionately.
- l. Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

BONAFIDE RESIDENTS OF HARYANA - GUIDELINES REGARDING

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3rd October, 1996, No.62/32/2000-6GSI dated 23rd May, 2003, No.62/27/2003-6GSI dated 29th July, 2003 and No.62/62/2011-6GSI dated 17th January, 2012 by the Chief Secretary to Government, Haryana.

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/ medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-
 - (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - (ii) Children/Wards (if parents are not living)/Dependents : -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - (a) Citizen of India;

- (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
- (viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/ Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/ Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
 5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/ medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.

LIST OF THE SCHEDULED CASTES IN HARYANA

Sr. No.	Name of the caste
1(A).	Aheria, Aheri, Hari, Heri, Thori, Turi
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Ramdasia
29(A)	Rai Sikhs

LIST OF THE DEPRIVED SCHEDULED CASTES IN HARYANA
(Under Section 3 of Haryana Act No. 14 of 2020)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ad Dharmi	13.	Dhanak	25.	Od
2.	Balmiki	14.	Dhogri, Dhangri, Siggri	26.	Pasi
3.	Bangali	15.	Dumna, Mahasha, Doom	27.	Perna
4.	Brar, Burar, Berar	16.	Gagra,	28.	Pherera
5.	Batwal, Barwala	17.	Gandhila, Gandil, Gondola	29.	Sanhai
6.	Bauria, Bawaria	18.	Kabirpanthi, Julaha	30.	Sanhal
7.	Bazigar	19.	Khatik	31.	Sansi, Bhedkut, Manesh
8.	Bhanjra	20.	Kori, Koli	32.	Sansoi
9.	Chanal	21.	Marija, Marecha	33.	Sapela, Sapera
10.	Dagi	22.	Mazhabi, Mazhibi Sikh	34.	Sarera
11.	Darain	23.	Megh, Meghwal	35.	Sikligar, Bariya
12.	Daha, Dhaya, Dhea	24.	Nat, Badi	36.	Sirkiband

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Naik	25.	Gorkhas	49.	Raigar
2.	Barra	26.	Gawala. Gowala	50.	-
3.	Beta, Hensi or Hesi	27.	Gadaria, Pal, Bagnel Diaya	51.	Rechband
4.	Bagria	28.	Garhi –Lohar	52.	Shorgir, Shergir
5.	Barwar	29.	Hajjam, Nai, Naie, Sain	53.	Soi
6.	Barai, Tamboli	30.	Jhangra Brahman, Khati, Suthar, Dhiman Brahmin, Tarkhan, Barahai, Baddi	54.	Singhikant, Singiwala
7.	Baragi, Bairagi, Swami, Sadh	31.	Joginath, Jogi, Nath, Yogi	55.	Sunar, Zargar, Soni
8.	Battera	32.	Kanjar or Kanchan	56.	Thathera, Tamera
9.	Bharbhunja Bharbuja	33.	Kurmi	57.	Teli
10.	Bhat, Bhatra, Darpi, Ramiya	34.	Kumhars, Prajapati	58.	Banzara, Banjara
11.	Bhuhalia Lohar	35.	Kamboj	59.	Weaver (Jullaha)
12.	Changar	36.	Kanghera	60.	Badi/Baddon
13.	Chirimar	37.	Kuchband	61.	Bhattu/Chattu
14.	Chang	38.	Labana	62.	Mina
15.	Chimba, Chhipi, Chimpa Darzi, Rohilla	39.	Lakhera, Manihar, Kachera	63.	Rahbari
16.	Daiya	40.	Lohar, Panchal-Brahmin	64.	Charan
17.	Dhobis	41.	Madri	65.	Chaaraj (Mahabrahman)
18.	Dakaut	42.	Mochi	66.	Udasin
19.	Dhimar, Mallah, Kashyap-Rajpoot, Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sakka, Bishti, Sheikh-Abbasi	43.	Mirasi	67.	Ramgarhia
20.	Dhosali, Dosali	44.	Nar	68.	Rangrez, Lilgar, Nilgar, Lallari
21.	Faquir	45.	Noongar	69.	Dawala, Soni-Dawala, Nyaaria

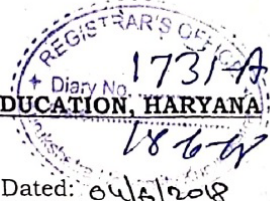
22.	Gwaria, Gauria or Gwar	46.	Nalband	70.	Bhar, Rajbhar
23.	Ghirath	47.	Pinja, Penja	71.	Nat (Muslim)
24.	Ghasi, Ghasiara or Ghosi	48.	Rehar, Rehara or Re	72.	Jangam

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-B)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ahir/Yadav	3.	Lodh/Lodha/Lodhi	5.	Meo
2.	Gujjar	4.	Saini, Shakya, Koeri, Kushwaha, Maurya	6.	Gosai/Gosain/Goswami


At present, Raigar, Mochi, Weaver (Julaha) (BC) and Julaha (SC) and Badi Castes find a mention in the list of both Scheduled Castes and Backward Classes. The persons belonging to these Castes who are not covered under the Scheduled Castes on account of being Non-Hindus and Non -Sikh can take the benefits under the backward classes only.

Regarding candidates of any category (SC/BC/OBC etc.) qualifying/selected in Govt. job or admitted in Educational Institute/Universities based on General Criteria or merit must be allocated seat from General category




OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA
PANCHKULA
 No: 12/1-2017 Ad(3) Dated: 04/6/2018

A copy of letter No. EC/2018/20179-389 dated 26.04.2018 received Principal Secretary to Govt. Haryana, welfare of Schedule Castes and Backward Classes Department, Chandigarh **Regarding candidates of any category (SC/BC/OBC etc.) qualifying / selected in Govt. job or admitted in Educational Institute/Universities based on General Criteria or merit must be allocated seat from General Category** is forwarded to the following for information and necessary action:-

1. All the Principals of Government Colleges in the State.
 2. All the Commanding Officers, N.C.C. Units in the State.
 3. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana/Librarian.
- DR (Acad)
 DR (ENT)
 SAC
 ET
 18/6/18
 Endst. No: Even
- 
 Superintendent Administration
 for Director General Higher Education,
 Haryana, Panchkula
 Dated: 04/6/2018

A copy of the above is forwarded to the following for information and necessary action :-

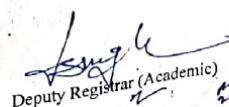
1. PS/DGHE, Steno/ Additional Director Admin.
 2. All the HQ Officers and Head of Branches.
 3. All the Assistants of Admin Branch.
- 15/6/18
 ACM-3
- 
 Superintendent Administration
 for Director General Higher Education,
 Haryana, Panchkula

Endst.No.ACM-3/Misc. 5(iv)/18/10477-10478 Dated: 25/6/2018

Copy of the above is forwarded to the following for information and necessary action :

1. Dean Academic Affairs
2. Dean of Colleges with the request to circulated to all concerned Colleges/Institutes affiliated with KUK
3. Chairpersons/Directors/Principals of all the UTDs/Institutes/Maintained Colleges KUK
4. Director, UIET
5. Director, Distance Education
6. Director, IT Cell
7. Finance Officer
8. Deputy Registrar (Estt. T.)
9. Assistant Registrar (Estt. NT.)
10. Deputy Registrar (Regn.)
11. P.A. to the Vice-Chancellor
12. A.R. o/o the Registrar

Encls : As above


 Deputy Registrar (Academic)

3064 Ad No
7615
हरियाणा सिविल सचिवालय
चण्डीगढ़
08 MAY 2018
परिचालन

Principal Secretary to Govt. Haryana,
Welfare of Scheduled Castes and Backward Classes,
Department, Chandigarh.

1. ✓ All the Administrative Secretaries to Govt. Haryana.
2. All Heads of the Department in the State of Haryana.
3. Secretary, General Administration, Haryana Civil Secretariat, Chandigarh.
4. All the Managing Directors of Boards/Corporation/Public Sector Undertakings.
5. All Divisional Commissioners, Ambala, Hisar, Rohtak and Gurugram.
6. The Registrar, Punjab & Haryana High Court, Chandigarh.
7. All the Deputy Commissioners in the State of Haryana.
8. All the Registrar of the Universities in the State of Haryana.

No. EC/2018/ 20179-389

Dated: 26-04-2018

ACS/TE
ACS/TE

8.5.18 Subject:

DATE (Burr)
DOME

14/5/18

14693 Dated...
RE
17/5/18

CFMS No.
O/o AC

MSHE & S...
No. 3346
Date 15-5-18

15/5
17/5/18
R/C

Candidates of any category (SC/BC/OBC etc.) qualifying/selected in Govt. job or admitted in Educational Institute/Universities based on General criteria or merit must be allocated seat from General category.

I am directed to invite your kind attention to the State Government instruction no. 22/88/96-3GS-III dated 25.06.1997 wherein it is observed that the Scheduled Castes/Backward Classes candidates who get selected in Govt. job in the open competition on the basis of general merit (without availing any relaxation of age etc.) will have to be counted against general seats as they are open competition candidates. They will not be considered against reserved seats. However, such candidates should fulfill conditions of eligibility regarding age etc. as are meant for the General category candidates.

Hence, this department being a Nodal agency of the Government for implementation of the reservation policy issue this clarification that Government Department must follow the above instruction dated 25.06.1997. These instructions were issued in connection with the reservation policy pertaining to Govt. job. On the same analogy ; the Scheduled Castes/Backward Classes candidates who get selected/admitted in Educational/Professional/Technical Institution and Universities in the open competition on the basis of their own merit, they will not be counted against the quota reserved for Scheduled Castes/Backward Classes, rather they will be treated as open competition candidates. Cases where a reserved category candidate avail relaxation say in age, qualifying norms etc. then he/she will be treated against reserve category.

This may please be brought to the notice of all concerned for strict compliance in letter and spirit.

C/ky
Special Secretary
for: Principal Secretary to Govt. Haryana,
Welfare of Scheduled Castes and Backward
Classes Department, Chandigarh

APPENDIX-E

From

Director General Higher Education,
Haryana, Panchkula.

To

The Registrars,

1. Kurukshetra University, Kurukshetra.
2. Maharshi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa.
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat).
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Bansi Lal University, Bhiwani.
7. Chaudhary Ranbir Singh University, Jind.
8. Dr. B.R. Ambedkar National Law University, Sonapat.
9. Gurugram University, Gurugram
10. Maharishi Balmiki Sanskrit University, Kaithal.

Memo No. 40395 DHE-190005/97/2020-UNP (STATE)-DHE
Dated. Panchkula, the

Subject: CWP No. 31874 of 2019 Shubham Rana Vs State of Haryana & Others.

Kindly refer to the subject cited above.

I have been directed to invite your attention towards instructions no. 22/12/2019-IGS-III dated 25.02.2019 issued by the Government of Haryana and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State Quota seats under State Policy and all India Quota seats under Central Government Policy separately.

This issue with the concurrence of Chief Secretary Office vide: U.O. No. CS-400300007/15/2020-GS-III-CSO dated 09.03.2021.


This is for your kind information and necessary action please.

-5/-
Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula.

Dated, Panchkula, the 19-04-2021

Endst. No. Even

A copy of the above is forwarded to the Vice Chancellor, Kurukshetra University Kurukshetra with the request to take necessary action as per above advice and Action Taken Report be supplied to the Directorate within a week, so the reply may be filed in the subject cited CWP well on time.


Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula.

APPENDIX-F

LETTER REGARDING CERTIFICATE OF SCHEDULED CASTE OR DEPRIVED SCHEDULED CASTE

No. 2/27/2019-1GS-III
Government of Haryana
General Administration Department
(General Services- III Branch)

Appendix- F

Dated Chandigarh, the 08th October, 2020

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject: Grant of certificate of Scheduled Caste or Deprived Scheduled Caste.

I am directed to invite your attention to Haryana Government Notification bearing No. Leg.15/2020, dated 15.05.2020 vide which an Act namely, the Haryana Scheduled Castes (Reservation in Admission in Government Educational Institution) Act, 2020 was enacted by the State Government. In this Act under Section 3 and 6 following provisions have been made:-

Section 3. (1) Twenty per cent seats shall be reserved for the members of the Scheduled Castes while making admission in Government educational institutions.

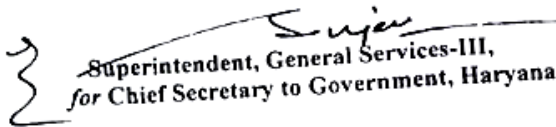
(2) Fifty per cent of the twenty percent seats reserved for Scheduled Castes for admission in any government educational institution shall be set aside for candidates belonging to the Deprived Scheduled Caste as enumerated in the Annexure.

Section 6. A person belonging to the Deprived Scheduled Castes shall, for the purposes of section 3, support his candidature by a certificate of caste identification issued by the competent authority under sub-section (2) of section 5.

2. In this Act, 36 Castes were included in the list of Deprived Scheduled Castes at Annexure to this Act. For proper implementation of this Act, all the authorities competent to issue Caste Certificate are directed to mention clearly that the Certificate is of 'Deprived Scheduled Caste' or 'Scheduled Caste' so that at the time of admission the Institutions may find out easily as to how many candidates applied

for admission and how many have been given admission under 'Deprived Scheduled Caste' category.

3. These instructions may please be brought to the notice of all concerned for strict compliance.


Superintendent, General Services-III,
for Chief Secretary to Government, Haryana.

Internal distribution

Incharge NIC for hosting the above instruction on State Government website.



APPENDIX-G

1

**No. 22/132/2013-1GS-III
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(General Services-III Branch)**

Dated: Chandigarh, the 22nd March, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State.
3. All the CAs/MDs of all Boards/ Corporations/ Public Sector Undertakings.
4. All the Divisional Commissioners in Haryana State,
5. The Registrar of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners & Sub Divisional Officers (Civil).
7. The Registrars of all the Universities in the State of Haryana.

Subject: Regarding the issue of Caste Certificates (including certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukat Jati, and Nomadic Tribe) through SARAL portal.

Sir/Madam,

I am directed to invite your attention to Government instruction No. 22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificates were notified along with other terms & conditions and formats of the caste certificates.

2. **The Haryana Parivar Pehchan Act, 2021**, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN along with corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Government/any Government agency/local authority. State Government has been empowered under section 8 of the Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the counter through the SARAL portal.

3. In view of the above, Government has decided to issue revised instructions/guidelines in supersession of all the previous instructions issued till now, as under:-

(i) **Portal for the issue of Caste Certificate.—**

The Caste Certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in/>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be.

These caste certificates shall include :-

- a) Scheduled Caste certificate
- b) Deprived Scheduled Caste certificate
- c) Backward Class certificate
- d) Other Backward Class certificate
- e) Tapriwas Caste certificate
- f) Vimukt Jati (Denotified Tribes) certificate
- g) Nomadic Tribes certificate

These certificates will be issued on the basis of verified data on caste and income contained in the FIDR. The Standard Operating Procedures (SOP) for issuing Caste Certificates along with the formats of Caste Certificates shall be issued by the Citizen Resources Information Department.

(ii) Person who is entitled to obtain a Caste Certificate.—

Following persons are entitled to obtain a Caste Certificate :-

- (a) A person who is a resident of State of Haryana by birth; or
- (b) A male person (including his children) who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided he belongs to any of the notified castes/tribes by birth; and
- (c) A female person who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided she belongs to any of the notified castes/tribes by birth.

Note.— A child born at a place outside Haryana shall also be eligible to obtain caste certificate from Haryana provided his father has been issued Caste Certificate by the competent authority as per provision in the instructions of Haryana Government. However, a child born in Haryana State shall not be eligible to get caste certificate on basis of birth-place/birth certificate of Haryana, if his father has been issued Caste Certificate by a State other than Haryana.

(iii) Caste Certificate in cases of Migration.—

Where a person migrates from one State to another, he can claim to belong to a notified caste only in relation to the State to which he originally belonged and not in respect of the State to which he has migrated.

(iv) Caste Certificate to person who claims through Marriage.—

No person who is not a member of a notified caste/tribe by birth will be deemed to be a member of that notified caste/tribe merely because he or she had married a person belonging to that notified caste/tribe. On the other hand a person who is a member of a notified caste/tribe will continue to be a member of that notified caste/tribe even after his or her marriage with a person who does not belong to a notified caste/tribe.

(v) **Caste Certificate In case of Adoption of child.—**

Great care has to be exercised in dealing with cases where a person claims to be a member of a notified caste/tribe on the ground that he/she has been adopted by a person of that notified caste/tribe. The validity of the adoption has to be clearly established before any caste certificate can be given. It is for the party to prove his/her claim by cogent and reliable evidence:

- (a) While deciding whether an adoption is valid, the certificate issuing authority should satisfy himself that all the requirements of law have been complied with. He should also take into account the behaviour of the child after adoption whether he physically lives with and is supported by his adoptive parents and receives no financial help from his original parents. In case these conditions are not satisfied, the certificate should be refused.
- (b) In addition, it should be verified that all other conditions for a valid adoption, including the physical transfer of the adopted person to the family of the adoptive parents and that he has severed all ties with the original parents are fulfilled.
- (c) Further, in case of a person who is a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), the requirements of valid adoption are given in Sections 6 to 11 of the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956) as amended from time to time. The actual giving and taking of the child in adoption is a mandatory requirement and thereafter the adopted child is deemed to be the child of his or her adoptive father or mother for all purposes and the child severs all ties with the family of his or her birth. Ordinarily, no child who has attained the age of 15 years or who is married can be given in adoption unless there is a custom or usage applicable to the parties.
- (d) Where the case relates to an adoption in case of a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), who is married or of the age of 15 years and above, the certificate shall be required to be given by the District Magistrate who shall, after making due enquiries as to the validity of the adoption and as to whether such adoption is permitted by a custom or usage applicable to the parties, make an endorsement to that effect on the certificate. Such custom or usage should have been continuously and uniformly observed for a long time and obtained the force of law among the Hindus of that particular area, or that community, group or family provided that the custom or usage is certain and not unreasonable or opposed to public policy and in the case of custom or

usage in respect of a particular family, that the custom or usage has not been discontinued.

(vi) Caste Certificate In case of Conversion and Reconversion of religion by a Scheduled Caste person.—

- (a) Where a Scheduled Caste person gets converted to a religion other than Hinduism or Sikhism or Buddhism and then reconverts himself back to Hinduism or Sikhism or Buddhism, he will be deemed to have reverted to his original Scheduled Caste, if he is accepted by the members of that particular caste as one among them.
- (b) In the case of a descendant of a Scheduled Caste convert, the mere fact of conversion to Hinduism or Sikhism or Buddhism will not be sufficient to entitle him to be regarded as a member of the Scheduled Caste to which his forefathers belonged. It will have to be established that such a convert has been accepted by the members of the caste claimed as one among themselves and has thus become a member of that caste.

(vii) Determination/Verification of Caste of a person.—

The determination/verification of the caste of a person shall be done strictly in accordance with the notifications of the Government of India in case of Scheduled Castes and Other Backward Classes; and in accordance with notifications of the Welfare of Scheduled Castes and Backward Classes Department, Haryana in case of Deprived Scheduled Castes, Backward Classes, De-notified Tribes (Vimukt Jatis and Tapriwas Jatis) and Nomadic Tribes.

(viii) Verification when a person claims of Caste by birth.—

Where a person claims to belong to a Scheduled Caste, Deprived Scheduled Caste, Other Backward Class, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by birth, it should be verified :

- (i) That the person and his/her parents actually belong to the community claimed;
- (ii) That this community is included in the Presidential Orders specifying the Scheduled Castes in relation to the concerned State; or is notified as Other Backward Class by the Ministry of Social Justice and Empowerment, Government of India; or notified as Deprived Scheduled Caste, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by the Government of Haryana.
- (iii) That the person belongs to that State in respect of which the community has been scheduled/notified.

(vi) If the person claims to be a Scheduled Caste or Deprived Scheduled Caste, he should profess Hinduism or Sikhism or Buddhism religion.

(v) A person claiming to belong to a Backward Class, Other Backward Class, De-notified Tribe or Nomadic Tribe may profess any religion.

(ix) Authorities competent to verify the caste.—

The following authorities will now be competent to verify the caste of person who is a resident of State of Haryana :-

Sr. No	Category of Resident	Verifying Authority
1.	A resident of any Rural area in the State	Designated Officers notified by Citizen Resources Information Department
2.	A resident of any Urban area in the State (Municipal Committee / Municipal Council/ Municipal Corporation)	Designated Officers notified by Citizen Resources Information Department
3.	A male employee (including his children) serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU / Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)
4	A female employee serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU/ Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)

Government has also decided that in case of issuance of wrong caste certificate carelessly or deliberately without proper care or verification, action would be taken against the concerned official/s under the relevant provisions of the Indian Penal Code in addition to the action under the appropriate disciplinary rules applicable to them.

(x) Online Service for verification of Caste based on PPN.—

Residents seeking to verify their caste in PPN may visit <https://meraparivar.haryana.gov.in/ReportGrievance> portal. Once the request for verification of caste category and/or caste is made by the resident on this portal, designated officers will verify and mark the same as verified in the FIDR for the resident.

(xi) Clarification in case of doubt.—

In case of any doubt regarding caste/tribe of a person, the matter will be referred to the Welfare of Scheduled Castes and Backward Classes Department of the State of Haryana, and the clarifications given by the said Department alone shall be valid.

(xii) Competent Authorities for Issuance of Caste Certificate.—

Caste certificates shall be issued on provision of PPN through SARAL portal <https://saralharyana.gov.in/> to eligible residents of Haryana by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) through his facsimile signature on the certificate and to the employees of the State of Haryana by the Head of the Department/Organization concerned through his facsimile signature on the certificate.

(xiii) Validity of a Caste Certificate.—

- (i) A Caste Certificate once issued (in its standard format) shall be valid for the life-time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of Scheduled Castes and Backward Classes Department, Haryana.
- (ii) Where a Caste Certificate is requested for specific use outside the context of Government of Haryana, it shall be issued in the format prescribed by the Government of India.
- (iii) Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year, i.e. till coming 31st March (Included) from the date it has been issued.
- (iv) A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.

(xiv) Grievance Redressal and Correction Process.—

If an applicant is not in agreement with his caste category/caste contained in the FIDR, then he/she may lodge his/her grievance for correction on the Grievance Module of the Parivar Pehchan Number portal <https://meraparivar.haryana.gov.in/ReportGrievance>.

(xv) General Terms and Conditions.—

- (a) The Caste Certificate is usable without any restriction wherever it is accepted (i.e., subject to the criteria laid down by the entity accepting the certificate) and hence no usage/applicability restrictions shall be mentioned on the certificate.
- (b) From the effective date of this order, only the caste certificates issued through SARAL portal in the formats prescribed by the Citizen Resources Information


Department based on PPN and corresponding verified data contained in the FIDR shall be valid caste certificates.

- (c) A Caste Certificate obtained by means of any fraud, misrepresentation or concealment of facts or by some other illegal means shall be declared as invalid and the benefit availed by the candidate/applicant shall be withdrawn and legal action including criminal case will be initiated against the applicant for misrepresenting the facts and playing fraud, as well as against the officials/authorized persons for incorrect/ wrong verification by collusion or otherwise. In such an event, the caste and caste category shall be marked as NOT VERIFIED in the FIDR.
- (d) Mere issuance of a Caste certificate does not entitle a person holding such certificate to any benefit that may be admissible under various Government Schemes implemented from time to time. Hence, it is important that the authority concerned examines the applicant's entitlement to any specific benefit in accordance with the instructions on the subject at any given point of time. For instance, a person from the Backward Class may not be entitled to certain benefits if he falls within the creamy layer as defined from time to time. Accordingly, the Caste Certificates shall address ONLY the caste of the certificate holder. Other eligibility criteria for a particular scheme shall be addressed separately by the authority extending any such benefit.
- (e) All Haryana Government organisations (including Departments, Educational Institutions, Boards, Corporations and Societies) are required to accept the Caste Certificate in its standard format prescribed by the Citizen Resources Information Department from time to time.

4. Further, it is directed that no Government Department of Haryana shall obligate any Haryana resident to submit caste related proof documents if he/she provides PPN and his/her caste and caste category is marked as verified in Family Information Data Repository (FIDR).

5. These instructions/guidelines may kindly be brought to the notice of all the concerned for strict compliance.

Yours faithfully,

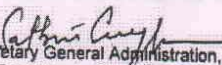

Under Secretary General Administration,
for Chief Secretary to Govt. Haryana.

Endst. No. 22/132/2013-1GS-III

Dated : Chandigarh, the 22nd March, 2022

A copy is forwarded to the following for information and action where necessary:-

1. Secretary, Haryana Public Service Commission, Panchkula.
2. Secretary, Haryana Staff Selection Commission, Panchkula.


Under Secretary General Administration,
for Chief Secretary to Govt. Haryana.

APPENDIX-H

No. 512-SW(1)2021

From

The Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments in Haryana State.
3. The Registrar General, Punjab and Haryana High Court, Chandigarh.
4. The Managing Directors/Chief Administrators of all the Boards/Corporations. Institutions in the State of Haryana.
5. All the Commissioners, Ambala, Hisar, Gurugram, Rohtak, Karnal and Faridabad Divisions.
6. All the Deputy Commissioners in Haryana.
7. All the Sub Divisional Officers (Civil) in Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh the 01st December, 2021

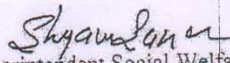
Subject : Notification regarding specifying the criteria for exclusion of persons within the Backward Classes as Creamy Layer.

Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that Government has decided to specify the criteria for exclusion of persons within the Backward Classes as Creamy Layer, regarding Reservation in Services and Admissions in Educational Institution, as per enclosed Notification No. 491-SW(1)2021, dated 17th November, 2021 regarding.

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Encl : As above.


Superintendent Social Welfare,
for Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department

HARYANA GOVERNMENT
WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

Notification

The 17th November, 2021

No. 491-SW(1)-2021.— In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 808-SW(1), dated the 17th August, 2016 and the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 1282-SW(1), dated the 28th August, 2018, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

Annexure

DESCRIPTION OF CATEGORY	TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2 - 3
I. Constitutional Posts/Constitutional Personalities	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Courts; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature. (f) Member of Parliament or Member of Legislative Assembly.
II. Service Category A. Group A and Group B/ Class 1 and II officers of the All India, Central and State Services. B. Employees in Public Sector Undertakings etc.	Son(s) and daughter(s) of (a) Parents, either or both of whom is or are a Class-I officer (Group A Officer) or Class II officer (Group B Officer); The criteria enumerated in A above in this Category shall apply mutatis mutandis to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. Pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below shall apply to the officers in these Institutions.
III. Armed Forces including Para Military Forces (Persons holding civil posts are not included)	Son(s) and daughter(s) of Parents either or both of whom is or are in the rank of Major or above in the Army or to equivalent posts in the Navy or the Air Force or the Para Military Forces.
IV. Property Owners Agricultural holdings	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than the land permissible under the Haryana ceiling on land Holdings Act, 1972 (26 of 1972).

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
V.	Income Test / Wealth Test	<p>Son(s) and daughter(s) of parents Having gross annual income of Rs. 6 lakhs or above.</p> <p>OR</p> <p>Possessing wealth above Rs. 1 Crore for a period of last three consecutive years.</p> <p>Explanation: Income from all sources shall be clubbed to arrive at the gross annual income.</p>

Chandigarh:
The 17th November, 2021.

VINEET GARG,
Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.

APPENDIX-I

(TO BE SUBSTITUTED FOR THE LETTER BEARING SAME NO AND DATE)

क्रमांक 22/22/2004-3जी.एस.।।।

प्रेषक

मुख्य सचिव हरियाणा सरकार ।

सेवा में

1. हरियाणा राज्य के सभी विभागाध्यक्ष ।
2. रोहतक, गुड़गांव, हिसार एवं अम्बाला मण्डलों के आयुक्त ।
3. रजिस्ट्रार, पंजाब एवं हरियाणा उच्च न्यायालय, चण्डीगढ़ ।
4. हरियाणा राज्य के सभी उपायुक्त ।
5. हरियाणा राज्य के सभी बोर्ड/निगमों एवं सार्वजनिक उपक्रमों के अध्यक्ष/प्रबन्धक निदेशक ।
6. रजिस्ट्रार महर्षि दयानन्द विश्वविद्यालय, रोहतक, करुक्षेत्र, विश्वविद्यालय, करुक्षेत्र, चौधरी चरण सिंह हरियाणा कृषि विश्वविद्यालय, हहहहहहहिसार, गुरु जम्मेश्वर विश्वविद्यालय, हिसार तथा चौधरी देवी लाल विश्वविद्यालय, सिरसा, हरियाणा ।
दिनांक चण्डीगढ़ 06.01.2014/14 जून, 2016

विषय:

अन्य पिछड़े वर्गों (ओ.बी.सी) के आरक्षण के दायरे से सामाजिक रूप से उन्नत व्यक्तियों/वर्गों (सम्पन्न वर्गों) को बाहर रखने के लिये आय के मानदण्डों में संशोधन ।

महोदय,

मुझे निर्देश हुआ है कि मैं उपरोक्त विषय पर आपका ध्यान सरकार के पत्र क्रमांक 22/22/2004-3जी.एस.।।। दिनांक 22.01.2009 की ओर दिलाऊँ जिस द्वारा यह सूचित किया गया था कि भारत सरकार (मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग) द्वारा अन्य पिछड़े वर्गों में से सम्पन्न वर्गों को केन्द्रीय शिक्षण संस्थानों में दाखिले हेतु आय सीमा 4.5 लाख ₹0 प्रति वर्ष निर्धारित की गई थी।

भारत सरकार कार्मिक लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग ने उनके कार्यालय ज्ञापन क्रमांक 36033/1/2013-Estt.(Res.), दिनांक 27.5.2013 तथा भारत सरकार, मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग क्रमांक 11-13/2012-यू0 पॉलिसी, दिनांक 31.5.2013 (प्रतियोगी संलग्न) द्वारा सूचित किया है कि अन्य पिछड़े वर्गों में से सम्पन्न वर्गों को भारत सरकार के अधीन सिविल पद और सेवार्थों/नौकरियों के लिए तथा केन्द्रीय शिक्षण संस्थानों में दाखिले हेतु सम्पन्न वर्ग के निर्धारण हेतु वार्षिक आय सीमा 4.5 लाख ₹0 से बढ़ाकर 6 लाख ₹0 प्रति वर्ष कर दी है तदनुसार आपसे अनुरोध है कि भारत सरकार के उपरोक्त अंकित कार्यालय ज्ञापन दिनांक 27.5.2013 तथा 31.05.2013 की अनुपालना दृढ़ता से की जाए।

भवदीय

अधीक्षक सामान्य सेवाएँ-।।।
कृते: मुख्य सचिव, हरियाणा सरकार



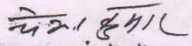
Handwritten notes and signatures on the left side of the page, including 'X(SA)', 'DR (Acad)', 'Sr Ao (SA)', and dates like '21.6.16' and '21/6/16'.

पृ० क्रमांक 22/22/2004-3जी.एस.॥॥

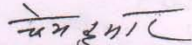
दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. सचिव, हरियाणा लोक सेवा आयोग, चण्डीगढ़ ।
2. सचिव, हरियाणा कर्मचारी सेवा आयोग, चण्डीगढ़ ।


अधीक्षक सामान्य सेवायें-॥॥
कृते: मुख्य सचिव, हरियाणा सरकार ।

इसकी एक-एक प्रति हरियाणा सरकार के सभी अतिरिक्त मुख्य सचिवों एवं प्रधान सचिवों को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है ।


अधीक्षक सामान्य सेवायें-॥॥
कृते: मुख्य सचिव, हरियाणा सरकार ।

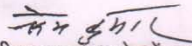
सेवा में

सभी अतिरिक्त मुख्य सचिवों एवं प्रधान सचिव,
हरियाणा सरकार ।

अशा: क्रमांक 22/22/2004-3जी.एस.॥॥

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति मुख्य मंत्री के प्रधान सचिव/अतिरिक्त प्रधान सचिवों/मुख्य मंत्री के विशेष कार्याधिकारियों तथा मंत्रियों/राज्य मंत्रियों एवं मुख्य संसदीय सचिवों के सचिव/निजि सचिवों को सूचनार्थ प्रेषित है ।


अधीक्षक सामान्य सेवायें-॥॥
कृते: मुख्य सचिव, हरियाणा सरकार ।

सेवा में

मुख्य मंत्री के प्रधान सचिव/अतिरिक्त प्रधान सचिवों/मुख्य मंत्री के विशेष कार्याधिकारियों, मंत्रियों/राज्य मंत्रियों एवं मुख्य संसदीय सचिवों के सचिव/निजि सचिव ।

अशा: क्रमांक 22/22/2004-3जी.एस.॥॥

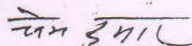
दिनांक 06.01.2014/14 जून, 2016

पृ० क्रमांक 22/22/2004-3जी.एस.॥॥

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. सदस्य सचिव, हरियाणा सार्वजनिक उपक्रम ब्यूरो
2. निदेशक, स्थानीय निकाय हरियाणा (उनसे अनुरोध है कि इन हिदायतों को राज्य के सभी नगरपालिकाओं/निगमों तथा परिषदों को भेज दी जाये)।
3. निदेशक, लोक सम्पर्क विभाग, हरियाणा को इन हिदायतों को प्रयाप्त प्रचार हेतु ।


अधीक्षक सामान्य सेवायें-॥॥
कृते: मुख्य सचिव, हरियाणा सरकार ।

12-189

3-

एक प्रति हरियाणा सिविल सचिवालय/वित्तियुक्त राजस्व विभाग के सभी अधीक्षकों/उपाधीक्षकों को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

रमेश कुमार

अधीक्षक सामान्य सेवार्य-III

कृते: मुख्य सचिव, हरियाणा सरकार ।

सेवा में

सभी अधीक्षक/उपाधीक्षक, हरियाणा सिविल सचिवालय
तथा वित्तियुक्त राजस्व विभाग ।

अशा: क्रमांक 22/22/2004-3जी.एस.III
पृ0 क्रमांक 22/22/2004-3जी.एस.III

दिनांक 06.01.2014/14 जून, 2016
दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु भेजी जाती है:-

1. प्रिंसिपल,
लेखा प्रशिक्षण संस्थान, 39-40 बंज़, काडा भवन,
सैक्टर-4, पंचकुला ।
2. प्रिंसिपल मण्डलीय,
प्रशिक्षण केन्द्र, एस.सी.ओ. न0 11,
सैक्टर-16,
पंचकुला ।

रमेश कुमार

अधीक्षक सामान्य सेवार्य-III

कृते: मुख्य सचिव, हरियाणा सरकार ।

PROVISIONAL LIST OF COLLEGES OF EDUCATION AFFILIATED TO KURUKSHETRA UNIVERSITY, KURUKSHETRA FOR THE SESSION 2022-23

- 1) The No. of Colleges as well as the no. of seats in a specific college may increase/decrease depending upon the decision by the competent authority.

Updated list of Colleges of Education will be available on the B.Ed. Admission Portal <https://bed.kukadmissions.com>

LIST OF ITTR/GOVT.AIDED COLLEGES OF EDUCATION FOR ADMISSION IN B.ED. REGULAR TWO YEAR COURSE FOR THE SESSION 2022-23

Sr. No.	Code	Name of the College/Institute	District	Intake	Status	E-Mail ID	Name of the Principal and Contact No.
1.	2001	Institute of Teacher Training and Research, KUK (Maintained)	Kurukshetra	150	Co-Edu	ucedukkr@kuk.ac.in	Prof. Amisha Singh 9996800003
2.	2002	Sohan Lal DAV College of Education, Ambala City (Aided)	Ambala	250	Co-Edu	sldaveducation@gmail.com	Dr. Vivek Kohli 9896565517
3.	2003	Dr. Ganesh Dass D.A.V. College of Education for Women, Karnal (Aided)	Karnal	150	For Women	dgd_dav_edn@yahoo.co.in	Dr. Rakesh Sandhu 9896144491

**LIST OF SELF FINANCING COLLEGES OF EDUCATION FOR ADMISSION IN B.ED.
REGULAR TWO YEAR PROGRAMME FOR THE SESSION 2022-23,
KURUKSHETRA UNIVERSITY, KURUKSHETRA**

Sr. No	Code	Name of the College/Institute	District	Intake	Status	E-Mail ID	Name of Principal & Contact No.
1.	2004	Bharat College of Education, Village-Roorki, Post-Pehladpur, Kurukshetra	Kurukshetra	200	Co-Edu	bharatedukkr@gmail.com	Dr. Kiran Devi 8053129555
2.	2005	Seth Tek Chand College of Education, Ratan Dera, Sirsala Road, Kurukshetra	---do---	300	Co-Edu	stckkrbedcollege@gmail.com	Prof. (Dr.) Mohan Lal 9017319373
3.	2006	Seth Banarasi Dass College of Education, Pipli Road, Kurukshetra	---do---	300	Co-Edu	sbdcekr1@gmail.com	Dr. Mukesh 8222833323
4.	2007	Geeta Adarsh College of Education, Vill.-Mehra, P.O. Bakali, Distt.- Kurukshetra	---do---	200	Co-Edu	geetaadarsh06@gmail.com	Dr. Vivek Gupta 9253010990
5.	2008	Dr. B.R. Ambedkar College of Education, Vill.- Kheri Markanda, Distt.- Kurukshetra	---do---	200	Co-Edu	collegedata21@gmail.com	Dr. Rekha Rani 9896785176 9896135045
6.	2009	Ch. Matu Ram College of Education at Village- Jainpur Jattan, Ladwa Kurukshetra	---do---	200	Co-Edu	cmrcoe2009@gmail.com	Dr. Dharmesh Srivastav 9466487000
7.	2010	Ladwa College of Education, Indri Road, Kurukshetra	---do---	200	Co-Edu	contact@ladwacollege.com ladwacollegeofeducation@gmail.com	Dr. Shalindra Singh 8570002977
8.	2011	Sardar Patel Institute of Higher Education, Near Umri Chowk, G.T.Road, Kurukshetra (Minority institution)	---do---	100	Co-Edu	spgroup08@gmail.com	Dr. Devender Singh 9034546642 7015774171
9.	2012	B.R. College of Education, Salarpur Road, Near New	---do---	200	Co-Edu	brcollegeofeducation07@gmail.com	Dr. Deepak Saini 9255650001

		Grain Market, Kurukshetra.					
10.	2013	Shri Jai Ram Mahila College of Education Research & Development, Lohar Majra, Distt.-Kurukshetra	---do---	100	For women	sjrmbed@gmail.com	Dr. Pratibha Kumari 9992515519 01744-298208
11.	2014	Mahabir College of Education for Women, Vill.- Kheri-Markanda, Distt.-Kurukshetra	---do---	200	For women	collegedata20@gmail.com	Dr. Veena Bamba 9416727732
12.	2015	Kurukshetra College of Education, VPO-Dhurala-Govind Majra Road, Dhurala, Kurukshetra	---do---	100	Co-Edu	kcedukurukshetra@kuk.ac.in	Dr. Shivraj Chauhan 9415818788
13.	2016	Raja Devi Goyal Multipurpose College, Vill.Asmanpur, Kaithal Road, Pehowa, Distt.Kurukshetra	---do---	100	Co-Edu	rdgpehowa@gmail.com	Dr. Neeraj Bagga 7056710050
14.	2017	Dharamjeevi Institute of Professional Education, Pehowa Road, Bhagthala, Railway Station Road, Distt.-Kurukshetra	---do---	100	Co-Edu	dipekkr@gmail.com	Dr. Shalini Rajpoot 9416990011 7015338207
15.	2018	United College of Education, Village-Roorki, Post-Pehladpur, Kurukshetra	---do---	100	Co-Edu	unitededukkr@gmail.com	Dr. Yogender Singh 9410472911,
16.	2019	Lal Chand Mal College of Education, VPO- Jhansa, Tehsil-Pehowa, District-Kurukshetra	---do---	100	Co-Edu	lcmcoejhansa@gmail.com	Dr. Gurmeet Singh 9416967167
17.	2020	Pooja College of Education, VPO-Pipli, Tehsil Thanesar, Distt.Kurukshetra	---do---	100	Co-Edu	poojacollegeofeducation@gmail.com	Dr. Vinod Saini 9416576655

18.	2021	Sardar Chanan Singh Ghumman Memorial College of Education, Shahabad Markanda, Distt.-Kurukshetra	---do---	100	Co-Edu	mail@satlujedu.com	Dr. Raghbir Singh Ghumman 9416037170
19.	2022	SKS College of Education, Plot/Khasra No.-51/16, Village-Kirmach, P.O.-Kirmach, Tehsil-Thanesar, Distt. Kurukshetra (Minority)	---do---	100	Co-Edu	sksmet.kkr@gmail.com	Dr. Satpal 9466744989
20.	2023	Shri Guru Amardass College of Education, Vill.Karami, P.O.Mathana, Tehsil Thanesar, Distt. Kurukshetra (Minority)	---do---	100	Co-Edu	shriguruamardasscollege@gmail.com	Dr. Rajender Kumar 9468224286
21.	2024	Smt.Indira Devi College of Education, Vill.- Chammu, Sub Teh- Ismailabad, Distt.- Kurukshetra	---do---	200	Co-Edu	sideceynr@gmail.com	Mr. Parveen 7056710053
22.	2025	P.K.R. Jain College of Education, Vill.- Nasirpur, Hissar Road, Ambala City	Ambala	200	Co-Edu	principalpkrcollege@yahoo.com	Dr. Mudita Bhatnagar 8222854521
23.	2026	Lala Ami Chand Monga Memorial College of Education, Vill.Abdulagarh, P.O.Ugala, Tehsil - Barara, Distt.Ambala	---do---	100	Co-Edu	amichandcoedu@yahoo.com	Dr. Satnam Singh 9468285859
24.	2027	Tulsi College of Education for Women, Vill.- Roopa Majra, Hissar Road, Ambala	---do---	200	For women	tcoe@tulsiambala.com	Dr. (Ms.) Kirti Munjal 9728777183
25.	2028	Lord Krishna College of Education, VPO-Adhoya, Tehsil Barara, Distt.- Ambala	---do---	100	Co-Edu	lkcoe@rediffmail.com principalkcoe@gmail.com	Dr. Renu Sohta 9996813655
26.	2029	Shivalik College of Education, Vill.- Aliyaspur, Post	---do---	200	Co-Edu	sceshivalik@gmail.com	Sh. Ravinder Singh

		Sarawan, Tehsil Barara, Distt.- Ambala					9991700034
27.	2030	Surya College of Education, Village-Bhano Kheri, Distt.- Ambala(Minority)	---do---	100	Co-Edu	suryacollege111@gmail.com	Dr. Vineet Kumar 9896361077 9416172543
28.	2031	Maa Bala Sundri College of Education, Dosaraka Sadhaura Road, VPO-Zaffarpur, Tehsil-Barara, Distt.- Ambala	---do---	50	Co-Edu	info@maabala sundricollege.com	Dr. Sunita Chawla 8628829818
29.	2032	Birkha Ram College of Education, Vill.- Khora-Bhora, Post-Bhurewala, Tehsil-Naraingarh, Distt. Ambala	---do---	100	Co-Edu	sbrcoe@gmail.com	Dr. Usha Singla 9466177212
30.	2033	Mahabir College of Education, VPO-Bullana, Distt.- Ambala	---do---	100	Co-Edu	info@mahabir edu.com	Dr. Kuldeep Kumar 9729771779
31.	2034	E-Max College of Education, Vill. Gola, P.O. Badauli, Tehsil Mullana Distt.- Ambala	---do---	100	Co-Edu	bed@emaxedu.in	Dr. Arun Singh Chauhan 8572815000
32.	2035	S.D.Institute of Education (For Girls), Sadar Bazar, Hill Road, Ambala Cantt.	---do---	50	For women	sdvsgupta@gmail.com	Dr. Sakshi 9416480899
33.	2036	Mata Shanti Devi Memorial College of Education for Women, Ward No.27, VPO-Ugala, Tehsil-Barara, Distt. Ambala	---do---	100	For women	shantidevicoedu@yahoo.com	Dr. Asha 9812564025
34.	2037	R.L. College of Education, Indri Road, Darar, Karnal	Karnal	200	Co-Edu	rl.college2005@gmail.com	Ms. Sadhna 8708725365 7015300450
35.	2038	Green Wood College of Education, Meerut Road, Ranwar,	---do---	200	Co-Edu	greenwoodinstitutes@gmail.com	Dr. Rachna Gupta 9992599950

		Karnal					
36.	5001	Doon Valley Institute of Education, Outside Jundla Gate, Karnal	---do---	300	Co-Edu	trustdoonvalley@gmail.com	Dr. S.S.Sahrawat 9996360000
37.	2039	Guru Harkrishan College of Education, Vill.Raithkhana, P.O.- Udana, Tehsil-Indri, Distt.- Karnal (Minority)	---do---	100	Co-Edu	Arvindgupta786@gmail.com	Dr. Jaswinder Singh 9813048078
38.	2040	Keshav College of Education, VPO-Salwan, Assandh, Karnal	---do---	100	Co-Edu	director.kims@gmail.com	Dr. Ravinder 9518207343
39.	2041	Minerva College of Education, Railway Road, Taraori, Distt.Karnal	---do---	100	Co-Edu	Principalminervace2007@gmail.com	Dr. Ashwani kumar Kashyap 9671298747
40.	2042	Budha College of Education, VPO-Rambha, Indri Road, Distt.- Karnal	---do---	200	Co-Edu	Budhacollegeofeducation@gmail.com	Dr. Mohd. Rizwan 9813999932
41.	2043	B.R.M. College of Education, Near Railway Underass Malikpur Road, VPO-Gharaunda, Distt.Karnal (Haryana)-132114	---do---	200	Co-Edu	brmcoe@rediffmail.com	Dr. Payal 8607748727
42.	2044	Gyan Bharti College of Education, Vill.-Indergarh, Tehsil-Indri, Post- Indri, Distt.- Karnal	---do---	200	Co-Edu	gyanbharticollege@gmail.com	Dr. S.S. Joshi 9467412969 9896010790
43.	2045	Jaat College of Education, 29, Wazir Chand Colony, Karnal.	---do---	100	Co-Edu	jaatcollege@yahoo.com	Dr. Bansi Lal 9215345170
44.	2046	Jeevan Chanan College of Education, Khizarabad Road, Just ½ K.M. from Main Road, Tehsil-Assnadh, Distt.- Karnal	---do---	100	Co-Edu	jccedukarnal@kuk.ac.in	Dr. Pooja 7206001700
45.	2047	Pragya Inst. for Education and	---do---	30	B.Ed. Spl. Edu.	sujatavspk@yahoo.com	Dr. Sujata 9416191483

		Training of Hearing Impaired, G.T Road, Near Police Post, Nilokheri, Pin-132117 Karnal			(HI)		
46.	2048	Shri Sant Ram College of Education, Vill.- Kachhwa, Distt.- Karnal	---do---	100	Co-Edu	shrisrcollege@gmail.com	Dr. Krishan Kumar 7400079909
47.	2049	Arya Kanya Gurukul College of Education, VPO- Mor Majra (Karnal)	---do---	100	For women	akgurukul@yahoo.in	Dr. (Mrs.) Sunita Devi 8222000938
48.	2050	Pratap College of Education, VPO- Jundla, Distt.Karnal	---do---	100	Co-Edu	Pratapcollegeofeducation123@gmail.com	Dr. Geeta Garg 9416846472
49.	2051	IPSE College of Education, VPO- Jundla, Distt.Karnal	---do---	100	Co-Edu	ipse_karnal@yahoo.co.in ipseoffice2020@gmail.com	Dr. R.P.Singh 8059525000
50.	2052	Tagore College of Education, Amargarh Road, Sandhir, Tehsil-Nilokheri, Distt.Karnal	---do---	100	Co-Edu	tagorecollegeofeducation@gmail.com	Dr. Rina Devi 9416643563
51.	2053	Doon Valley College of Education, Chirao, Distt. Karnal.	---do---	100	Co-Edu	necsknl@gmail.com	Dr. Saroj Chaudhary 9215088668
52.	2054	Guru Brahmanand College of Education, Plot No.19, Manchuri Nilokheri, Bairsal, Karnal	---do---	100	Co-Edu	gurubrahmanand@yahoo.in	Dr. Gajindera Pal 7206251722
53.	2055	Guru Nanak Khalsa College of Education, Indri Road, Village-Rait Khana, P.O. Udana, Distt.Karnal (Minority)	---do---	100	Co-Edu	ghkdocs@gmail.com	Dr. Devender Kumar 9812380848
54.	2056	Sant Nishchal Singh College of Education for Women, Santpura, Yamuna Nagar (Minority) <u>Permanent Affiliated</u>	Yamuna Nagar	200	For women	snscollegeofeducation@rediffmail.com	Dr. Anju Walia 9416987028

55.	2057	Ch. Devi Lal College of Education, Viilage-Bhagwargarh, Post-Fatehpur, Buria Road, Jagadhri (Yamuna Nagar)	---do---	150	Co-Edu	cdlcoe_jag@yahoo.co.in cdlcoe2004@gmail.com	Dr. Vinod Kumar 9315134658 9017534658
56.	2058	Janki Ji College of Education, Village-Marwakalan, Tehsil-Bilaspur, Distt.Yamuna Nagar	---do---	200	Co-Edu	jimt.india@gmail.com	Dr. Kusum Kalra 9355521164
57.	2059	Vishva Bharti College of Education, Sector-18, HUDA, Jagadhri, Distt.-Yamuna Nagar	---do---	200	Co-Edu	vishvabharti1234@gmail.com	Dr. G.L.Sharma 9418145865 9416047131
58.	2060	Swami Vivekanand College of Education, Opp- Sector-18, HUDA, Jagadhri (Yamuna Nagar)	---do---	300	Co-Edu	swamivivekanandedu@yahoo.in	Dr. Ravinder 9896389031
59.	2061	Shri Guru Harkrishan College of Education, Campus Spring Dales Public School, Near Rakshak Vihar, Bilaspur Bye Pass Road, Jagadhri (Yamuna Nagar)(Minority)	---do---	100	Co-Edu	sghce.com@rediffmail.com	Dr. Manju Bala 9416256366 9315457768
60.	2062	Shree Ganesh College of Education, Village-Marwa Kalan, Jagadhri-Sadhaura Road, Distt.-Yamuna Nagar	---do---	100	Co-Edu	md.gihm01@gmail.com	Dr. Sudarshan 9466835000
61.	2063	Ganpati Institute of Education, Village – Bilaspur, Teshil-Jagadhri, Distt.-Yamuna Nagar	---do---	100	Co-Edu	ganpatibilaspur@gmail.com upmasharma016@gmail.com	Dr. Upma Sharma 9872171133
62.	2064	S.N. College of Education, VPO-Jagadhri, Tehsil-Jagadhri, District-Yamuna Nagar	---do---	200	Co-Edu	sncollegeynr@gmail.com	Dr. Kumud Narula 9466608281
63.	2065	Krishna Institute of Education &	---do---	100	Co-Edu	krishnakiet@yahoo.in	Dr. Amarjeet Singh

		Technology, Vill.- Bhil Chhapper, P.O. Bilaspur, Tehsil- Jagadhri, Yamuna Nagar					9416986781 7988456801
64.	2066	S.P.S. Janta College of Education, VPO- Mustafabad, Distt.- Yamuna Nagar (Minority)	---do---	100	Co-Edu	mail@gbsedu. com	Dr. Ranjeet Kaur 9466764389
65.	2067	Aastha College of Education Vill.Bhagwanpur,PO- Manka-Manki Teshil- Jagadhri,Distt- Yamuna Nagar	---do---	200	Co-Edu	info@aectbhag wanpur.com	Dr. Manoj Arya 9811062919
66.	2068	Bhagat Singh College of Education for Women, V&PO- Radaur, Tehsil- Jagadhri, Distt.- Yamuna Nagar	---do---	100	For women	mail@bhagatsi nghcollege.org	Dr.Rajindri Kumari 8221034862
67.	2069	Shanti Devi College of Education, Vill. & Post- Radaur, Near Bus Stand, Ward No.-8, S.K. Road, Teh- Jagadhri, Distt.- Yamuna Nagar.	---do---	100	Co-Edu	info@shantied ucation.org	Dr. Parmod Kumar Sharma 9034704911
68.	2070	Hari Om Shiv Om College of Education, Vill. Chhotabaans, Post-Radaur, Teh- Jagadhri, Yamuna Nagar	---do---	200	Co-Edu	info@harioms hivom.com	Dr. Dilip Kumar Jha 7082013000 9896177455
69.	2071	Dharam College of Education, Vill.- Panjeto, Post- Chacharaulli, Jagadhri-Poanta Sahib Road, Distt.- Yamuna Nagar	---do---	100	Co-Edu	info@dharame du.org	Dr. Darshana 9315050699
70.	2072	Balaji College of Education, Vill.- Kurali, Post- Fatehgarh Tumbi Tehsil-Bilaspur, Yamuna Nagar	---do---	100	Co-Edu	rajeshbalaji53 @yahoo.com	Dr. Harbilas Singh 9412377527

71.	2073	P.R.D. College of Education, VPO-Harnaul, Distt.Yamuna Nagar	---do---	100	Co-Edu	prdcollge@g mail.com	Dr. Santosh Maharishi 7015146117
72.	2074	Raj Rajeshwari College of Education at Radaur (Yamuna Nagar)	---do---	100	Co-Edu	rrceducation@rediffmail.com rededication@rediffmail.com	Dr. J.P.Sharma 9358705666
73.	2075	Yamuna Institute of Education, V.P.O.-Gadhoul, Tehsil-Jagadhri, Distt.Yamuna Nagar (Minority)	---do---	100	Co-Edu	principalyie@yamuna.edu.in	Dr. Neelam Dhamija 9896000340
74.	2076	Ch. Ishwar Singh Mahila Shikshan Mahavidyalaya, Fatehpur Pundri, Distt.- Kaithal	Kaithal	100	For women	cismmv2005@rediffmail.com	Mrs. Nutan Gogna 8168490899
75.	2077	Savitri Devi Memorial College of Education, VPO-Rajound, Distt.Kaithal	---do---	200	Co-Edu	sdmcedukaithal@kuk.ac.in	Dr. Radhe Shyam Yadav 9991506806 9215003114
76.	2078	Shri Ram College of Education, Vill.-Kultaran, Near Ekansh Motors, Ambala Road, Kaithal	---do---	200	Co-Edu	balajieducation society@gmail.com	Dr. Amit Singh Saini 9416503520
77.	2079	S.S.M. College of Education, Kalayat (Kaithal)	---do---	100	Co-Edu	suratsinghcoe@gmail.com	Dr. Sudhir Kumar 9729636699
78.	2080	Saraswati College of Education, Vill.-Teek, Distt.- Kaithal	---do---	100	Co-Edu	scedukaithal@kuk.ac.in	Dr. H.P.Sharma 9896439864
79.	2081	B.P.R. College of Education, Vill.-Dhand, Distt.-Kaithal	---do---	100	Co-Edu	bprcoe96@gmail.com	Dr. Ranjeeta Verma 9215840070
80.	2082	United College of Education, VPO-Kaul, Distt.- Kaithal	---do---	100	Co-Edu	unitedcollegemail@gmail.com	Dr. Rajesh Dixit 9416570060
81.	2083	Jat College of Education, Plot No.159/28, Khasra No.633/2 (21-9), Distt.Kaithal	---do---	100	Co-Edu	jatcollege.ktl@gmail.com	Dr. Dinesh Singh 9255128907

82.	2084	Kithana College of Education, VPO-Kithana, Narwana Road, Kaithal	---do---	100	Co-Edu	kithanacollegeofeducation@gmail.com	Dr. Nirmal Devi 8168389545
83.	2085	M.D.N. College of Education, M.D.N. School Campus, National Highway No.65, Narwana Road, Kalayat, Kaithal	---do---	100	Co-Edu	mdn.institute@gmail.com	Dr. Vijay Kumar 9416121765
84.	2086	Babu Anant Ram Janta College of Education, VPO-Kaul, Distt.- Kaithal	---do---	100	Co-Edu	principalbarjcoe@gmail.com	Dr. Kuldeep Singh (Off. Principal) 7357650785
85.	2087	Shri Sai Baba College of Education, VPO- Siwan, Tehsil & Distt.- Kaithal	---do---	100	Co-Edu	ssbcoesiwan@gmail.com	Dr. Ravi Kumar 9467563929
86.	2088	Maharaja Aggarsain College of Education, 2.5 K.M. Mile Stone, Karnal Road, VPO-Pundri, Tehsil & District- Kaithal	---do---	100	Co-Edu	info@maharajaaggarsaincollege.com	Dr. Rajesh Sharma 7015622502
87.	2089	Rama College of Education, Vill.- Kutubpur, Post-Diwal, Distt.- Kaithal	---do---	100	Co-Edu	ramaeducationtrust1@rediffmail.com	Dr. Dhruv Singh Tomer Kashyap 8199991694 9269661474
88.	2090	R.K.S.D. College of Education, Ambala Road, Kaithal	---do---	200	Co-Edu	rksdcollegeofedu@yahoo.com	Dr. Kamlesh Sandhu 9416681771 9896388933
89.	2091	Jai Geetanjali College of Education, Vill.- Bhunsla, Teh-Guhla Chika, Kaithal	---do---	100	Co-Edu	jaigeetanjalicllg5@gmail.com	Mrs. Shivani Chawla 7082219899
90.	2092	Swami Devi Dyal College of Education, Vill.- Goalpura, Tehsil- Barwala, Distt.- Panchkula	Panchkula	200	Co-Edu	sddiet_panchkula@yahoo.com	Dr. Anju Arora 8194890694
91.	2093	Shree Sat Guru Dev College of Education, Vill.- Goalpura, Tehsil- Barwala, Distt.- Panchkula	---do---	200	For women	ssgdcoe@gmail.com	Dr. Anurag Dhiman 9896937959

92.	2094	Shree Ram Mulkh College of Education, Vill.- Dandlawar and Ferozpur, Tehsil-Raipur Rania, Distt.-Panchkula	---do---	200	Co-Edu	srmcoe.bed@gmail.com	Dr. Sunita Bhatla 9466177822
93.	2095	Brahamrishi College of Education, Vill.- Virat Nagar, Post-CRPF Centre, Pinjore, Tehsil-Kalka, District-Panchkula	---do---	100	Co-Edu	bceviratnagar@yahoo.com	Dr. Swami Amrita alias Sonia Sharma 9416258959

CHARACTER CERTIFICATE

Name of the

Department/College.....Session.....Certified
that Mr./Miss/Mrs.....son/daughter of
Shri.....has been a
bonafide student of this Department/College during the
period.....He/She appeared in the
Examination of the University/Board held inunder Roll
No.....and *passed obtaining.....marks out ofmarks
or *failed/*placed under compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/ Disqualification etc., if any.....
.....
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated:.....

Signatures of the Principal/
Chairperson of the Deptt.
(with office seal)

*Strike out whichever is not applicable.

HARYANA GOVERNMENT

Photo of
applicant to be
attested by
the issuing
authority

Certificate Sr.No. _____ /Year _____ Tehsil _____.

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of Village/Town _____ Tehsil _____ Distt. _____ of the State/Union Territory _____ belongs to the _____ Caste/Tribe, which is recognised as a Schedule Caste/Schedule Tribe under the Constitution (Scheduled Caste) Order, 1950.

Dated : _____
Place : _____

Signature with seal of issuing Authority
Full Name
Designation
Address with Telephone No. with code

Issuing Authority: Tehsildar-cum Executive Magistrate,
Naib Tehsildar-cum Executive Magistrate,
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-1GS-III dated 22.03.2022.

Annexure-II (2)

**HARYANA GOVERNMENT
DEPRIVED SCHEDULED CASTES CERTIFICATE**

This is to certify that Mr./Mrs..... Son/daughter of Sh.
..... resident of Teh
..... District of the Haryana state belongs to the
..... caste which is recognized as Scheduled Castes under the Constitution
(Scheduled Castes) order 1950 and this caste has been declared as Deprived Scheduled Caste by
the Government of Haryana vide Gazette Notification No. Leg./15/2020 dated 15.05.2020.

This certificate is being issued to him/her on the basis of verification of
NaibTehsildar/Tehsildar.

Signature

Name

Dated

Rubber Stamp of NaibTehsildar/Tehsildar

Place:

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-1GS-III dated 22.03.2022.

BACKWARD CLASS CERTIFICATE (BLOCK 'A' or 'B')

Photo of
applicant to be
attested by the
issuing authority

This is to certify that Shri/Smt./Kumari_____ son/daughter of
Shri_____residentof Village/Town_____ Tehsil_____
Distt._____ of the State/Union Territory_____ belongs to the
_____Caste,which has been notified as Backward Class by the Haryana
Government and is placed in Block _____ (mention Block 'A' or 'B').

This is to certify that he/she does not belong to the person/section (Creamy layer) as per
State Govt. letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(1)-2010 dated 31.08.2010
andNo. 512-SW(1)2021 dated 01.12.2021.

This certificate is being issued to him/her on the basis of verification of Sarpanch/
Patwari/Kanungo.

Signature with seal of issuing Authority

Full Name

Designation

Address with Telephone No. with code

Sr. No.:.....

Place :.....

Dated :.....

Issuing Authority : Tehsildar or Naib Tehsildar
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN
through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide
Haryana Govt. Notification No.22/132/2013-IGS-III dated 22.03.2022.

CERTIFICATE FOR THE EWS OF HARYANA

Government of Haryana

**(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)**

EWS INCOME AND ASSET CERTIFICATE

Certificate no.....

Date :

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari son/daughter/wife of is permanent resident of, Village/Street, Post Office, District, Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year

It is further certified that His/her family does not own or possess any of the following assets***

- I. 5 acres of agricultural land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
 - V. Total immovable assets owned are valued at Rupees One Crore of more.
2. Shri/Smt./Kumari belongs to the caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office
Name
Designation

Recent Passport
size attested
photograph of
the applicant

*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.
 **Note 2: The term ‘Family’ for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.
 ***Note 3: The property held by a ‘Family’ in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

CERTIFICATE FOR EWS OF ALL INDIA CATEGORY

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family"*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Annexure-VI

NAME & ADDRESS OF THE INSTITUTE OF HOSPITAL

Certificate No. _____ **Date** _____

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

DISABILITY CERTIFICATE

This is certified that Sh./ Smt./Kum _____ son/ wife/daughter of Sh. _____ age _____ sex _____ identification mark (s) _____ is suffering from permanent disability _____ as per Right of Persons with Disabilities Act, 2016.

*Percentage of disability in his/her case _____

Thus the candidate is Differently Abled as per standard norms of Haryana.

(Dr. _____)
Member
Medical Board

(Dr. _____)
Member
Medical Board

(Dr. _____)
Chairperson
Medical Board

Countersigned by the Medical
Superintendent/CMO/Head of Hospital
(with seal)

*The Differently Abled disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. _____ son/daughter of Shri _____
resident of (Complete address) _____ Freedom Fighter of Haryana (Identity No.
_____) is father/grandfather of Mr./Ms. _____ of Village/Town
_____ Police Station _____ Tehsil _____ District _____

Sr.No. : _____

Dated : _____

Place :-----

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/
PARAMILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-
MILITARY FORCES**

Certified that Number..... Rank..... Name
..... Son/Daughter of.....
Father..... Resident of Village..... Post
Office..... Tehsil..... District.....
belonging to the State of Haryana has served in the Army/ Air-Force/Navy/
..... Name of the Para Military Force) fromto
..... and subsequently invalidated out of service as under:

(1) Medical Category:

- i. for JCO's
- ii. for ORS : Shape-I, II, III etc.
- iii. for Rank / Designation (in case of Para-Military Forces).....

(2) Reason of discharge/ retirement

(3) Death:

whether killed in action.....
or any other reason.....

(4) If killed in action

.....
name of the war / operation

(5) Disabled: Whether disabled during the war / operation (name).....

(6) Nature of disability

- i. Whether permanent i.e. for life
- ii. Whether temporary up to what extent)

Next RSMB IS DUE

Name of Records.....

Case No.

Signature of the issuing authority
with designation and official Seal and stamp

Date :

Place :

Note: Only the certificate issued by the Officer duly authorized by the Army/ Navy / Air-Force/
Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE SERVICES/PARAMILITARY FORCES

Certified that Number..... Rank..... Name
..... S/o or D/o Father/Mother of
.....Resident of Village Post Office
..... Tehsil..... Distt..... belonging to
the State of Haryana, as per his/her service record at the time of entry into service, had served in
the Army/ Air-Force/ Navy/ (Name of the Para-Military Force) from
.....to and subsequently discharged/retired from
the service on as per his/her service record. At the time of entry into
service the home address given is (Distt.)
Haryana.

Signature
Officer Commanding/
Zila Sainik Board/
Competent Authority
(with Official Seal)

Place:.....

Date:.....

*(Strike out whichever is not applicable)

SELF DECLARATION BY THE STUDENT

(No affidavit required)

1. I, (full name of student with admission/registration/enrollment number) S/o, D/o Mr./Mrs. /Ms. _____ having been admitted to (name of the institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2022.

**Signature of the Student
Name :**

SELF DECLARATION BY PARENT/GUARDIAN

(No affidavit required)

1. I, Mr./Mrs. /Ms(full name of parent/ guardian)father/mother/guardian of,(full name of student with University Roll Number), having been admitted to(name of the institution) have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2022.

Signature of the Parent/Guardian

Name : _____

Address : _____

Telephone/Mobile No. _____

Email ID _____

AFFIDAVIT
(Specimen of Affidavit by the Parent of the BC-A&B Category Candidates)
(On on-judicial stamp paper of Rs.10/-)

I _____ Father /Mother _____
of _____

Resident of _____ seeking admission
to _____ Course in KU.Kurukshetra do hereby solemnly affirm &
declare that I belong to _____ caste which is included in the list of
Backward Classes Block ‘A’/‘B’ approved by the Haryana Govt. I further declare and affirm that
I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter
No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(I)-2010 dated 31.08.2010 and No. 512-
SW(1) 2021 dated 01.12.2021 for excluding socially advanced persons/sections (Creamy Layer)
from Backward Classes Category. My family gross annual income from all sources is Rs.
.....for the financial year.....(prior to the year of application).

I further undertake that in case the information contained in the above para is found to be
untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT (Father/Mother)

Dated

Place.....

UNDERTAKING BY THE STUDENT

I, (full name of the student)..... son/daughter
of Mr./Mrs./Ms.....having been admitted to.....
(Course) in.....(name of the Department/Institute) have
carefully read and understood the provisions contained in the Hand Book of Information. My
family gross annual income from all sources is Rs.....for the financial
year.....(prior to the year of application).

I hereby solemnly aver and declare that I will submit my BC/Income Certificate within
15 days. In case the declaration is found to be untrue, I am aware that my admission is liable
to be cancelled.

DEPONENT (Student)

Dated

Place.....

AFFIDAVIT
(Specimen of Affidavit by the Parent of the EWS Category Candidates)
(On non-judicial stamp paper of Rs.10/-)

I _____ Father/Mother of _____ Resident of _____ seeking admission to _____ course in K.U. Kurukshetra do hereby solemnly affirm & declare that I belong to Economically Weaker Sections, which is not recognized as a Scheduled Caste and Backward Classes (Block-A &B) by the Government of Haryana, vide Notification No. 22/12/2019-IGS-III dated 25.02.2019 and even No. dated 13.03.2019.

I further undertake that in case the information contained in the above para is found to be untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT (Father/Mother)

Dated

Place:

UNDERTAKING BY THE STUDENT

I, (full name of the student) Son/daughter of Mr./Mrs./Ms. having been admitted to (Course) in (name of the Department/Institutes) have carefully read and understood the provisions contained in the Hand Book of Information.

I hereby solemnly aver and declare that I will submit my EWS Income and Asset Certificate within 15 days. In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DEPONENT (Student)

Dated

Place:

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

APPLICATION FOR WITHDRAWAL OF ADMISSION AND REFUND OF FEE

To

Sir,

It is submitted that I want to withdraw my admission. So you are hereby requested to refund my fee after deduction as per University Rules. My details are as under:

Programme : _____
Department/Institute/College : _____
Academic Session : _____
Name of the Candidate : _____
Father's Name: : _____
Category : _____
Date of Admission : _____
Reason for Withdrawal : _____
Date of Withdrawal : _____
Correspondence Address : _____
: _____
: _____
Email : _____
Mobile Number : _____
Bank Account Number : _____
IFSC Code of the Bank : _____
Name of Bank/Branch : _____
Aadhar Number : _____

Document to be attached:

- (a) Self attested photo copy of the fee receipt
- (b) Self attested photo copy of the Aadhar
- (c) Self attested photo copy of the page of Bank Pass book indicating Account Holder Name/Number/IFSC etc.

Date :

(Signature of the Candidate)

VERIFIED AND RECOMMENDED

Signature with seal of Chairperson/Director/Principal/Head of Department/Institute/College

**GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION
PROFORMA
(To be filled by the student)**

The candidate will fill up the form “Group Personal Insurance of Student Proposal/Nomination Proforma” after physically opening the Campus.

1. Name and Address of Proposer: Dean Students’ Welfare, KUK
2. Name :.....
3. Father’s Name :
5. Class and Section :..... 6. Class Roll No.
7. Any Disability (Please specify)
8. Period of Insurance 2022-23 (for one year from the date of Insurance Policy)
9. Sum Insured : Rs. Two Lacs
10. Permanent Address

11. Name and Complete Address of

Nominee/Assignee

Relation with Insured

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place.....

Signature of the student

Dated :.....

Countersigned
Chairperson/Director,
(With Official Stamp)

ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE PLACES BELOW :

1.		2.	

Important Note: It must be ensured by the concerned Department/Institute that forms for all the admitted students of their Department/Institute must reach the office of the Dean Students’ Welfare within 15 days of the admission.